



**MINUTES OF A REGULAR MEETING
SIGNAL HILL CITY COUNCIL
February 9, 2021**

A Regular Meeting of the Signal Hill City Council was held via video/teleconference on February 9, 2021 pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom.

CALL TO ORDER – 6:01 P.M.

ROLL CALL

PRESENT: MAYOR WILSON
VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER WOODS

ABSENT: COUNCIL MEMBER HANSEN

CLOSED SESSION

- a. A closed session was held pursuant to Government Code Section 54956.9(d)(4), conference with legal counsel regarding anticipated initiation of litigation. Number of potential cases: 1.
- b. A closed session was held pursuant to Government Code Section 54956.8, conference with real property negotiators.

Property: APNs: 7212-008-913, 7212-008-914
Agency negotiators: City Manager and interim City Attorney
Negotiating parties: Glenn E. Thomas Dodge

PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

There was no public business from the floor.

RECESS TO CLOSED SESSION AT 6:02 P.M.

Vice Mayor Hansen entered closed session at 6:12 p.m., left closed session at 6:18 p.m., and returned to closed session at 6:22 p.m.

RECONVENE REGULAR MEETING AT 7:03 P.M.

Mayor Wilson asked City Manager to provide meeting participation options.

City Manager provided meeting participation options.

ROLL CALL

PRESENT: MAYOR WILSON
VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

ABSENT: NONE

PLEDGE OF ALLEGIANCE

Mayor Wilson led the audience in the Pledge of Allegiance.

MAYOR'S ANNOUNCEMENT

Mayor Wilson announced he will call upon Council Members, City Clerk, City Treasurer, and members of the public one-by-one for questions or comments and a roll call vote will be conducted for each agenda item for transparency and clarity.

CLOSED SESSION REPORT

Interim City Attorney reported there was no reportable action taken for closed session items.

CITY MANAGER COMMENTED ON PUBLIC COMMENT PROCEDURE

PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

There was no public business from the floor.

COMMUNITY ANNOUNCEMENTS

Mayor Wilson made the following announcements:

Happy Birthday Dr. Seuss! Signal Hill Library will provide free goodie bag for pickup March 2 through March 4, from 2:00 p.m. to 5:00 p.m. Library cardholders can call (562) 989-7323 to reserve a goodie bag beginning February 23.

Mayor Wilson asked a question regarding library card registration.

City Manager addressed the question posed by Mayor Wilson.

Virtual Book Club on Thursday, March 18 from 3:30 p.m. to 4:30 p.m. The book selection is *The Book Woman of Troublesome Creek*. Books will be available for pick-up at the Library during curbside pickup hours. Call (562) 989-7323 for more information.

Library Curbside Pickup hours are Tuesdays, Wednesdays, and Thursdays, from 2:00 p.m. to 5:00 p.m. Visit the City website or call (562) 989-7323 to reserve books, DVDs, CDs, or audiobooks.

Diversity Coalition Committee (DCC) meetings are held the second Wednesday of each month at 6:00 p.m. DCC subcommittees are held as follows:

- Facilitation Subcommittee meetings are held the first Thursday of each month at 6:00 p.m.
- Education Subcommittee meetings are held the last Friday of each month at 6:00 p.m.
- Continuous Improvement Subcommittee meetings are held the last Monday of each month at 6:00 p.m.

All are welcome to attend. Participation instructions can be found on the meeting agenda on the City website.

Signal Hill residents 65 and older may contact Brenda Caloca with Los Angeles County Supervisor Janice Hahn's office for COVID-19 vaccine appointment assistance at (562) 256-1920 or via email at bcaloca@bos.lacounty.gov.

Council Member Copeland announced The Rock Club Music is the Remedy's Conquer Signal Hill 5k Virtual Run/Walk on February 27 and 28. Visit musicistheremedy.org to register and for more information.

Vice Mayor Jones commented on the virtual run/walk event.

PRESENTATION

- a. City Manager made a presentation about COVID-19-related community updates.

Mayor Wilson and Council Member Hansen commented and asked questions regarding COVID-19 vaccine.

City Manager addressed the questions posed by Mayor Wilson and Council Member Hansen.

CITY MANAGER REPORTS

a. City Council Zoom Meeting Backgrounds

City Manager presented the staff report.

Vice Mayor Jones asked questions regarding the Zoom backgrounds.

City Manager addressed the questions posed by Vice Mayor Jones.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

City Council discussed the utilization of custom Zoom backgrounds.

City Clerk commented on Zoom backgrounds.

It was moved by VICE MAYOR JONES and seconded by COUNCIL MEMBER WOODS to utilize Option 1: Council Chambers for elected and appointed officials, Option 2: City Seal Blue and Gold for staff, and Option 3: City Seal Solid Light Blue for attending meetings for outside agencies.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

b. 2021 Commemorative Flag Display Schedule

City Manager presented the staff report.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by VICE MAYOR JONES and seconded by COUNCIL MEMBER COPELAND to waive further reading and adopt Resolution No. 2021-02-6604 adopting the 2021 Commemorative Flag Display Schedule

Interim City Attorney read the title of Resolution No. 2021-02-6604, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADOPTING THE 2021 COMMEMORATIVE FLAG DISPLAY SCHEDULE

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

c. 2020 Annual Review of Properties with a Conditional Use Permit (CUP)

City Manager introduced Community Development Director and Associate Planner who presented the staff report.

Mayor Wilson asked questions regarding the CUPs.

Community Development Director and Deputy City Manager addressed the questions posed by Mayor Wilson.

Mayor Wilson invited the public to comment on the agenda item.

Gene Wu, attorney for the Town Center West ownership group, thanked staff for working with them and commented on the CUP.

City Council commented on the CUPs and thanked staff for a thorough report; and discussed Kroger's announcement to close a Ralphs and a Food 4 Less in Long Beach with staff.

It was moved by VICE MAYOR JONES and seconded by COUNCIL MEMBER COPELAND to receive and file the report.

The following vote resulted:

AYES: MAYOR WILSON
VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

d. Agreement for Consulting Services By and Between Gateway Cities Council of Governments and the City of Signal Hill for Implementation of the Gateway Cities Innovation Plan

City Manager presented the staff report.

City Clerk commented on the homeless encampment at the 405 freeway Cherry Avenue off ramp.

Mayor Wilson invited the public to comment on the agenda item.

Starlet Blanchette, Signal Hill resident, asked a question regarding the homeless encampment at the 405 freeway Cherry Avenue off ramp.

City Manager addressed the question posed by Ms. Blanchette.

City Council and City Manager discussed potential partnership and options to address the homeless encampment issue.

It was moved by VICE MAYOR JONES and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to execute the Agreement for Consulting Services by and between Gateway Cities Council of Governments and the City of Signal Hill as consultant for the Implementation of the Gateway Cities Innovation Plan, for a term of seven months ending on June 30, 2021, and compensation in an amount not-to-exceed \$200,000, in a form approved by the interim City Attorney.

The following vote resulted:

AYES: MAYOR WILSON
VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

e. 2021 Parks and Recreation Master Plan (PRMP) and Prioritization and Implementation Plan (PIP)

City Manager introduced Community Services Director who presented the staff report and read two letters from Signal Hill residents Iris Lovelace and Irma Mikelat into the record (letters are attached to original minutes and available in the City Clerk's Office).

City Council asked questions regarding the PRMP and PIP.

Community Services Director and City Manager addressed the questions posed by City Council.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

City Clerk asked a question regarding park impact fees.

Community Services Director addressed the question posed by City Clerk.

City Council thanked staff and commented on the PRMP and PIP.

It was moved by VICE MAYOR JONES and seconded by COUNCIL MEMBER WOODS to receive the status update regarding the 2021 PRMP and direct staff to develop the PIP.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

f. View Park and Stormwater Infiltration Project

City Manager introduced Public Works Director and Community Services Director who presented the staff report.

Mayor Wilson asked a question regarding the presentation.

Community Services Director addressed the question posed by Mayor Wilson.

City Council asked questions regarding the electronic message board and residents input.

Public Works Director, Community Services Director, and City Manager addressed the questions posed by City Council.

City Clerk commented on the electronic message board.

Mayor Wilson invited the public to comment on the agenda item.

Tamara White, Marianne Hartshorn, Starlet Blanchette, Cheryl Wright, and Mary and Michael Strauss, Signal Hill residents, thanked staff for following up on residents' prior concerns and shared their concerns regarding the Project.

Public Works Director, Contract City Engineer, and City Manager addressed residents' concerns regarding parking and lighting issues.

City Council discussed and asked questions regarding the Project, the electronic message board, and residents' concerns.

Public Works Director and City Manager addressed the questions posed by City Council.

City Council discussed the City's communication channels and Council Member Hansen requested staff prepare a staff report on alternative locations for the electronic message board at an upcoming City Council meeting.

It was moved by COUNCIL MEMBER COPELAND and seconded by VICE MAYOR JONES to approve the Construction Agreement with the Conservation Corps of Long Beach to construct the View Park and Stormwater Infiltration Project for a not-to-exceed amount of \$2,005,730 and authorize a project contingency in the amount of \$209,329 to be utilized for unforeseen items and changes or additions in the interest of the City as approved by the Public Works Director; approve Amendment No. 4 to the existing contract with AndersonPenna Partners, Inc. to include professional construction management services for the construction of the View Park and Stormwater Infiltration Project, extending the term through June 30, 2022 and increasing the compensation by \$349,885 for a new total not-to-exceed contract amount of \$927,839; and receive and file the View Park Traffic and Parking Study prepared by the City's Traffic Engineer, dated January 2021, and remove the electronic message board from the project scope.

The following vote resulted:

AYES: MAYOR WILSON
VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

CHAIR WILSON CALLED THE SIGNAL HILL HOUSING AUTHORITY TO ORDER AT 9:55 P.M.

ROLL CALL

PRESENT: CHAIR WILSON
VICE CHAIR JONES
MEMBER COPELAND
MEMBER HANSEN
MEMBER WOODS

ABSENT: NONE

g. Professional Services Agreement with Keyser Marston Associates, Inc. to Provide Housing Authority Annual Reporting and Economic Analysis

City Manager/Executive Director introduced Economic Development Manager who presented the staff report.

Mayor/Chair Wilson invited the public to comment on the agenda item.

Julie Romey, Senior Principal of Keyser Marston Associates, Inc., introduced herself and stated she looks forward to working with the City.

It was moved by COUNCIL MEMBER/MEMBER COPELAND and seconded by VICE MAYOR/VICE CHAIR JONES to authorize the City Manager/Executive Director to enter into a Professional Services Agreement with Keyser Marston Associates, Inc. to complete the Housing Authority's Annual SB 341 reporting for the Low and Moderate Income Housing Asset Fund and provide consulting on affordable housing issues and economic analyses in a form to be approved by the interim City Attorney. The term of the agreement is for four years with a not-to-exceed contract amount of \$53,500; approve a budget adjustment to the Housing Authority – Contract Services Account No. 223-40-5400 in the amount of \$11,000 for the SB 341 reporting beginning in FY 2014-15 through FY 2020-21 and affordable housing consulting; and approve a budget adjustment to the Economic Development – Contract Services Account No. 100-47-5400 in the amount of \$20,000 to be funded from the Economic Development Reserve Fund (122) for pro forma and economic analyses.

The following vote resulted:

AYES: MAYOR/CHAIR WILSON
VICE MAYOR/VICE CHAIR JONES
COUNCIL MEMBER/MEMBER COPELAND
COUNCIL MEMBER/MEMBER HANSEN
COUNCIL MEMBER/MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

CHAIR WILSON ADJOURNED THE SIGNAL HILL HOUSING AUTHORITY AT 10:01 P.M.

CONSENT CALENDAR

a. Amendment No. 5 to Contract Services Agreement with Allied Universal Security to Provide Park Security Services

Summary: The City Council will consider Amendment No. 5 with Allied Universal Security (formerly Platt Security) to provide park security services, extending the term for one year and increasing the contract amount by \$70,800, with a new not-to-exceed contract amount of \$489,816.

Recommendation: Authorize the City Manager to execute Amendment No. 5 with Allied Universal Security.

b. Contract Services Agreement with TalentZok for Temporary Staffing Services

Summary: The City researched various temporary staffing firms, seeking pricing, terms, and immediate availability in support of an immediate vacancy in the City's Finance Department as well as ongoing City operations. Staff considered the specialized knowledge, skills, and abilities that were needed to support ongoing operations and focused on a staffing agency that could meet those needs with terms acceptable to the City. Tonight the City Council will consider authorizing the City Manager to enter into a Contract Services Agreement with TalentZok for professional temporary staffing services.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement with TalentZok for the provision of professional temporary staffing services, for a term of three years, and compensation in an amount not-to-exceed \$60,000 per fiscal year, in a form approved by the interim City Attorney.

c. Agreement for General Services with Montgomery Hardware Company for the City Hall Exterior Door Hardware Improvement Project

Summary: The City Council will consider authorizing an Agreement for General Services with Montgomery Hardware Company (Montgomery Hardware) for door hardware improvements and installation of access control systems at the main entry doors of City Hall, located at 2175 Cherry Avenue.

Recommendations: 1. Authorize the City Manager to enter into an Agreement for General Services in a not-to-exceed amount of \$39,947 with Montgomery Hardware for door hardware improvements and installation of access control systems, in a form approved by the interim City Attorney. 2. Establish a 30% project contingency in the amount of \$11,984 for a total project budget of \$51,931 and authorize the Public Works Director to utilize the contingency for unforeseen conditions during construction.

d. Purchase of Replacement Vehicles

Summary: Staff is seeking authorization to purchase three replacement vehicles approved in the Fiscal Year (FY) 2020-21 Operating Budget for use by the Police Department. Staff proposes purchasing these vehicles through government purchasing contracts.

Recommendations: 1. Authorize the Vehicle and Equipment Services Division to purchase the following three vehicles through National Auto Fleet Group under Master Vehicle Contract No. 120716: Two 2021 Ford Explorer Interceptors; and One 2021 Toyota 4Runner. 2. Authorize the Police Department to contract with Black & White Emergency Vehicles to outfit the replacement vehicles on a sole-source basis.

e. Warrant Register Dated February 9, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated February 9, 2021.

f. Minutes of the Following Meeting

Regular Meeting of January 26, 2021.

Recommendation: Approve.

It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER HANSEN to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR WILSON
VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

COUNCIL AGENDA--NEW BUSINESS

Council Member Hansen congratulated her son Benjamin for getting his driver's permit.

Council Member Copeland and Council Member Jones commented on The Rock Club Music is the Remedy's Conquer Signal Hill 5k Virtual Run/Walk on February 27 and 28.

Mayor Wilson reported his attendance at the Gateway Cities Council of Governments Board of Directors and Executive Committee meeting on February 3 and the Southern California Association of Governments Energy and Environment Committee meeting on February 4.

City Clerk and Mayor Wilson thanked Communications Specialist for a great post on Black History Month on the City website.

ADJOURNMENT

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER HANSEN to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, February 23, 2021, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

MAYOR WILSON adjourned the meeting at 10:07 p.m.

EDWARD H.J. WILSON
MAYOR

Attest:

CARMEN R. BROOKS
CITY CLERK