



## CITY OF SIGNAL HILL

---

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
February 23, 2021

\* \* \*GOVERNOR'S EXECUTIVE ORDER N-29-20\* \* \*  
\* \*RE: CORONAVIRUS COVID-19\* \*

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE  
GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN  
REQUIREMENTS OF THE RALPH M. BROWN ACT AND WILL BE HELD VIA  
VIDEO/TELECONFERENCE**

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

In order to minimize the spread of the COVID-19 virus, this will be a virtual meeting.

**To view or listen to the meeting live at 7:00 p.m.:**

- City of Signal Hill website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing \*9 on the telephone keypad.

**To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):**

- Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit [www.zoom.us](http://www.zoom.us) on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at [cityclerk@cityofsignalhill.org](mailto:cityclerk@cityofsignalhill.org) not later than 5:00 p.m. on Tuesday, February 23 and your comment will be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$694.14 per month. City Clerk and City Treasurer are compensated \$421.20 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR WILSON  
VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

a. A closed session will be held pursuant to Government Code Section 54956.8, conference with real property negotiators.

Property: 3177 California Avenue, Signal Hill (Target site)

Agency negotiators: City Manager and interim City Attorney

Negotiating parties: City of Signal Hill and Signal Hill Petroleum

b. A closed session will be held pursuant to Government Code Section 54957, to conduct public employee performance evaluations.

Titles: All Department Directors

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

Mayor Wilson and members of Camp Fire USA will lead the flag salute.

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) COMMUNITY ANNOUNCEMENTS

(11) PRESENTATIONS

- a. Mayor Wilson will present a proclamation to Camp Fire USA Long Beach in recognition of Camp Fire USA's 111<sup>th</sup> Birthday.
- b. Mayor Wilson will introduce and present a proclamation to Naomi Rainey of the National Association for the Advancement of Colored People (NAACP) in recognition of African American History Month.
- c. City Manager will make a presentation about COVID-19-related community updates.

(12) CITY MANAGER REPORTS

- a. Schedule for Appointments to the Planning Commission, Parks and Recreation Commission, and Civil Service Commission

Summary: The City is currently seeking residents who are interested in serving on the Planning, Parks and Recreation, and Civil Service Commissions. The City Council will consider dates to conduct commissioner candidate interviews and appointments.

Recommendation: Approve the proposed recruitment schedule and select a date to conduct commissioner candidate interviews and appointments. The suggested date is the regular City Council Meeting of April 27, 2021. If the

number of commission applicants is greater than ten (10), Council may wish to call a special meeting for April 28 or May 4, 2021.

b. Fiscal Year 2020-21 Mid-Year Budget Review

Summary: The City Council will conduct a mid-year budget review regarding the City's financial positions based on the first six months of the fiscal year as of December 31, 2020 and will consider proposed budget adjustments totaling \$436,900 across four funds (Capital Projects Fund, General Fund, Internal Service Fund – Vehicle and Equipment Fund and Water Enterprise Fund), as well as consider approving a revised annual appropriations limit for Fiscal Year 2020-21.

Recommendations: 1. Waive further reading and adopt a resolution authorizing mid-year budget appropriations and amending the Fiscal Year 2020-21 Annual Operating and Capital Budget. 2. Waive further reading and adopt a resolution rescinding Resolution No. 2020-06-6571, and approving and adopting the revised annual appropriations limit for Fiscal Year 2020-21.

c. COVID-19 Face Covering Awareness Campaign

Summary: COVID-19 continues to spread throughout Los Angeles County. In an effort to slow the spread, the Los Angeles County Department of Public Health has mandated that all Los Angeles County residents wear a mask or cloth face covering when they leave their homes. To increase awareness surrounding face coverings, the City Council requested staff develop options for a COVID-19 Face Covering Awareness Campaign.

Recommendation: Identify desired components of the COVID-19 Face Covering Awareness Campaign for staff to develop cost estimates.

d. Amendments to Contract Services Agreements for Extension of On-Call City Engineer, City Traffic Engineer, City Survey, and Geotechnical Services

Summary: After a competitive Request for Proposal process in March 2018, Ardurra dba AndersonPenna Partners, Inc. (Ardurra), W.G. Zimmerman Engineering, Inc. (Zimmerman), KDM Meridian (KDM), and Albus-Keefe & Associates, Inc. (Albus & Associates) were retained through on-call contract services agreements for City Engineer, City Traffic Engineer, City Surveyor and Geotechnical Engineering professional services, respectively. The executed agreements allow for the term to be extended for up to three additional one-year terms. The proposed recommendations will exercise the option to extend the term of the current contracts by three years and will request an additional three-month term be added to align the contracts with the City's fiscal calendar, and will result in new not-to-exceed contract amounts.

Recommendations: Authorize the City Manager to execute the following Agreements and staff to use prior encumbered funds in subsequent fiscal years.

1. Amendment No. 5 with Ardurra for on-call City Engineer services extending the term of the contract by three years and three months through June 30, 2024 and increasing the contract amount by \$325,000 for a new not-to-exceed contract amount of \$1,252,839.
2. Amendment No. 2 with Zimmerman for on-call City Traffic Engineer services extending the term of the contract by three years and three months through June 30, 2024 and increasing the contract amount by \$325,000 for a new not-to-exceed contract amount of \$1,034,000.
3. Amendment No. 1 with KDM for on-call City Surveyor services extending the term of the contract by three years and three months through June 30, 2024 and increasing the contract amount by \$65,000 for a new not-to-exceed contract amount of \$125,000.
4. Amendment No. 1 with Albus & Associates for on-call Geotechnical Engineering services extending the term of the contract by three years and three months through June 30, 2024 and increasing the contract amount by \$65,000 for a new not-to-exceed contract amount of \$125,000.

### (13) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member or member of the audience for discussion.

#### a. Schedule of Investments and Monthly Transaction Report

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation: Receive and file.

#### b. Warrant Register Dated February 23, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated February 23, 2021.

#### c. Minutes of the Following Meeting

Regular Meeting of February 9, 2021.

Recommendation: Approve.

**(14) COUNCIL AGENDA--NEW BUSINESS**

COUNCIL MEMBER WOODS  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER COPELAND  
VICE MAYOR JONES  
MAYOR WILSON

**(15) ADJOURNMENT**

Tonight's meeting will be adjourned in memory of longtime Signal Hill resident Dr. Joseph Hughes. The next regular meeting of the Signal Hill City Council will be held on Tuesday, March 9, 2021, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

**CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

