



## CITY OF SIGNAL HILL

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2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
February 9, 2021

**\* \* \*GOVERNOR'S EXECUTIVE ORDER N-29-20\* \* \***  
**\* \*RE: CORONAVIRUS COVID-19\* \***

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE  
GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN  
REQUIREMENTS OF THE RALPH M. BROWN ACT AND WILL BE HELD VIA  
VIDEO/TELECONFERENCE**

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

In order to minimize the spread of the COVID-19 virus, this will be a virtual meeting.

**To view or listen to the meeting live at 7:00 p.m.:**

- City of Signal Hill website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing \*9 on the telephone keypad.

**To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):**

- Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit [www.zoom.us](http://www.zoom.us) on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at [cityclerk@cityofsignalhill.org](mailto:cityclerk@cityofsignalhill.org) not later than 5:00 p.m. on Tuesday, February 9 and your comment will be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$694.14 per month. City Clerk and City Treasurer are compensated \$421.20 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR WILSON  
VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

- a. A closed session will be held pursuant to Government Code Section 54956.9(d)(4), conference with legal counsel regarding anticipated initiation of litigation. Number of potential cases: 1.

- b. A closed session will be held pursuant to Government Code Section 54956.8, conference with real property negotiators.

Property: APNs: 7212-008-913, 7212-008-914

Agency negotiators: City Manager and interim City Attorney

Negotiating parties: Glen E. Thomas Dodge

- (4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS
- (5) RECESS TO CLOSED SESSION
- (6) RECONVENE REGULAR MEETING – 7:00 P.M.
- (7) PLEDGE OF ALLEGIANCE
- (8) CLOSED SESSION REPORT
- (9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA
- (10) COMMUNITY ANNOUNCEMENTS
- (11) PRESENTATION
  - a. City Manager will make a presentation about COVID-19-related community updates.
- (12) CITY MANAGER REPORTS

- a. City Council Zoom Meeting Backgrounds

Summary: Since April 2020, City Council meetings have been held utilizing the Zoom videoconference platform in order to be responsive to public health guidelines related to COVID-19. On the Zoom platform, participants have the option to utilize the standard camera view, or select a custom background. Mayor Wilson has requested a discussion regarding City Council and staff use of custom Zoom backgrounds.

Recommendation: Discuss the utilization of custom Zoom backgrounds.

- b. 2021 Commemorative Flag Display Schedule

Summary: The City Council will consider adopting the 2021 Commemorative Flag Display Schedule by resolution.

Recommendation: Waive further reading and adopt a resolution adopting the 2021 Commemorative Flag Display Schedule.

c. 2020 Annual Review of Properties with a Conditional Use Permit

Summary: Staff will present the findings of the 2020 Conditional Use Permit (CUP) Annual Review. The CUP Annual Review is a tool to confirm compliance with CUP conditions, and to note any reportable observations regarding general site maintenance. To ensure compliance, a field inspection of each CUP site is conducted on an annual basis, or as needed. Per Signal Hill Municipal Code Section 20.64.120, the City Council has the authority to revoke any CUP for noncompliance with the conditions set forth in the approved permit. Staff inspected the sites for all of the 53 active CUPs, and found all of them to be in substantial compliance with their approved conditions. No revocations are recommended.

Recommendation: Receive and file

d. Agreement for Consulting Services By and Between Gateway Cities Council of Governments and the City of Signal Hill for Implementation of the Gateway Cities Innovation Plan

Summary: The City Council will consider entering into an agreement with the Gateway Cities Council of Governments (GCCOG) for the City to provide professional services for implementation of the Gateway Cities Innovation Plan. Innovation Funds, in an amount not-to-exceed \$200,000, will be provided to the City for predevelopment activities in support of the delivery of affordable housing to decrease and prevent homelessness.

Recommendation: Authorize the City Manager to execute the Agreement for Consulting Services by and between GCCOG and the City of Signal Hill as consultant for the Implementation of the Gateway Cities Innovation Plan, for a term of seven months ending on June 30, 2021, and compensation in an amount not-to-exceed \$200,000, in a form approved by the interim City Attorney.

e. 2021 Parks and Recreation Master Plan and Prioritization and Implementation Plan

Summary: City Council will receive a status update regarding the 2021 Parks and Recreation Master Plan (PRMP) and will consider authorizing the development of a companion document identified as the Prioritization and Implementation Plan (PIP). Both documents will be incorporated into the Environmental Resources Element of a future General Plan Amendment, which will be presented to the City Council after review by the Parks and Recreation Commission.

Recommendations: 1. Receive the status update regarding the 2021 PRMP.  
2. Direct staff to develop the PIP.

f. View Park and Stormwater Infiltration Project

Summary: Since 2013, staff has worked to advance the View Park Project. The project has evolved over the years to reflect current community priorities, environmental sustainability goals, and available funding resources. Tonight the City Council will consider a series of proposed next steps for the City's View Park and Stormwater Infiltration Project.

Recommendations: 1. Approve the Construction Agreement with the Conservation Corps of Long Beach to construct the View Park and Stormwater Infiltration Project for a not-to-exceed amount of \$2,005,730 and authorize a project contingency in the amount of \$209,329 to be utilized for unforeseen items and changes or additions in the interest of the City as approved by the Public Works Director. 2. Approve Amendment No. 4 to the existing contract with AndersonPenna Partners, Inc. to include professional construction management services for the construction of the View Park and Stormwater Infiltration Project, extending the term through June 30, 2022 and increasing the compensation by \$349,885 for a new total not-to-exceed contract amount of \$927,839. 3. Receive and file the View Park Traffic and Parking Study prepared by the City's Traffic Engineer, dated January 2021, and approve the recommended actions stated in the report.

CALL THE SIGNAL HILL HOUSING AUTHORITY TO ORDER

ROLL CALL

g. Professional Services Agreement with Keyser Marston Associates, Inc. to Provide Housing Authority Annual Reporting and Economic Analysis

Summary: The City Council will consider approving a Professional Services Agreement with Keyser Marston Associates, Inc. (KMA) to complete the Housing Authority's Annual Senate Bill 341 (SB 341) reporting for the Low and Moderate Income Housing Asset Fund for Fiscal Year (FY) 2014-15 through FY 2019-20 and continuing through FY 2023-24. The term of the agreement is for four years with a not-to-exceed contract amount of \$53,500. KMA will also provide consulting on affordable housing issues as well as pro forma review and economic analyses on an as-needed basis.

Recommendations: 1. Authorize the City Manager to enter into a Professional Services Agreement with KMA to complete the Housing Authority's Annual SB 341 reporting for the Low and Moderate Income Housing Asset Fund and provide consulting on affordable housing issues and economic analyses in a form to be approved by the interim City Attorney. The term of the agreement is for four years with a not-to-exceed contract amount of \$53,500. 2. Approve a budget adjustment to the Housing Authority – Contract Services Account No. 223-40-5400 in the amount of \$11,000 for the SB 341 reporting beginning in FY 2014-15 through FY 2020-21 and affordable housing consulting. 3. Approve a budget

adjustment to the Economic Development – Contract Services Account No. 100-47-5400 in the amount of \$20,000 to be funded from the Economic Development Reserve Fund (122) for pro forma and economic analyses.

## ADJOURN THE SIGNAL HILL HOUSING AUTHORITY

### (13) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member or member of the audience for discussion.

a. Amendment No. 5 to Contract Services Agreement with Allied Universal Security to Provide Park Security Services

Summary: The City Council will consider Amendment No. 5 with Allied Universal Security (formerly Platt Security) to provide park security services, extending the term for one year and increasing the contract amount by \$70,800, with a new not-to-exceed contract amount of \$489,816.

Recommendation: Authorize the City Manager to execute Amendment No. 5 with Allied Universal Security.

b. Contract Services Agreement with TalentZok for Temporary Staffing Services

Summary: The City researched various temporary staffing firms, seeking pricing, terms, and immediate availability in support of an immediate vacancy in the City's Finance Department as well as ongoing City operations. Staff considered the specialized knowledge, skills, and abilities that were needed to support ongoing operations and focused on a staffing agency that could meet those needs with terms acceptable to the City. Tonight the City Council will consider authorizing the City Manager to enter into a Contract Services Agreement with TalentZok for professional temporary staffing services.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement with TalentZok for the provision of professional temporary staffing services, for a term of three years, and compensation in an amount not-to-exceed \$60,000 per fiscal year, in a form approved by the interim City Attorney.

c. Agreement for General Services with Montgomery Hardware Company for the City Hall Exterior Door Hardware Improvement Project

Summary: The City Council will consider authorizing an Agreement for General Services with Montgomery Hardware Company (Montgomery Hardware) for door hardware improvements and installation of access control systems at the main entry doors of City Hall, located at 2175 Cherry Avenue.

Recommendations: 1. Authorize the City Manager to enter into an Agreement for General Services in a not-to-exceed amount of \$39,947 with Montgomery Hardware for door hardware improvements and installation of access control systems, in a form approved by the interim City Attorney. 2. Establish a 30% project contingency in the amount of \$11,984 for a total project budget of \$51,931 and authorize the Public Works Director to utilize the contingency for unforeseen conditions during construction.

d. Purchase of Replacement Vehicles

Summary: Staff is seeking authorization to purchase three replacement vehicles approved in the Fiscal Year (FY) 2020-21 Operating Budget for use by the Police Department. Staff proposes purchasing these vehicles through government purchasing contracts.

Recommendations: 1. Authorize the Vehicle and Equipment Services Division to purchase the following three vehicles through National Auto Fleet Group under Master Vehicle Contract No. 120716: Two 2021 Ford Explorer Interceptors; and One 2021 Toyota 4Runner. 2. Authorize the Police Department to contract with Black & White Emergency Vehicles to outfit the replacement vehicles on a sole-source basis.

e. Warrant Register Dated February 9, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated February 9, 2021.

f. Minutes of the Following Meeting

Regular Meeting of January 26, 2021.

Recommendation: Approve.

(14) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER COPELAND  
VICE MAYOR JONES  
MAYOR WILSON

## (15) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, February 23, 2021, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

## CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

