



## **MINUTES OF A REGULAR MEETING SIGNAL HILL CITY COUNCIL**

January 26, 2021

A Regular Meeting of the Signal Hill City Council was held via video/teleconference on January 26, 2021 pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom.

### **CALL TO ORDER – 6:00 P.M.**

### **ROLL CALL**

PRESENT: MAYOR WILSON  
VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER WOODS

ABSENT: COUNCIL MEMBER HANSEN

Vice Mayor Hansen joined the meeting after roll call at 6:01 p.m.

### **CLOSED SESSION**

- a. A closed session was held pursuant to Government Code Section 54956.9(d)(2), conference with legal counsel regarding anticipated initiation of litigation. Number of potential cases: 1.
- b. A closed session was held pursuant to Government Code Section 54956.9(d)(4), conference with legal counsel regarding anticipated initiation of litigation. Number of potential cases: 1.
- c. A closed session was held pursuant to Government Code Section 54956.8, conference with real property negotiators.

Property: APNs: 7212-008-913, 7212-008-914

Agency negotiators: City Manager and interim City Attorney

Negotiating parties: Glen E. Thomas Dodge

### **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

### **RECESS TO CLOSED SESSION AT 6:01 P.M.**

### **RECONVENE REGULAR MEETING AT 7:13 P.M.**

Mayor Wilson asked City Manager to provide meeting participation options.

City Manager provided meeting participation options.

### **ROLL CALL**

PRESENT: MAYOR WILSON  
VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

ABSENT: NONE

### **PLEDGE OF ALLEGIANCE**

Mayor Wilson led the audience in the Pledge of Allegiance.

### **MAYOR'S ANNOUNCEMENT**

Mayor Wilson announced he will call upon Council Members, City Clerk, City Treasurer, and members of the public one-by-one for questions or comments and a roll call vote will be conducted for each agenda item for transparency and clarity.

### **CLOSED SESSION REPORT**

Interim City Attorney reported there was no reportable action taken for closed session items.

### **CITY MANAGER COMMENTED ON PUBLIC COMMENT PROCEDURE**

### **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

There was no public business from the floor.

### **COMMUNITY ANNOUNCEMENTS**

Mayor Wilson made the following announcements:

Virtual Book Club on Thursday, February 18 from 3:30 p.m. to 4:30 p.m. Books

will be available for pick-up at the Library during curbside pickup hours. Call (562) 989-7323 for more information.

Diversity Coalition Committee regular meetings are held second Wednesday of each month at 6:00 p.m. and are open to public participation.

## **PRESENTATIONS**

- a. Community Services Manager made a presentation recognizing volunteers who contributed to City programs and events in 2020, including the following award-winning sponsor and volunteers: Celebrated Business Sponsor – Signal Hill Petroleum; Community Volunteers of the Year – Marianne Hartshorn, Charlie and Bedelia Honeycutt; and Ashleigh Williams-Pearce Spirit Award – Katherine and Frank McIlquham.

Community Services Director also recognized the City's elected and appointed officials.

City Council thanked all the volunteers and staff.

Mr. Honeycutt thanked City Council for the recognition.

- b. Community Development Director presented highlights of current development projects and the City's tools for providing project information to the public.

City Council commented and asked questions regarding the presentation.

Community Development Director addressed the questions posed by City Council.

City Clerk commented on the presentation.

- c. City Manager made a presentation about COVID-19-related community updates.

City Council commented and asked questions regarding the presentation.

City Manager addressed the questions posed by City Council.

City Clerk commented on her vaccination experience.

Cecilia Fidora, Signal Hill resident, commented and requested vaccine updates for senior residents in the City.

City Manager addressed Ms. Fidora's request.

## **PUBLIC HEARING**

### **a. Resolution Approving the Proposed Use of Fiscal Year (FY) 2021-22 Community Development Block Grant (CDBG) Funds**

City Clerk read the form of notice.

City Manager introduced Community Services Manager who presented the staff report.

Mayor Wilson asked questions regarding the CDBG funding allocation.

Community Services Manager and Public Works Director addressed the questions posed by Mayor Wilson.

Mayor Wilson opened the public hearing at 8:04 p.m.

Mayor Wilson invited the public to speak in favor of or in opposition to the resolution.

There was no public testimony.

City Clerk commented and asked questions regarding the CDBG funding allocation.

Community Services Manager and City Manager addressed the questions posed by City Clerk.

Mayor Wilson closed the public hearing at 8:08 p.m.

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR JONES to waive further reading and adopt Resolution No. 2021-01-6603 approving the City's proposed CDBG programs for FY 2021-22; and approve the CDBG estimated allocation for FY 2021-22 in the amount of \$109,325, the CDBG-CARES Act unexpended allocations of \$24,000, and the proposed expenditures of these allocations.

City Manager read the title of Resolution No. 2021-01-6603, entitled:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL APPROVING THE CITY'S PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS FOR FISCAL YEAR 2021-22**

The following vote resulted:

AYES:       MAYOR WILSON  
              VICE MAYOR JONES  
              COUNCIL MEMBER COPELAND  
              COUNCIL MEMBER HANSEN  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

### **CITY MANAGER REPORTS**

#### **a. Scheduling a Budget Workshop Meeting**

City Manager presented the staff report.

City Council discussed viable dates and selected Thursday, May 27, 2021 for the budget workshop.

#### **b. Display of Commemorative Flags**

City Manager introduced Deputy City Manager who presented the staff report and read a letter of support of the commemorative flags from Signal Hill resident Albert Chang (letter is attached to original minutes and available in the City Clerk's Office).

Council Member Woods left the meeting at 8:14 p.m.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER COPELAND and seconded by VICE MAYOR JONES to direct staff to return to a future City Council meeting with a resolution memorializing the commemorative flags to be displayed for calendar year 2021.

Mayor Wilson commented on the commemorative flags.

The following vote resulted:

AYES: MAYOR WILSON  
VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN

NOES: NONE

ABSENT: COUNCIL MEMBER WOODS

ABSTAIN: NONE

c. Amendment No. 1 to the Contract Services Agreement with CliftonLarsonAllen LLP (CLA)

City Manager presented the staff report.

Council Member Woods rejoined the meeting at 8:20 p.m.

Mayor Wilson and Vice Mayor Jones asked questions regarding the contract amendment.

City Manager addressed the questions posed by Mayor Wilson and Vice Mayor Jones.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

City Treasurer asked questions regarding the contract amendment.

City Manager and Mayor Wilson addressed the questions posed by City Treasurer.

It was moved by VICE MAYOR JONES and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to execute Amendment No. 1 to the Contract Services Agreement with CLA extending the term of the original agreement by two years through June 30, 2022, and increasing the contract amount by \$82,395, for a new total not-to-exceed amount of \$189,895.

The following vote resulted:

AYES:       MAYOR WILSON  
              VICE MAYOR JONES  
              COUNCIL MEMBER COPELAND  
              COUNCIL MEMBER HANSEN  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

d. Continuance of the Proclamation of the Existence of a Local Emergency in Response to COVID-19

City Manager presented the staff report.

City Council commented and asked questions regarding the 60-day time period to renew a local emergency.

City Manager and interim City Attorney addressed the questions posed by City Council.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by VICE MAYOR JONES and seconded by COUNCIL MEMBER COPELAND to receive and file the report.

The following vote resulted:

AYES:       MAYOR WILSON  
              VICE MAYOR JONES  
              COUNCIL MEMBER COPELAND  
              COUNCIL MEMBER HANSEN  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

## **CONSENT CALENDAR**

a. Contract Services Agreement with CivicPlus for CivicRec Recreation Management Software System

Summary: The Community Services Department contracts with CivicPlus, LLC for the online recreation software management program, CivicRec. Staff is requesting authorization to enter into a new Contract Services Agreement with CivicPlus to continue providing online management of the Community Services Department registration software program.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement between the City of Signal Hill and CivicPlus for an annual price of \$5,000 per year for a total not-to-exceed amount of \$25,000 over the five year term of the agreement, in a form approved by the interim City Attorney.

b. Amendment No. 1 to Contract Services Agreement for Extension of Community Development Block Grant Administration with Michael Baker International, Inc.

Summary: The City Council will consider Amendment No. 1 to the Contract Services Agreement with Michael Baker International, Inc. (MBI). Amendment No. 1 extends the term of the current contract by six months to provide professional administration services in support of the City's Community Development Block Grant (CDBG) Fund programs, and increases the compensation by \$9,000 for a new not-to-exceed contract amount of \$17,000.

Recommendation: Authorize the City Manager to execute Amendment No. 1 with MBI for administration of the City's CDBG programs, extending the contract term by six months through June 30, 2021 and increasing the compensation by \$9,000 for a new not-to-exceed contract amount of \$17,000, in a form approved by the interim City Attorney.

c. Amendment No. 4 with Long Beach Public Transportation Company for FY 2020-21 Contract Services for Proposition A Dial-A-Lift Services

Summary: Annually, the City receives Proposition A revenues to be utilized for transportation-related programs. Historically, the City has utilized these funds to provide Dial-A-Lift services through Long Beach Public Transportation. The proposed contract amendment extends the term by six months to continue the provision of transportation services through June 30, 2021, and increases the FY 2020-21 compensation amount by \$21,395, for a total annual not-to-exceed amount of \$42,790.

Recommendation: Authorize the City Manager to execute Amendment No. 4 to the Contract Services Agreement between the City and Long Beach Public Transportation Company, extending the term by six months and increasing the



FY 2020-21 compensation amount by \$21,395 for a total annual not-to-exceed amount of \$42,790, for Dial-A-Lift Services, in a form approved by the interim City Attorney.

d. Schedule of Investments and Monthly Transaction Report

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation: Receive and file.

e. Warrant Register Dated January 26, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated January 26, 2021.

f. Minutes of the Following Meeting

Regular Meeting of January 12, 2021.

Recommendation: Approve.

It was moved by COUNCIL MEMBER HANSEN and seconded by VICE MAYOR JONES to approve the Consent Calendar.

The following vote resulted:

AYES:       MAYOR WILSON  
              VICE MAYOR JONES  
              COUNCIL MEMBER COPELAND  
              COUNCIL MEMBER HANSEN  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

## **COUNCIL AGENDA--NEW BUSINESS**

Council Member Woods and Mayor Wilson spoke in memory of longtime Signal Hill resident Dr. Joseph Hughes.

City Manager announced Mrs. Dutch Hughes' request to adjourn a City Council meeting in memory of Dr. Hughes at a future meeting in February.

Council Member Hansen commented on Mrs. Dutch Hughes' request; and wished her dad Harold Hansen a Happy Birthday.

Council Member Copeland wished his dad Doug Copeland and his wife Marci Copeland a Happy Birthday.

Vice Mayor Jones commented on the commemorative flags that were approved to be displayed this year; and reported his attendance at the League of California Cities Housing and Economic Development Committee meeting.

Mayor Wilson commented on the stimulus check and COVID-19 relief package for businesses.

## **ADJOURNMENT**

It was moved by VICE MAYOR JONES and seconded by COUNCIL MEMBER HANSEN to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, February 9, 2021, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES:       MAYOR WILSON  
              VICE MAYOR JONES  
              COUNCIL MEMBER COPELAND  
              COUNCIL MEMBER HANSEN  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

MAYOR WILSON adjourned the meeting at 8:44 p.m.

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EDWARD H.J. WILSON  
MAYOR

Attest:

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CARMEN R. BROOKS  
CITY CLERK