



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
January 26, 2021

* * *GOVERNOR'S EXECUTIVE ORDER N-29-20* * *
* *RE: CORONAVIRUS COVID-19* *

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE
GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN
REQUIREMENTS OF THE RALPH M. BROWN ACT AND WILL BE HELD VIA
VIDEO/TELECONFERENCE**

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

In order to minimize the spread of the COVID-19 virus, this will be a virtual meeting.

To view or listen to the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648 and pin: 374778 when prompted. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter pin: 374778; or
- Visit www.zoom.us on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID: 881-4793-6648 and pin: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and pin: 374778 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, January 26 and your comment will be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$694.14 per month. City Clerk and City Treasurer are compensated \$421.20 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR WILSON
VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

- a. A closed session will be held pursuant to Government Code Section 54956.9(d)(2), conference with legal counsel regarding anticipated initiation of litigation. Number of potential cases: 1.
- b. A closed session will be held pursuant to Government Code Section 54956.9(d)(4), conference with legal counsel regarding anticipated initiation of litigation. Number of potential cases: 1.

- c. A closed session will be held pursuant to Government Code Section 54956.8, conference with real property negotiators.

Property: APNs: 7212-008-913, 7212-008-914

Agency negotiators: City Manager and interim City Attorney

Negotiating parties: Glen E. Thomas Dodge

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) COMMUNITY ANNOUNCEMENTS

(11) PRESENTATIONS

- a. Community Services Manager will make a presentation to recognize volunteers who contributed to City programs and events in 2020.
- b. Community Development Director will present highlights of current development projects and the City's tools for providing project information to the public.
- c. City Manager will make a presentation about COVID-19-related community updates.

(12) PUBLIC HEARING

- a. Resolution Approving the Proposed Use of Fiscal Year (FY) 2021-22 Community Development Block Grant (CDBG) Funds

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code §65091(a)(4) on January 8, 2021; and notice was posted in accordance with Signal Hill Municipal Code Section 1.08.010 at City Hall, Signal Hill Library, Reservoir Park, and Discovery Well Park on January 8, 2021.

Summary: The City Council will conduct a public hearing and consider proposed uses for the City's FY 2021-22 Community Development Block Grant (CDBG) funding allocation. The Los Angeles Community Development Commission

estimates the City will receive approximately \$109,325 to use on CDBG projects and programs. Staff is proposing to allocate the funding for two purposes – continuation of the City's Food Distribution Program and the Signal Hill Park Open Space Project. Staff is also proposing to utilize the remaining \$24,000 allocation of CDBG–Coronavirus Aid, Relief, and Economic Security (CARES) Act funding for the City's Food Distribution Program. If approved, the City Council is required to adopt a resolution affirming the new projects.

Recommendations: 1. Waive further reading and adopt a resolution approving the City's proposed CDBG programs for FY 2021-22. 2. Approve the CDBG estimated allocation for FY 2021-22 in the amount of \$109,325, the CDBG-CARES Act unexpended allocations of \$24,000, and the proposed expenditures of these allocations.

(13) CITY MANAGER REPORTS

a. Scheduling a Budget Workshop Meeting

Summary: The City Council will consider dates for its budget workshop covering FY 2021-22, year two of the Biennial Budget for FY 2020-22.

Recommendation: Select a date for the annual budget workshop.

b. Display of Commemorative Flags

Summary: Per Resolution No. 2019-10-6444, the City Council will consider the display of commemorative flags for the upcoming year.

Recommendations: 1. Consider the list of commemorative flags to be displayed for calendar year 2021. 2. Direct staff to return to a future City Council meeting with a resolution memorializing the commemorative flags to be displayed for calendar year 2021. 3. Direct staff to make any changes to Resolution No. 2019-10-6444 that the City Council deems appropriate.

c. Amendment No. 1 to the Contract Services Agreement with CliftonLarsonAllen LLP (CLA)

Summary: The City Council will consider approving Amendment No. 1 to the Contract Services Agreement with CliftonLarsonAllen LLP (CLA) formerly known as White Nelson Diehl Evans, LLP, Certified Public Accountants for professional independent auditing services. Amendment No. 1 will extend the term of the original agreement by two years through June 30, 2022, and increase the contract amount by \$82,395, for a new total not-to-exceed amount of \$189,895.

Recommendation: Authorize the City Manager to execute Amendment No. 1 to the Contract Services Agreement with CLA extending the term of the original

agreement by two years through June 30, 2022, and increasing the contract amount by \$82,395, for a new total not-to-exceed amount of \$189,895.

d. Continuance of the Proclamation of the Existence of a Local Emergency in Response to COVID-19

Summary: The City Council will receive a report from the City Manager as the Director of Emergency Services on the continuance of the proclamation of the existence of a local emergency in response to the current public health crisis related to COVID-19.

Recommendation: Receive and file report.

(14) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member or member of the audience for discussion.

a. Contract Services Agreement with CivicPlus for CivicRec Recreation Management Software System

Summary: The Community Services Department contracts with CivicPlus, LLC for the online recreation software management program, CivicRec. Staff is requesting authorization to enter into a new Contract Services Agreement with CivicPlus to continue providing online management of the Community Services Department registration software program.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement between the City of Signal Hill and CivicPlus for an annual price of \$5,000 per year for a total not-to-exceed amount of \$25,000 over the five year term of the agreement, in a form approved by the interim City Attorney.

b. Amendment No. 1 to Contract Services Agreement for Extension of Community Development Block Grant Administration with Michael Baker International, Inc.

Summary: The City Council will consider Amendment No. 1 to the Contract Services Agreement with Michael Baker International, Inc. (MBI). Amendment No. 1 extends the term of the current contract by six months to provide professional administration services in support of the City's Community Development Block Grant (CDBG) Fund programs, and increases the compensation by \$9,000 for a new not-to-exceed contract amount of \$17,000.

Recommendation: Authorize the City Manager to execute Amendment No. 1 with MBI for administration of the City's CDBG programs, extending the contract term by six months through June 30, 2021 and increasing the compensation by

\$9,000 for a new not-to-exceed contract amount of \$17,000, in a form approved by the interim City Attorney.

c. Amendment No. 4 with Long Beach Public Transportation Company for FY 2020-21 Contract Services for Proposition A Dial-A-Lift Services

Summary: Annually, the City receives Proposition A revenues to be utilized for transportation-related programs. Historically, the City has utilized these funds to provide Dial-A-Lift services through Long Beach Public Transportation. The proposed contract amendment extends the term by six months to continue the provision of transportation services through June 30, 2021, and increases the FY 2020-21 compensation amount by \$21,395, for a total annual not-to-exceed amount of \$42,790.

Recommendation: Authorize the City Manager to execute Amendment No. 4 to the Contract Services Agreement between the City and Long Beach Public Transportation Company, extending the term by six months and increasing the FY 2020-21 compensation amount by \$21,395 for a total annual not-to-exceed amount of \$42,790, for Dial-A-Lift Services, in a form approved by the interim City Attorney.

d. Schedule of Investments and Monthly Transaction Report

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation: Receive and file.

e. Warrant Register Dated January 26, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated January 26, 2021.

f. Minutes of the Following Meeting

Regular Meeting of January 12, 2021.

Recommendation: Approve.

(15) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS
COUNCIL MEMBER HANSEN
COUNCIL MEMBER COPELAND
VICE MAYOR JONES
MAYOR WILSON

(16) ADJOURNMENT

Tonight's meeting will be adjourned in memory of longtime Signal Hill resident Dr. Joseph Hughes. The next regular meeting of the Signal Hill City Council will be held on Tuesday, February 9, 2021, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at www.cityofsignalhill.org.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

