



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
January 12, 2021

* * *GOVERNOR'S EXECUTIVE ORDER N-29-20* * *
* *RE: CORONAVIRUS COVID-19* *

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE
GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN
REQUIREMENTS OF THE RALPH M. BROWN ACT AND WILL BE HELD VIA
VIDEO/TELECONFERENCE**

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

In order to minimize the spread of the COVID-19 virus, this will be a virtual meeting.

To view or listen to the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648 and pin: 374778 when prompted. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter pin: 374778; or
- Visit www.zoom.us on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID: 881-4793-6648 and pin: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and pin: 374778 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, January 12 and your comment will be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$694.14 per month. City Clerk and City Treasurer are compensated \$421.20 per month.

(1) CALL TO ORDER – 7:00 P.M.

(2) ROLL CALL

MAYOR WILSON
VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

(3) PLEDGE OF ALLEGIANCE

(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(5) COMMUNITY ANNOUNCEMENTS

(6) PRESENTATIONS

- a. Mayor Wilson will introduce Alex Gabaldon, the City's 2020 Employee of the Year.
- b. City Manager will make a presentation about COVID-19-related community updates.

(7) ORDINANCES

- a. Second Reading and Adoption of Ordinance No. 2020-12-1516 Approving Zoning Ordinance Amendment 20-01 Revising Section 20.20.020 of the Signal Hill Municipal Code

Summary: Ordinance No. 2020-12-1516 was introduced at the City Council meeting of December 8, 2020, and is now presented for second reading and adoption.

Recommendation: Waive further reading and adopt Ordinance No. 2020-12-1516 approving zoning ordinance amendment 20-01 revising section 20.20.020 of the Signal Hill Municipal Code to conditionally permit full service kitchens and food service in alcoholic beverage manufacturing facilities with tasting rooms in the Commercial Industrial, Light Industrial, and General Industrial zoning districts.

- b. Second Reading and Adoption of Ordinance No. 2020-12-1517, Amending Section 13.04.150 Subsection C of the Signal Hill Municipal Code, Bills-Payment-Delinquencies, to Comply with Senate Bill 998 Requirements

Summary: Ordinance No. 2020-12-1517 was introduced at the City Council meeting of December 8, 2020, and is now presented for second reading and adoption. The primary purpose of Ordinance No. 2020-12-1517 is to amend Signal Hill Municipal Code, Section 13.04.150 Subsection C for compliance with Senate Bill 998.

Recommendation: Waive further reading and adopt Ordinance No. 2020-12-1517 amending Section 13.04.150 subsection C of the Signal Hill Municipal Code, Bills-Payment-Delinquencies, to comply with Senate Bill 998 requirements.

(8) CITY MANAGER REPORTS

- a. Suspension of Street Sweeping Parking Citations

Summary: The Los Angeles County Department of Public Health (LACDPH) issued the Safer At Home Order for Control of COVID-19 (Order) on March 19, 2020, asking residents to remain at home to slow the spread of COVID-19. To support Signal Hill residents complying with the Order, the City suspended street sweeping parking citations from March 19, 2020 – July 3, 2020.

The LACDPH has issued and extended the Revised Temporary Targeted Safer At Home Health Officer Order for Control of COVID-19 (Revised Order) for as long as the State Public Health Officer's Regional Stay At Home order remains in effect in the Southern California region. Tonight the City Council will consider a second suspension of street sweeping parking citations.

Recommendation: Provide staff direction regarding the suspension of street sweeping parking citations.

b. Discussion of Mandatory Face Covering Order

Summary: Mayor Wilson has requested the placement of a discussion item regarding implementation of a mandatory face covering order city-wide.

Recommendation: Provide staff with direction.

c. Council Appointments to Various Organizations

Summary: The City Council will consider appointments to various committees and organizations resulting from the recent City Council reorganization.

Recommendation: Waive further reading and adopt a resolution amending Resolution No. 2020-04-6560, confirming the appointment of delegates and alternates as official representatives of the City.

d. Comprehensive Annual Financial Report for Fiscal Year 2019-20

Summary: The Comprehensive Annual Financial Report (CAFR) is an independently audited summary report of the financial transactions of the City for Fiscal Year 2019-20, providing relevant financial information to the City Council, citizens, current and future employees, grant entities, creditors, bond investors, rating agencies, and other interested parties. This audit is performed in compliance with City Charter requirements with the results presented to the City Council for their review.

The audit was completed by the City's independent auditors, CLA CliftonLarsonAllen LLP formerly known as White Nelson Diehl Evans LLP, Certified Public Accountants, which issued an unqualified opinion, otherwise known as a "clean opinion", finding nothing of material concern in the City's internal controls, financial, and bookkeeping practices. The independent auditor's unmodified report provides assurance that the CAFR, and the audited information within, present fairly the City's financial position for the year ending June 30, 2020.

Recommendations: 1. Receive and file the City's CAFR for the Fiscal Year (FY) ending June 30, 2020. 2. Approve the proposed appropriations from FY 2019-20

to FY 2020-21 reserve balances and current year FY 2019-20 General Fund operating surplus of \$3.9 million. 3. Waive further reading and adopt a resolution, authorizing appropriations from FY 2019-20 General Fund operating surplus and current year appropriation adjustments, amending the FY 2020-21 budget. 4. Direct staff to distribute copies of the CAFR for FY 2019-20 as required, as well as to the Office of the City Clerk to be placed on file for the general public and posted on the City's website.

- e. Global Settlement Agreement and Mutual Release in the Case of Jensen Enterprises, Inc. dba Jensen Precast v. Mike Bubalo Construction Co. (Case No. 19LBCV00336)

Summary: The City Council will consider approving the Global Settlement Agreement and Mutual Release of Claims in the case of *Jensen Enterprises, Inc. dba Jensen Precast v. Mike Bubalo Construction Co.* (Case No. 19LBCV00336).

Recommendation: Approve the Global Settlement Agreement and Mutual Release of Claims in the case of *Jensen Enterprises, Inc. dba Jensen Precast v. Mike Bubalo Construction Co., Los Angeles County Superior Court Case No. 19LBCV00336* in a form approved by the interim City Attorney, pursuant to approval of the settlement payment in the amount of \$25,000, and authorize the Mayor to execute on behalf of the City.

- f. Authorize Solicitation of a Request for Proposals to Provide Human Resources Consulting Services to Conduct a Compensation Study

Summary: The City Council will consider authorizing staff to issue a Request for Proposals (RFP) for human resources consulting services to conduct a City-wide compensation study of full-time and part-time classifications.

Recommendation: Authorize the Human Resources Manager to issue an RFP for human resources consulting services to conduct a City-wide compensation study of full-time and part-time classifications.

- g. Public Works Agreement with Pascal & Ludwig Constructors for Well No. 8 Demolition and Well No. 10 Construction Project (Project No. 95.18011)

Summary: The City Council will consider entering into a Public Works Agreement with Pascal & Ludwig Constructors for Well No. 8 Demolition and Well No. 10 Construction Project (Project No. 95.18011).

Recommendation: Authorize the City Manager to enter into a Public Works Agreement with Pascal & Ludwig Constructors for Well No. 8 Demolition and Well No. 10 Construction Project located at 6065 Cherry Avenue in Long Beach, California (Project No. 95.18011), for a term of 220 working days and a not-to-exceed contract amount of \$3,514,091, in a form approved by the interim City Attorney; and authorize the Project Manager to increase the compensation by up

to five percent (5%) of the contract sum for a not-to-exceed contingency of \$175,705, and an increase in the term of up to 180 days.

h. Award of Contract – Cannabis Business Fiscal and Economic Analysis

Summary: At the July 21, 2020 City Council meeting, the City Council directed staff to issue a Request for Proposals to conduct a fiscal and economic analysis of cannabis businesses. Staff received five (5) proposals and interviewed the two (2) highest scoring consultants. After interviews and reference checks, staff is recommending the selection of Harris & Associates to conduct the analysis.

Recommendations: 1. Authorize the City Manager to execute a Professional Consultant Services Agreement with Harris & Associates in the amount of \$50,000 in a form approved by the Interim City Attorney. 2. Approve a budget adjustment to the Economic Development – Contract Services line item (Account No. 100-47-5400) in the amount of \$10,000 to be funded from the Economic Development Reserve Fund (122).

RECONVENE THE CITY COUNCIL AS SUCCESSOR AGENCY TO ORDER

i. Professional Consultant Services Agreement for Appraisal Services

Summary: With the dissolution of redevelopment agencies in 2012, successor agencies are required to dispose of properties as outlined in their Long Range Property Management Plans. The Signal Hill Successor Agency's Long Range Property Management Plan includes two sites for disposal – one on Gardena Avenue and one on Spring Street. In order for the Successor Agency to prepare to sell the properties, appraisals must be completed to determine the fair market value of the sites. To facilitate the necessary appraisals, the City Council will consider approving a professional consultant services agreement with Hawran & Malm for professional appraisal services.

Recommendations: 1. Approve a budget adjustment in the amount of \$29,500 to the Economic Development – Contract Services line item (Account No. 100-47-5400) to be funded from the Economic Development Reserve Fund (122) 2. Approve a Professional Consultant Services Agreement for Appraisal Services with Hawran & Malm, for a term of one year and a not-to-exceed compensation amount of \$29,500, in a form approved by the Interim City Attorney.

RECESS THE CITY COUNCIL AS SUCCESSOR AGENCY

(9) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member or member of the audience for discussion.

a. Schedule of Investments and Monthly Transaction Report

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation: Receive and file.

b. Warrant Register Dated January 12, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated January 12, 2021.

c. Minutes of the Following Meeting

Regular Meeting of December 8, 2020.

Recommendation: Approve.

(10) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS
COUNCIL MEMBER HANSEN
COUNCIL MEMBER COPELAND
VICE MAYOR JONES
MAYOR WILSON

(11) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, January 26, 2021, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-

addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at www.cityofsignalhill.org.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

