



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

**AGENDA
REGULAR MEETING OF THE CIVIL SERVICE COMMISSION
SEPTEMBER 2, 2020
5:30 P.M.**

*** * *GOVERNOR'S EXECUTIVE ORDER N-29-20* * *
* *RE: CORONAVIRUS COVID-19* ***

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE
GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN
REQUIREMENTS OF THE RALPH M. BROWN ACT AND WILL BE HELD VIA
VIDEO/TELECONFERENCE**

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council, Agency and Commissions with valuable information regarding issues of the community. Meetings are held on the first Wednesday of every month or as required, as determined by the Commission Chair. There is a public comment period at the beginning of the regular meeting as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website at www.cityofsignalhill.org and at City Hall, the Library, Reservoir Park and Discovery Well Park.

In order to minimize the spread of the COVID-19 virus, this will be a virtual meeting.

To listen to the meeting:

- Call (408) 638-0968 (audio only) and enter meeting ID: 815-2604-4061 and pin: 205941 when prompted. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate:

- Visit www.zoom.us on your desktop computer or laptop, click on "Join a Meeting", and enter meeting ID: 815-2604-4061 and pin: 205941 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 815-2604-4061 and pin: 205941 when prompted.

- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Commission or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the Commission is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the Commission Secretary at ssoong@cityofsignalhill.org not later than 4:30 p.m. on Wednesday, September 2 and your comment will be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

Civil Service Commissioner Members are compensated \$65.00 per meeting.

CALL TO ORDER AND ROLL CALL OF MEMBERS

CHAIR STRICHART
VICE CHAIR GONZALEZ
COMMISSIONER GHEBREZGHI
COMMISSIONER GRIGGS
COMMISSIONER PATTERSON

PLEDGE OF ALLEGIANCE

The Chair will lead the audience in reciting the Pledge of Allegiance.

PUBLIC BUSINESS FROM THE FLOOR

Matters of public interest not on the agenda may be addressed; however, State law prohibits the Commission from acting upon items not posted on the agenda 72 hours before a meeting.

COMMUNITY ANNOUNCEMENTS

DISCUSSION ITEM

1) Virtual Meeting Protocol

Summary: Due to the COVID-19 pandemic, City meetings have been held virtually since early April 2020. Staff has prepared a virtual meeting protocol to provide best

practices to run City meetings as smoothly as possible. This report was presented at the City Council meeting on August 11, 2020.

Recommendation: Receive and file.

CONSENT CALENDAR

Items of a routine nature may be approved by the Commission in a single motion by adoption of the Consent Calendar. An item may be removed from the Consent Calendar for separate discussion and/or action.

1) Certification of Eligibility List – Administrative Assistant – Public Works

Summary: The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation: Approve.

2) Certification of Eligibility List – Water Systems Operator II

Summary: The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation: Approve.

3) Minutes of the Regular Meeting of August 5, 2020

Recommendation: Approve.

COMMISSION AGENDA – NEW BUSINESS

COMMISSIONER PATTERSON
COMMISSIONER GRIGGS
COMMISSIONER GHEBREZGHI
VICE CHAIR GONZALEZ
CHAIR STRICHART

ADJOURNMENT

Tonight's meeting will be adjourned to a regular meeting of the Civil Service Commission to be held on Wednesday, October 7, 2020, at 5:30 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's Office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

CERTIFICATION

I, Sylvia Soong, Commission Secretary of the Civil Service Commission do hereby certify that the foregoing agenda was posted at City Hall, at the Library, at Discovery Well Park and at Reservoir Park 72 hours in advance of this meeting.

SYLVIA SOONG
COMMISSION SECRETARY

DATE

