



**MINUTES OF A REGULAR MEETING
SIGNAL HILL CITY COUNCIL
July 28, 2020**

A Regular Meeting of the Signal Hill City Council was held via video/teleconference on July 28, 2020 pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom.

CALL TO ORDER – 7:03 P.M.

Mayor Copeland asked City Manager to provide meeting participation options.

City Manager provided meeting participation options.

ROLL CALL

PRESENT: MAYOR COPELAND
VICE MAYOR HANSEN
COUNCIL MEMBER JONES
COUNCIL MEMBER WOODS

ABSENT: COUNCIL MEMBER WILSON

PLEDGE OF ALLEGIANCE

Mayor Copeland led the audience in the Pledge of Allegiance.

Council Member Wilson entered the meeting at 7:06 p.m.

MAYOR'S ANNOUNCEMENT

Mayor Copeland announced he will call upon Council Members, City Clerk, City Treasurer, and members of the public one-by-one for questions or comments and a roll call vote will be conducted for each agenda item for transparency and clarity.

CITY MANAGER COMMENTED ON PUBLIC COMMENT PROCEDURE

PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

There is no public business from the floor.

COMMUNITY ANNOUNCEMENTS

Mayor Copeland made the following announcement:

Signal Hill General Municipal Election is November 3, 2020, nomination period is open for three members of the City Council for a full four-year term. The deadline to file nomination papers is Friday, August 7, 2020 at 4:30 p.m. If nomination papers are not filed by an incumbent officer of the City, the deadline is extended until Wednesday, August 12, 2020. Contact the City Clerk's Office at (562) 989-7305 or email cityclerk@cityofsignalhill.org for more information.

Vice Mayor Hansen announced EDCO has resumed household hazardous waste collection on the 2nd and 4th Saturday of each month from 9:00 a.m. to 2:00 p.m. at 2755 California Avenue with COVID-19 safety protocols in place.

City Council commented on EDCO's household hazardous waste collection.

City Clerk announced that all registered voters will receive a vote-by-mail ballot beginning with the General Election on November 3, 2020. To check your registration status and for more information, visit lavote.net.

Council Member Wilson requested staff reach out to the Los Angeles County Registrar-Recorder's Office regarding COVID-19 guidelines on campaigning.

PRESENTATION

- a. City Manager made a presentation about COVID-19-related community updates.

Mayor Copeland thanked City Manager for the presentation and commented on COVID-19 resources.

Council Member Wilson thanked City Manager for the presentation, commented and asked questions regarding COVID-19-related resources, and commented on Long Beach Mayor Robert Garcia's mother, Gabriella O'Donnell's, passing.

City Manager addressed the questions posed by Council Member Wilson.

Vice Mayor Hansen requested tonight's meeting be adjourned in memory of Gabriella O'Donnell.

Michelle Liu, Signal Hill resident, requested to comment on the Public Hearing item.

City Manager addressed Ms. Liu's request.

City Clerk commented and asked questions regarding COVID-19-related resources.

City Manager addressed the questions posed by City Clerk.

ORDINANCE

a. Consideration of the Placement of the Signal Hill Financial Stability Measure (General Transactions and Use (Sales) Tax) on the November 3, 2020 Ballot

City Manager presented the staff report.

Vice Mayor Hansen asked questions regarding the Signal Hill Financial Stability Measure (Measure).

City Manager addressed the questions posed by Vice Mayor Hansen.

Mayor Copeland invited the public to comment on the agenda item.

City Treasurer asked a question regarding sales tax.

City Manager addressed the question posed by City Treasurer.

Michelle Liu, Signal Hill resident, asked a question regarding CARES Act funds.

City Manager addressed the question posed by Ms. Liu.

City Council commented on the Measure.

Assistant City Attorney, City Manager, and City Council discussed the Measure.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER JONES to waive further reading and adopt Resolution No. 2020-07-6580 approving the ordinance (which adds Chapter 3.13 to Title 3 of the Signal Hill Municipal Code) and adding and giving notice of a measure, entitled the City of Signal Hill Transactions and Use (Sales) Tax Measure to the General Municipal Election to be held on November 3, 2020; and, in accordance therewith, requesting the County of Los Angeles to consolidate the submission of the measure at the General Municipal Election to be held on November 3, 2020, with the Statewide General Election to be held on that date pursuant to Section 10403 of the Elections Code; waive further reading and adopt Resolution No. 2020-07-6581 designating Mayor Copeland and Council Member Woods as the authors of the argument for the Measure, setting priorities for filing written argument(s) and directing the City Attorney to prepare an impartial analysis, regarding a City measure, entitled the City of Signal Hill Financial Stability Measure, submitted at the General Municipal Election on November 3, 2020;

waive further reading and adopt Resolution No. 2020-07-6582 providing for the filing of rebuttal arguments regarding a City measure, entitled the City of Signal Hill Financial Stability Measure, submitted at the General Municipal Election on November 3, 2020; and waive further reading and introduce Ordinance No. 2020-11-15xxB adding Chapter 3.13 to Title 3 of the Signal Hill Municipal Code, relating to the establishment of a new three quarter cent per dollar (0.75%) general transactions and use (sales) tax.

Assistant City Attorney read the title of Resolution No. 2020-07-6580, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE ORDINANCE (WHICH ADDS CHAPTER 3.13 TO TITLE 3 OF THE SIGNAL HILL MUNICIPAL CODE) AND ADDING AND GIVING NOTICE OF A MEASURE, ENTITLED THE CITY OF SIGNAL HILL TRANSACTIONS AND USE (SALES) TAX MEASURE TO THE GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020; AND, IN ACCORDANCE THEREWITH, REQUESTING THE COUNTY OF LOS ANGELES TO CONSOLIDATE THE SUBMISSION OF THE MEASURE AT THE GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THAT DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE

Assistant City Attorney read the title of Resolution No. 2020-07-6581, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, SETTING PRIORITIES FOR FILING WRITTEN ARGUMENT(S) AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS, REGARDING A CITY MEASURE, ENTITLED THE CITY OF SIGNAL HILL FINANCIAL STABILITY MEASURE, SUBMITTED AT THE GENERAL MUNICIPAL ELECTION ON NOVEMBER 3, 2020

Assistant City Attorney read the title of Resolution No. 2020-07-6582, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, PROVIDING FOR THE FILING OF REBUTTAL ARGUMENTS REGARDING A CITY MEASURE, ENTITLED THE CITY OF SIGNAL HILL FINANCIAL STABILITY MEASURE, SUBMITTED AT THE GENERAL MUNICIPAL ELECTION ON NOVEMBER 3, 2020

Assistant City Attorney read the title of Ordinance No. 2020-11-15XXB, entitled:

AN ORDINANCE OF THE CITY OF SIGNAL HILL ADDING CHAPTER 3.13 TO TITLE 3 OF THE SIGNAL HILL MUNICIPAL CODE, RELATING TO THE ESTABLISHMENT OF A NEW THREE QUARTER CENT PER DOLLAR (0.75%) GENERAL TRANSACTIONS AND USE (SALES) TAX

The following vote resulted:

AYES: MAYOR COPELAND
VICE MAYOR HANSEN
COUNCIL MEMBER JONES
COUNCIL MEMBER WILSON
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

PUBLIC HEARING

a. Resolution Ordering the Levy and Collection of Assessments for Landscape and Lighting Maintenance District No. 1 (LLMD) for Fiscal Year (FY) 2020-21

Council Member Wilson recused himself and left the meeting at 8:14 p.m. due to a conflict of interest.

City Clerk read the form of notice.

City Manager introduced Public Works Director who presented the staff report.

City Council asked questions regarding the LLMD and staff report recommendations.

Public Works Director and City Manager addressed the questions posed by City Council.

Mayor Copeland opened the public hearing at 8:27 p.m.

Mayor Copeland invited the public to comment on the agenda item.

Richard Smith, LLMD resident, spoke in favor of the resolution on behalf of 21 LLMD residents.

Michelle Liu, LLMD resident, commented and asked questions regarding the LLMD landscaping service.

City Manager addressed the questions posed by Ms. Liu.

Araceli Quintero, LLMD resident, commented on the ballot proceeding at the July 14, 2020 public hearing and the LLMD landscaping service.

City Manager addressed Ms. Quintero's comments.

Esther Luis and Ida Aleman, LLMD residents, commented on the LLMD landscaping service and neighborhood meetings.

Mayor Copeland closed the public hearing at 8:54 p.m.

City Council thanked the LLMD residents for their participation and commented on the LLMD assessment.

Council Member Jones and City Manager discussed the LLMD.

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER JONES to waive further reading and adopt Resolution No. 2020-07-6583 ordering the levy and collection of revised assessments, which will be adjusted annually by the CPI, for Landscape and Lighting Maintenance District No. 1 for FY 2020-21; and direct staff to research alternative options for the maintenance of LLMD.

Public Works Director read the title of Resolution No. 2020-07-6583, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA ORDERING THE LEVY AND COLLECTION OF REVISED ASSESSMENTS, WHICH WILL BE ADJUSTED ANNUALLY BY THE CONSUMER PRICE INDEX, FOR LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2020-21

The following vote resulted:

AYES: MAYOR COPELAND
VICE MAYOR HANSEN
COUNCIL MEMBER JONES
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: COUNCIL MEMBER WILSON

Council Member Wilson returned to the meeting at 9:02 p.m.

Vice Mayor Hansen, Assistant City Attorney, and Council Member Wilson discussed Council Member Wilson's participation in the LLMD matter due to a

conflict of interest; and Council Member Wilson requested a written determination on his participation in the LLMD matter.

CITY MANAGER REPORTS

a. Approving the Side Letter of Agreement with the Signal Hill Employees' Association (SHEA)

City Manager introduced Human Resources Manager who presented the staff report.

City Council thanked SHEA employees and asked questions regarding the Side Letter of Agreement.

Human Resources Manager addressed the questions posed by City Council.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

Council Member Woods asked a question regarding the Side Letter of Agreement.

Human Resources Manager addressed the question posed by Council Member Woods.

City Council expressed their appreciation to the employees and commented on the Side Letter of Agreement.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER WILSON to waive further reading and adopt Resolution No. 2020-07-6584 approving and adopting a Side Letter of Agreement between the City of Signal Hill and the Signal Hill Employees' Association.

Assistant City Attorney read the title of Resolution No. 2020-07-6584, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AND ADOPTING A SIDE LETTER OF AGREEMENT BETWEEN THE CITY OF SIGNAL HILL AND THE SIGNAL HILL EMPLOYEES' ASSOCIATION

The following vote resulted:

AYES: MAYOR COPELAND
VICE MAYOR HANSEN
COUNCIL MEMBER JONES
COUNCIL MEMBER WILSON
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

b. City Council Reorganization

City Manager presented the staff report.

Council Member Wilson asked a question regarding the City Council reorganization.

Council Member Jones addressed the question posed by Council Member Wilson.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

City Council commented and discussed the City Council reorganization.

Council Member Jones asked a question regarding the staff recommendation.

City Manager addressed the question posed by Council Member Jones.

City Council further commented and discussed the City Council reorganization.

It was moved by COUNCIL MEMBER WOODS to receive and file the report.

A substitute motion was made by COUNCIL MEMBER WILSON and seconded by MAYOR COPELAND to reorganize the City Council by selecting a new Vice Mayor.

City Council commented on the City Council reorganization.

The following vote resulted:

AYES: MAYOR COPELAND
COUNCIL MEMBER WILSON

NOES: VICE MAYOR HANSEN
COUNCIL MEMBER JONES
COUNCIL MEMBER WOODS

ABSENT: NONE

ABSTAIN: NONE

c. Race and Equity Framework

City Manager presented the staff report.

Council Member Jones and Mayor Copeland asked questions regarding the proposed Race and Equity Framework and the Contract Services Agreement.

City Manager addressed the questions posed by Council Member Jones and Mayor Copeland.

Mayor Copeland invited the public to comment on the agenda item.

City Clerk commented on the proposed Race and Equity Framework and the Diversity Coalition Committee.

City Council commented and discussed with staff regarding the proposed Race and Equity Framework and the formation of the Diversity Coalition Committee.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER JONES to provide staff with direction on the proposed Race and Equity Framework, including the formation of the Diversity Coalition Committee; authorize the City Manager to execute a small dollar Contract Services Agreement for a not-to-exceed cost of \$25,000 and a term of 12 months for professional consulting services to support development, facilitation, and implementation activities related to the Race and Equity Framework, in a form approved by the City Attorney; and authorize the City Manager to purchase a membership for the Government Alliance on Race & Equity (GARE) at a cost of \$1,000.

The following vote resulted:

AYES: MAYOR COPELAND
VICE MAYOR HANSEN
COUNCIL MEMBER JONES
COUNCIL MEMBER WILSON
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

CONSENT CALENDAR

a. Contract Services Agreement with Meridian Consultants for Preparation of the 6th Cycle Housing Element Environmental Analysis and On-Call Services

Summary: The City Council will consider entering into a Contract Services Agreement with Meridian Consultants for two tasks: preparation of the environmental document in conformance with the California Environmental Quality Act for the 6th Cycle Housing Element; and on-call planning and environmental services.

Recommendation: Authorize the City Manager to execute a Contract Services Agreement with Meridian Consultants for a term of three (3) years and a total not-to-exceed contract amount of \$149,265, in a form approved by the City Attorney.

b. Memorandum of Understanding with Local Government Commission for CivicSpark Fellow

Summary: The City has been selected by community partner Southern California Gas Company to be the recipient of a CivicSpark sponsorship opportunity from September 1, 2020 through December 31, 2021. The CivicSpark program provides opportunities for recent college graduates of environmental services programs to support local governments by advancing sustainability projects. The City Council will consider authorizing the City Manager to execute a Memorandum of Understanding for Sponsored CivicSpark Fellow on behalf of the City, in a form approved by the City Attorney.

Recommendation: Authorize the City Manager to execute a Memorandum of Understanding for Sponsored CivicSpark Fellow on behalf of the City with the Local Government Commission, in a form approved by the City Attorney.

c. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency of the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

d. Warrant Register Dated July 28, 2020

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated July 28, 2020.

e. Minutes of the Following Meetings

Regular Meeting of July 14, 2020 and Adjourned Regular Meeting of July 21, 2020.

Recommendation: Approve.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER WOODS to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR COPELAND
 VICE MAYOR HANSEN
 COUNCIL MEMBER JONES
 COUNCIL MEMBER WILSON
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

COUNCIL AGENDA--NEW BUSINESS

Council Member Woods commented on adjourning tonight's meeting in memory of Long Beach Mayor Robert Garcia's mother, Gabriella O'Donnell.

Council Member Wilson asked a question regarding the 2020 Census deadline and commented on adjourning tonight's meeting in memory of Gabriella O'Donnell.

City Manager addressed the question posed by Council Member Wilson.

Council Member Jones commented on the Gaby Elena O'Donnell Scholarship in honor of Gabriella O'Donnell.

Vice Mayor Hansen commented on EDCO's household hazardous waste collection and bulky item collection programs; encouraged the public to follow COVID-19 guidelines; and thanked the front-line workers.

Mayor Copeland commented on the City Council reorganization discussion.

Vice Mayor Hansen read a statement from Long Beach Mayor Robert Garcia on Gabriella O'Donnell's passing.

ADJOURNMENT

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER JONES to adjourn tonight's meeting in memory of Gabriella O'Donnell. The next regular meeting of the Signal Hill City Council will be held on Tuesday, August 11, 2020, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES: MAYOR COPELAND
 VICE MAYOR HANSEN
 COUNCIL MEMBER JONES
 COUNCIL MEMBER WILSON
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

MAYOR COPELAND adjourned the meeting at 11:27 p.m.

ROBERT D. COPELAND
MAYOR

Attest:

CARMEN R. BROOKS
CITY CLERK