



## **MINUTES OF A REGULAR MEETING SIGNAL HILL CITY COUNCIL**

June 23, 2020

A Regular Meeting of the Signal Hill City Council was held via video/teleconference on June 23, 2020 pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom.

### **CALL TO ORDER – 6:02 P.M.**

### **ROLL CALL**

PRESENT: MAYOR COPELAND  
VICE MAYOR HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON

ABSENT: COUNCIL MEMBER WOODS

### **CLOSED SESSION**

- a. A closed session was held pursuant to Government Code Section 54956.8, real property negotiations, between the City of Signal Hill and Signal Hill Auto Center Association, regarding real property located at 3100 California Avenue.
- b. A closed session was held pursuant to Government Code Section 54956.8, real property negotiations, between the City of Signal Hill and Signal Hill Petroleum, regarding real property located at 700 E. Spring Street.
- c. A closed session was held pursuant to Government Code Section 54956.9(d)(1), existing litigation, regarding *City of Signal Hill, et al v. Central Basin Municipal Water District, et al*, Case No. 19STCP03882, Los Angeles County Superior Court.
- d. A closed session was held pursuant to Government Code Section 54957(a), on matters posing a threat to the security of public buildings, the security of essential public services, or the public's right of access to public services or public facilities as related to the COVID-19 outbreak and the Governor's declaration of a State of Emergency.

### **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

### **RECESS TO CLOSED SESSION AT 6:03 P.M.**

Council Member Woods joined closed session at 6:06 p.m.

### **RECONVENE REGULAR MEETING AT 7:05 P.M.**

Mayor Copeland announced tonight's meeting will be conducted virtually and asked City Manager to provide meeting participation options.

City Manager provided meeting participation options.

### **ROLL CALL**

PRESENT: MAYOR COPELAND  
VICE MAYOR HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

ABSENT: NONE

### **PLEDGE OF ALLEGIANCE**

Mayor Copeland led the audience in the Pledge of Allegiance.

### **MAYOR'S ANNOUNCEMENT**

Mayor Copeland announced he will call upon Council Members, staff, and members of the public one-by-one for questions or comments and a roll call vote will be conducted for each agenda item for transparency and clarity.

### **CLOSED SESSION REPORT**

City Attorney reported that closed session items were discussed, status reports given, and no reportable action taken.

### **CITY MANAGER COMMENTED ON PUBLIC COMMENT PROCEDURE**

### **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

Randy Hartshorn, Signal Hill resident, commented on a letter submitted by Marianne Hartshorn regarding the View Park.

City Manager announced Mr. Hartshorn's comment will be addressed later in the meeting.

## **COMMUNITY ANNOUNCEMENTS**

Mayor Copeland made the following announcements:

Hilltop area restrictions in effect Friday, July 3 and Saturday, July 4 from 5:00 p.m. to 11:00 p.m. Visit the City's website or call (562) 989-7268 for additional information.

City Hall will be closed on Friday, July 3 in observance of Independence Day; street sweeping and trash collection will occur as usual.

City Hall will reopen to the public by appointment only starting Monday, July 6 with safety protocols in place.

Council Member Woods announced that street sweeping parking enforcement will resume on Monday, July 6.

## **PRESENTATIONS**

- a. Mahsa Sepasi and Bahareh Ashfaei, American University Health Sciences student pharmacists, made a presentation regarding Pharmacist Testing for COVID-19.

Mayor Copeland and Council Member Wilson commented and asked questions regarding the presentation.

Ms. Sepasi and Ms. Ashfaei addressed the questions posed by Mayor Copeland and Council Member Wilson.

- b. City Manager and Chief of Police made a presentation about Campaign Zero.

City Council, City Attorney, and City Clerk commented on the presentation.

- c. City Manager made a presentation about COVID-19-related community updates.

## **ORDINANCE**

- a. Second Reading and Adoption of Ordinance No. 2020-06-1513 Section 2.90 of the Signal Hill Municipal Code in Relation to Disclosure Requirements for Campaign Advertisements

City Manager introduced Deputy City Clerk who presented the staff report.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

Mayor Copeland thanked Deputy City Clerk for the presentation.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER JONES to waive further reading and adopt Ordinance No. 2020-06-1513 amending Chapter 2.90 Election and Campaign Contributions of the Signal Hill Municipal Code in relation to disclosure requirements for campaign advertisements to conform with State Disclosure Act AB 249.

City Attorney read the title of Ordinance No. 2020-06-1513, entitled:

AN ORDINANCE OF THE CITY OF SIGNAL HILL, AMENDING CHAPTER 2.90 ELECTION AND CAMPAIGN CONTRIBUTIONS OF THE SIGNAL HILL MUNICIPAL CODE IN RELATION TO DISCLOSURE REQUIREMENTS FOR CAMPAIGN ADVERTISEMENTS TO CONFORM WITH STATE DISCLOSURE ACT AB 249

The following vote resulted:

AYES: MAYOR COPELAND  
VICE MAYOR HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

## **PUBLIC HEARING**

- a. An Extension of Conditional Use Permit (CUP) 97-03 for Seven Existing Oil and Gas Drill Sites Owned and Operated by Signal Hill Petroleum, Inc., Expiring on June 30, 2020

City Clerk read the form of notice.

City Manager presented the staff report and announced that a new public hearing will be noticed and held at a future date.

Mayor Copeland opened the public hearing at 8:13 p.m.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

Mayor Copeland closed the public hearing at 8:14 p.m.

Vice Mayor Hansen, Council Member Woods, City Manager, and City Attorney discussed the CUP extension.

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to bring back the public hearing at a future date and schedule discussions between the Housing Master Development Subcommittee, staff, and Signal Hill Petroleum, Inc.

The following vote resulted:

AYES: MAYOR COPELAND  
VICE MAYOR HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

### **CITY MANAGER REPORTS**

a. Resolution Adopting the Annual Operating and Capital Budget for Fiscal Year (FY) 2020-21 and Resolution Establishing the Annual Appropriations Limit for the FY 2020-21

City Manager thanked City Council, the community, and City employees for their support and participation in the budget development process; recognized Deputy Finance Director, Accounting Manager, and Accountant for their time spent compiling the FY 2020-2022 Budget; provided an overview of the Budget presentation; announced that each department will present their FY 2019-2020 accomplishments and FY 2020-2021 work plan; and introduced Deputy Finance Director who presented the Budget overview and General Fund overview.

Council Member Wilson asked questions regarding the General Fund Reserves and minimum wage.

Deputy Finance Director and City Manager addressed the questions posed by Council Member Wilson.

Deputy City Manager and Economic Development Manager presented the FY 2019-2020 accomplishments and FY 2020-2021 work plan for the Legislative and Administration Departments.

Accounting Manager presented the FY 2019-2020 accomplishments and FY 2020-2021 work plan for the Finance Department.

Community Development Director presented the FY 2019-2020 accomplishments and FY 2020-2021 work plan for the Community Development Department.

Chief of Police presented the FY 2019-2020 accomplishments and FY 2020-2021 work plan for the Police Department.

Community Services Director presented the FY 2019-2020 accomplishments and FY 2020-2021 work plan for the Community Services Department.

City Clerk commented and asked a question regarding View Park.

Community Services Director addressed the question posed by City Clerk.

Public Works Director, Deputy Public Works Director, and Senior Engineering Technician presented the FY 2019-2020 accomplishments and FY 2020-2021 work plan for the Public Works Department and the Capital Improvement Program (CIP).

City Manager presented opportunities and challenges in FY 2020-2021.

Deputy Finance Director presented the FY 2020-2022 Budget conclusion and recommended actions.

Mayor Copeland thanked staff for the Budget preparation and presentation.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

City Manager addressed Mr. Hartshorn's comment made earlier during public business from the floor regarding a letter submitted by Mrs. Hartshorn regarding View Park.

Council Member Woods asked a question regarding the Vehicle Replacement Fund.

City Manager addressed the question posed by Council Member Woods.

Council Member Wilson and Vice Mayor Hansen thanked staff for the Budget preparation and presentation and commented on the Budget.

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR HANSEN to waive further reading and adopt Resolution No. 2020-06-6570 adopting the annual Operating and Capital Budget for Fiscal Year 2020-21 and approving the annual Operating and Capital Budget for Fiscal Year 2021-22; and waive further reading and adopt Resolution No. 2020-06-6571 approving and

adopting the annual appropriations limit for Fiscal Year 2020-21.

City Attorney read the title of Resolution No. 2020-06-6570, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADOPTING THE ANNUAL OPERATING AND CAPITAL BUDGET FOR FISCAL YEAR 2020-21 AND APPROVING THE ANNUAL OPERATING AND CAPITAL BUDGET FOR FISCAL YEAR 2021-22

City Attorney read the title of Resolution No. 2020-06-6571, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020-21

The following vote resulted:

AYES: MAYOR COPELAND  
VICE MAYOR HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

b. Resolution Adopting a City-Wide Pay Schedule and Resolution Establishing New Classifications and Salary Ranges of Management Personnel

City Manager presented the staff report.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER JONES to waive further reading and adopt Resolution No. 2020-06-6572 amending Resolution No. 2020-03-6556, approving and adopting a City-wide pay schedule as required by the California Public Employees' Retirement System (CalPERS); and waive further reading and adopt Resolution No. 2020-06-6573 amending Resolution No. 2019-09-6442, establishing the positions of Contracts Manager and Public Works Superintendent.

City Attorney read the title of Resolution No. 2020-06-6572, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2020-03-6556, APPROVING AND ADOPTING A CITY-WIDE PAY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS)

City Attorney read the title of Resolution No. 2020-06-6573, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2019-09-6442, ESTABLISHING THE POSITIONS OF CONTRACTS MANAGER AND PUBLIC WORKS SUPERINTENDENT

The following vote resulted:

AYES: MAYOR COPELAND  
VICE MAYOR HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

c. Contract Services Agreement with the Lew Edwards Group for Professional Services to Conduct a Public Education and Outreach Program

City Manager presented the staff report.

Council Member Wilson asked a question regarding the Request for Proposals raters.

City Manager addressed the question posed by Council Member Wilson.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

Council Member Wilson asked a question regarding the Lew Edwards Group.

City Manager addressed the question posed by Council Member Wilson.

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to enter into a Contract



Services Agreement with The Lew Edwards Group to conduct a public education and outreach program, in a form approved by the City Attorney.

The following vote resulted:

AYES:       MAYOR COPELAND  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER JONES  
              COUNCIL MEMBER WILSON  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

d. FY 2020-21 Contract Services Agreements for Children's Health Services

City Manager introduced Community Services Director who presented staff reports for items (d) through (g).

Community Services Director presented the staff report and read statements from Claudia Torres with Miller Children's and Women's Hospital and Diane Nichols with The Children's Clinic.

Mayor Copeland invited the public to comment on the agenda item.

Terry Rogers, Signal Hill resident, asked a question regarding the Contract Services Agreements.

Community Services Director and City Attorney addressed the question posed by Ms. Rogers.

It was moved by COUNCIL MEMBER JONES and seconded by VICE MAYOR HANSEN to authorize the City Manager to execute Amendment No. 1 to the Contract Services Agreement between the City and Miller Children's and Women's Hospital, in an amount not to exceed \$5,000, in a form approved by the City Attorney; and authorize the City Manager to execute Amendment No. 3 to the Contract Services Agreement between the City and The Children's Clinic, in an amount not to exceed \$5,000, in a form approved by the City Attorney.

The following vote resulted:

AYES:       MAYOR COPELAND  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER JONES  
              COUNCIL MEMBER WILSON  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

e. FY 2020-21 Contract Services Agreement with Signal Hill Rotary Club

Community Services Director presented the staff report.

Council Member Jones asked a question regarding the Contract Services Agreement.

Community Services Director addressed the question posed by Council Member Jones.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to execute Amendment No. 3 to the Contract Services Agreement between the City and the Signal Hill Rotary Club to provide assistance to the Brown Bag Food Distribution Program, in a form approved by the City Attorney.

The following vote resulted:

AYES:       MAYOR COPELAND  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER JONES  
              COUNCIL MEMBER WILSON  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

f. FY 2020-21 Contract Services Agreements for Proposition A Transportation Programs

Community Services Director presented the staff report.

Council Member Wilson commented and asked questions regarding ride share options.

Community Services Director and City Manager addressed the questions posed by Council Member Wilson.

City Council and City Attorney commented and asked questions regarding the Contract Services Agreements.

Community Services Director and City Manager addressed the questions posed by City Council and City Attorney.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to execute Amendment No. 3 to the Funding Agreement between the City, Global Paratransit, Inc. and Long Beach Public Transportation Company in the amount of \$21,395 for the Dial-A-Lift subsidy, in a form approved by the City Attorney; authorize the City Manager to execute Amendment No. 3 to the Contract Services Agreement between the City and Long Beach Public Transportation Company in the amount of \$13,392 for the Fixed Route Bus Services, in a form approved by the City Attorney; and authorize the City Manager to execute Amendment No. 1 to the Contract Services Agreement between the City and Administrative Services Cooperative, Inc. in the amount of \$12,500 to provide Dial-A-Taxi services, in a form approved by the City Attorney.

The following vote resulted:

AYES: MAYOR COPELAND  
VICE MAYOR HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

g. Animal Control Services Agreement with the City of Long Beach

Community Services Director presented the staff report.

Council Member Woods and Vice Mayor Hansen asked questions regarding animal control services and coyotes.

Community Services Director addressed the questions posed by Council Member Woods and Vice Mayor Hansen.

Mayor Copeland asked a question regarding dog licenses and requested staff prepare a presentation on dog licenses at an upcoming City Council meeting.

Community Services Director addressed the question posed by Mayor Copeland.

Mayor Copeland invited the public to comment on the agenda item.

Ms. Rogers asked a question regarding animal control services reports.

Community Services Director addressed the question posed by Ms. Rogers.

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to execute the second amendment to Agreement No. 34338, between the Cities of Signal Hill and Long Beach for animal control services in a form approved by the City Attorney.

The following vote resulted:

AYES:       MAYOR COPELAND  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER JONES  
              COUNCIL MEMBER WILSON  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:    NONE

ABSTAIN:   NONE

**CONSENT CALENDAR**

a. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency of the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

b. Warrant Register Dated June 23, 2020

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated June 23, 2020.

c. Minutes of the Following Meetings

Special Meeting of June 4, 2020 and Regular Meeting of June 9, 2020.

Recommendation: Approve.

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER WILSON to approve the Consent Calendar.

The following vote resulted:

AYES:       MAYOR COPELAND  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER JONES  
              COUNCIL MEMBER WILSON  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

**COUNCIL AGENDA--NEW BUSINESS**

Council Member Woods thanked staff for their hard work on the budget.

Council Member Wilson requested to agendize a resolution against systemic racism and a discussion regarding the three letters submitted by Signal Hill residents at the June 9, 2020 City Council Meeting at an upcoming City Council meeting.

Council Member Jones thanked staff for the budget preparation and presentation.

Mayor Copeland and Council Member Jones supported Council Member Wilson's request to agendize a resolution against systemic racism.

City Clerk thanked Brock Nealeigh, Senior Maintenance Worker, for his

assistance.

City Council wished everyone a Happy Independence Day and reminded the public that fireworks are illegal in the City.

## **ADJOURNMENT**

It was moved by COUNCIL MEMBER WILSON and seconded by VICE MAYOR HANSEN to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, July 14, 2020, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES:        MAYOR COPELAND  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER JONES  
              COUNCIL MEMBER WILSON  
              COUNCIL MEMBER WOODS

NOES:        NONE

ABSENT:     NONE

ABSTAIN:    NONE

MAYOR COPELAND adjourned the meeting at 10:47 p.m.

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ROBERT D. COPELAND  
MAYOR

Attest:

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CARMEN R. BROOKS  
CITY CLERK