



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
July 14, 2020

* * *GOVERNOR'S EXECUTIVE ORDER N-29-20* * *
* *RE: CORONAVIRUS COVID-19* *

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE
GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN
REQUIREMENTS OF THE RALPH M. BROWN ACT AND WILL BE HELD VIA
VIDEO/TELECONFERENCE**

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

In order to minimize the spread of the COVID-19 virus, this will be a virtual meeting.

To view or listen to the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 811-4172-7584 and pin: 481532 when prompted. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- Visit <https://zoom.us/j/81141727584> on your desktop computer or laptop and enter pin: 481532; or
- Visit www.zoom.us on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID: 811-4172-7584 and pin: 481532 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 811-4172-7584 and pin: 481532 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, July 14 and your comment will be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$667.44 per month. City Clerk and City Treasurer are compensated \$405 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR COPELAND
VICE MAYOR HANSEN
COUNCIL MEMBER JONES
COUNCIL MEMBER WILSON
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

- a. A closed session will be held pursuant to Government Code Section 54956.8, real property negotiations, between the City of Signal Hill and Signal Hill Auto Center Association, regarding real property located at 3100 California Avenue.
- b. A closed session will be held pursuant to Government Code Section 54956.8, real property negotiations, between the City of Signal Hill and Signal Hill Petroleum, regarding real property located at 700 E. Spring Street.

c. A closed session will be held pursuant to Government Code Section 54957.6(a) to discuss labor negotiations with the Signal Hill Employees' Association.

d. A closed session will be held pursuant to Government Code Section 54956.9(d)(2), potential litigation of an undisclosed matter.

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) COMMUNITY ANNOUNCEMENTS

(11) PRESENTATIONS

a. Bradley Pollack, Director of the Long Beach Small Business Development Center (SBDC) will make a presentation about the services provided by the SBDC.

b. Mayor Copeland will present a proclamation to the Community Services Department in recognition of July as Parks Make Life Better!® Month.

c. City Manager will make a presentation about COVID-19-related community updates.

(12) PUBLIC HEARINGS

a. Resolution Ordering the Increase, Levy and Assessments, which will be Adjusted Annually in Future Years by the Consumer Price Index (CPI), for Landscape and Lighting Maintenance District No. 1 for Fiscal Year 2020-21, and if the Increase Fails, Adopt Resolution of Intent to Increase Last Year's Levy by CPI as Permitted by Prior Approvals and Set the Date of a New Public Hearing

Summary: The City Council will conduct a public hearing for the proposed increased assessment for the Landscape and Lighting Maintenance District No. 1 and order ballots to be opened and counted by the City Clerk. If a majority protest does not exist, the City Council will consider upholding the results of the

ballot measure and approve a resolution ordering the levy of the new assessment.

If a majority protest does exist, the City Council will direct staff to initiate a new 10-day public hearing to occur on July 28, 2020, as set by the City Council on May 12, 2020, and will consider approving the revised Engineer's Report with a decreased scope of services and a 3.2% increase in the assessment above the Fiscal Year (FY) 2019-20 assessment based on the CPI.

Recommendations: 1. Open the public hearing, receive public testimony, and request the City Clerk to report on the ballots received during the 45-day notice period up to the public hearing. 2. Close the public hearing and direct the City Clerk to tabulate and report the results of the ballot measure. Any member of the public will be permitted to view the tabulation if requested. The ballots are weighted by the amount assessed and a simple majority will determine the passing or failing of the proposed assessment. 3. If a majority protest does not exist, waive further reading and adopt a resolution declaring the results of the assessment ballot proceeding and ordering the levy and collection of assessments, which will be adjusted annually by the CPI, for Landscape and Lighting Maintenance District No. 1 for FY 2020-21. 4. If a majority protest does exist, waive further reading and adopt a resolution declaring its intention to increase, levy and collect assessments, which will be adjusted annually by the CPI, for Landscape and Lighting Maintenance District No. 1 for FY 2020-21 and approving the Engineer's Report. 5. Following Step 4 if applicable, set the public hearing for July 28, 2020 and direct staff to work with the landscape contractor to reduce the landscape contract amount by decreasing the scope of services.

- b. Resolution Approving the Amended Use of Fiscal Year (FY) 2020-21 Community Development Block Grant Funds and the Allocation of Community Development Block Grant Coronavirus Funds

Summary: The City Council will conduct a public hearing to consider amending the proposed uses of the City's FY 2020-21 Community Development Block Grant (CDBG) funding allocations and to allocate the City's Community Development Block Grant Coronavirus (CDBG-CV) funds. The City Council is required to adopt a resolution affirming the allocation of funds.

Recommendation: Waive further reading and adopt a resolution approving the City's proposed amended use of CDBG funds for FY 2020-21 and the allocation of CDBG-CV funds.

(13) CITY MANAGER REPORTS

a. Obama Foundation Mayor's Pledge

Summary: At its meeting of June 9, 2020, the City Council directed staff to place a discussion item on a future City Council meeting regarding the Obama Foundation Mayor's Pledge.

Recommendation: Provide direction to staff.

b. Resolution Standing Up for Equality and Against Systemic Racism

Summary: City Council will consider a resolution provided by Council Member Wilson standing up for equality and against systemic racism.

Recommendation: Discuss the resolution and provide staff direction.

c. Vice Mayor Appointment

Summary: City Council will discuss letters received regarding the March 24, 2020 City Council reorganization.

Recommendation: Discuss the letters received and read into the record during the June 9, 2020 City Council meeting and provide direction to staff.

d. City Council Reorganization Process

Summary: At its meeting of May 28, 2019, the City Council directed staff to place a discussion item on a future City Council meeting regarding the City Council reorganization process, specifically the date the newly designated Mayor and Vice Mayor begin their period of service.

Recommendations: 1. Provide direction to staff related to a preferred City Council reorganization process. 2. Provide direction to staff to memorialize said process.

e. Resolution to Terminate the City Manager's Proclamation of the Existence of a Local Emergency in Response to Civil Unrest

Summary: The City Council will review the need for continuing the local emergency related to civil unrest, proclaimed by the City Manager as the Director of Emergency Services on June 1, 2020 and ratified by the City Council on June 5, 2020, and determine whether to terminate the local emergency at this time.

Recommendation: Waive further reading and adopt a resolution terminating the existence of a local emergency related to civil unrest.

f. Continuance of the Proclamation of the Existence of a Local Emergency in Response to COVID-19 and Update on Coronavirus Relief Fund Allocations

Summary: The City Council will receive a report from the City Manager as the Director of Emergency Services on the continuance of the proclamation of the existence of a local emergency in response to the current public health crisis related to COVID-19. The City Council will also consider ratifying the submission of the Coronavirus Relief Fund Allocation certification form to the State of California Department of Finance, made by the City Manager as the Director of Emergency Services, on June 30, 2020.

Recommendations: 1. Receive and file report. 2. Waive further reading and adopt a resolution ratifying the submission of the Coronavirus Relief Fund Allocation certification form to the State of California Department of Finance by the City Manager of the City of Signal Hill, as Director of Emergency Services.

g. Request for Proposals – Cannabis Businesses Fiscal Analysis

Summary: At the Fiscal Year 2020-22 Budget Workshop held on May 28, 2020, the City Council approved a decision package to issue a Request for Proposals (RFP) for a fiscal analysis of cannabis businesses. Staff has prepared the proposed RFP to conduct a fiscal analysis of cannabis businesses, including medicinal retail cannabis dispensaries, research and testing of cannabis products, the manufacture of cannabis products including edibles, recreational retail cannabis dispensaries, and the indoor commercial cultivation of cannabis on private property.

Recommendation: Direct staff to issue an RFP to conduct a fiscal and economic analysis of cannabis businesses.

h. Acquisition of Freeway Sign Located at 3100 California Avenue and Execution of Agreements to Manage the Sign

Summary: The Signal Hill Auto Center Association (“Association”) desires to sell the freeway sign located at 3100 California Avenue to the City. The City will manage the freeway sign and share 50/50 the advertising space with the auto dealerships. Per the proposed agreement, after the first year of transferred ownership, auto dealerships will have the option to pay to continue advertising on the sign. Advertising revenues received by the City are intended to cover all operational costs.

Recommendation: Authorize the City Manager to execute agreements to carry out acquisition of the Signal Hill Auto Center freeway sign by the City, and implement agreements to manage the operation of the sign by EMI and their associated vendors, in the form of the agreements attached to this staff report,

and the implementing documents negotiated in accordance with the terms set forth herein and in a form approved by the City Attorney.

CALL THE CITY COUNCIL AS SUCCESSOR AGENCY TO ORDER

ROLL CALL

CHAIR COPELAND
VICE CHAIR HANSEN
MEMBER JONES
MEMBER WILSON
MEMBER WOODS

i. Resolution Adopting Investment Policy

Summary: The City's Investment Policy is intended to provide guidelines for the prudent investment of the City's available resources and outline the policies for maximizing the efficiency of the City's cash management process. The ultimate goal of an Investment Policy is to enhance the economic status of the City while protecting its pooled cash. In accordance with California Government Code Section 53646(a), an annual rendering of the City's Investment Policy shall be presented to the City Council for consideration.

Recommendations: City Council: Waive further reading and adopt a resolution adopting its Investment Policy for public funds. Successor Agency: Waive further reading and adopt a resolution adopting its Investment Policy for public funds.

RECESS THE CITY COUNCIL AS SUCCESSOR AGENCY

(14) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member or member of the audience for discussion.

a. Contract Services Agreement with iWorQ Systems for Modular Software System for the Public Works and Community Development Departments

Summary: The City Council will consider authorizing a Contract Services Agreement with iWorQ Systems to provide a modular software system supporting the Community Development and Public Works Departments. The agreement provides for an annual cost of \$13,700 for hosted software, for a total not-to-exceed contract amount of \$41,100 over a three-year term through July 14, 2023.

Recommendation: Authorize the City Manager to execute a Contract Services Agreement with iWorQ Systems, for a three-year term with an option to extend for a second three-year term (subject to City Council approval) and an annual not-to-exceed contract amount of \$13,700, for a total not-to-exceed contract amount of \$41,100, in a form approved by the City Attorney.

b. Warrant Register Dated July 14, 2020

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated July 14, 2020.

c. Minutes of the Following Meeting

Regular Meeting of June 23, 2020.

Recommendation: Approve.

(15) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS
COUNCIL MEMBER WILSON
COUNCIL MEMBER JONES
VICE MAYOR HANSEN
MAYOR COPELAND

(16) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, July 28, 2020, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at www.cityofsignalhill.org.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

