



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
February 11, 2020
(REVISED)

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month. In addition, meetings are streamed live on our website at www.cityofsignalhill.org, and are televised at 7:00 am, 2:00 pm, and 7:00 pm daily on Charter Spectrum Channel 3, and Frontier FiOS Channel 38.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and the Signal Hill Public Library on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at www.cityofsignalhill.org.

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The Mayor may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor.

City Council Members are compensated \$667.44 per month. City Clerk and City Treasurer are compensated \$405 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR WOODS
VICE MAYOR COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER JONES
COUNCIL MEMBER WILSON

(3) CLOSED SESSION

a. A closed session will be held pursuant to Government Code Section 54956.9(d)(1), existing litigation, regarding *City of Signal Hill, et al v. Central Basin Municipal Water District, et al*, Case No. 19STCP03882, Los Angeles County Superior Court.

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) COMMUNITY ANNOUNCEMENTS

(11) PRESENTATIONS

a. Mayor Woods and the City Council will recognize the award winning sponsors and volunteers who contributed to city-wide programs and events in 2019.

b. The Community Services Director will make a presentation of the year in review on behalf of the Signal Hill Community Foundation.

(12) CITY MANAGER REPORTS

a. Surface Use Relinquishment Agreement and Grant of Easements – Dog Park

Summary: The City Council will consider entering into a Surface Use Relinquishment Agreement and Grant of Easements with Signal Hill Petroleum,

Inc. and Signal Hill West LTD Partnership for the property located at 3100 E. California Avenue, also the location of the Signal Hill Dog Park.

Recommendation: Authorize the Mayor to enter into a Surface Use Relinquishment Agreement and Grant of Easements with Signal Hill Petroleum, Inc. and Signal West LTD Partnership, in a form approved by the City Attorney.

b. Annual Review of Institutional Permits

Summary: Chapter 8.16 of the Signal Hill Municipal Code requires an annual review of institutional permits by the City Council. There are four organizations that have applied for institutional permits for 2020:

- Courtyard Care Center – 1880 Dawson Avenue
- Las Brisas Child Care Center – 2399 California Avenue, Suite A
- Cole Vocational Services – 2798 Junipero Avenue
- Dungarvin California, LLC – 695 E. 27th Street

All four organizations were found to have valid licenses and to be in compliance with licensing requirements and/or applicable codes of the City's Building Department, Police Department, the Los Angeles County Fire Department, and other licensing agencies.

Recommendation: Waive further reading and adopt a resolution approving the annual institutional permits for 2020 for Courtyard Care Center, Las Brisas Child Care Center, Cole Vocational Services, and Dungarvin California, LLC.

c. Annual Review of Properties with a Conditional Use Permit

Summary: Staff will present the findings of the 2019 Conditional Use Permit (CUP) Annual Review. The CUP Annual Review is a tool to confirm compliance with the CUP conditions and note reportable observations regarding general site maintenance. To ensure compliance, a field inspection of each CUP site is conducted on an annual basis, or as needed. Per Signal Hill Municipal Code Section 20.64.120, the City Council has the authority to revoke any CUP for noncompliance with the conditions set forth in the approved permit. Staff inspected all of the 53 active CUPs, and found all of them to be in substantial compliance with their approved conditions. No revocations are recommended.

Recommendation: Receive and file.

d. Amendment No. 1 to Contract Services Agreement With CR&R Incorporated for Street Sweeping Services

Summary: The Public Works Department supplements its maintenance operations by utilizing a contractor to provide street sweeping services. The City Council will consider Amendment No. 1 to the Contract Services Agreement

awarded to CR&R Incorporated for street sweeping services, extending the term of the agreement for one additional year and increasing the compensation by \$139,918. The City Council will also consider authorizing staff to issue a Request for Proposal to procure street sweeping services for the term commencing after April 24, 2021.

Recommendations: 1. Authorize the City Manager to execute Amendment No. 1 to the Contract Services Agreement with CR&R Incorporated to provide street sweeping services, in a form approved by the City Attorney, extending the services for a one-year term through April 24, 2021, and increasing the contract amount by \$139,918, for a total not-to-exceed contract amount of \$559,672. 2. Authorize the Public Works Director to issue a Request for Proposal for subsequent street sweeping services upon expiration of the existing contract in a form approved by the City Attorney.

e. Authorize Solicitation of Bids for Traffic Signal Upgrade Project at Pacific Coast Highway and Junipero Avenue and Approve Plans, Specifications, and Estimates

Summary: The City Council will consider authorizing staff to advertise for construction bids for the Pacific Coast Highway and Junipero Avenue Traffic Signal Upgrade Project and consider approving the plans, specifications, and estimates for the project.

Recommendations: 1. Authorize the Public Works Director to advertise for construction bids and approve the plans, specifications, and estimates for the Pacific Coast Highway and Junipero Avenue Traffic Signal Upgrade Project. 2. Approve a budget adjustment of \$42,250 as detailed in the Fiscal Impact section below, increasing the Pacific Coast Highway and Junipero Avenue Traffic Signal Upgrade Project budget, for a new not-to-exceed budget amount of \$217,250.

f. 2020 Commemorative Flag Schedule

Summary: The City Council will consider adopting the 2020 Commemorative Flag Schedule by resolution.

Recommendation: Waive further reading and adopt a resolution adopting the 2020 Commemorative Flag Schedule.

(13) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member or member of the audience for discussion.

a. Warrant Register Dated February 11, 2020

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated February 11, 2020.

b. Minutes of the Following Meeting

Regular Meeting of January 28, 2020.

Recommendation: Approve.

(14) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WILSON
COUNCIL MEMBER JONES
COUNCIL MEMBER HANSEN
VICE MAYOR COPELAND
MAYOR WOODS

(15) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, February 25, 2020, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at www.cityofsignalhill.org.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.