



## CITY OF SIGNAL HILL

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2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
September 24, 2019

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month. In addition, meetings are streamed live on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), and are televised at 7:00 am, 2:00 pm, and 7:00 pm daily on Charter Spectrum Channel 3, and Frontier FiOS Channel 38.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and the Signal Hill Community Center on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The Mayor may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor.

City Council Members are compensated \$667.44 per month. City Clerk and City Treasurer are compensated \$405 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR WOODS  
VICE MAYOR COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON

(3) CLOSED SESSION

- a. A closed session will be held pursuant to Government Code Section 54956.8, real property negotiations, regarding real property located at 2799 Walnut Avenue.
- b. A closed session will be held pursuant to Government Code Section 54956.8, real property negotiations, regarding real property located at 2175 E. 28<sup>th</sup> Street.
- c. A closed session will be held pursuant to Government Code Section 54957, pertaining to public employee appointment; title of position: City Manager.
- d. A closed session will be held pursuant to Government Code Section 54957, to conduct department head evaluations.
- e. A closed session will be held pursuant to Government Code Section 54956.9(d)(4), potential litigation in an undisclosed matter.
- f. A closed session will be held pursuant to Government Code Section 54956.9(d)(1), existing litigation, regarding *Ronald R. Sagmit vs. City of Signal Hill Police Department* Case No. BC706721, Los Angeles County Superior Court.

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) COMMUNITY ANNOUNCEMENTS

(11) PRESENTATIONS

- a. The City Council and the Signal Hill Community Foundation will recognize the sponsors and volunteers of the Concerts in the Park series and the winner of the Voice of Signal Hill Competition.
- b. John Hunter, representative of John L. Hunter and Associates, Inc., will make a presentation on Measure W – the Safe Clean Water Program.

(12) CITY MANAGER REPORTS

a. City Manager Employment Agreement – Hannah Shin-Heydorn

Summary: On August 13, 2019, City Council interviewed and unanimously voted to appoint current Deputy City Manager Hannah Shin-Heydorn as City Manager effective November 2, 2019. An Employment Agreement has been prepared by the City Attorney and is presented for Council consideration.

Recommendation: Approve the City Manager Employment Agreement between Hannah Shin-Heydorn and the City of Signal Hill.

b. Resolution Establishing Annual Salary for City Manager and Resolution Adopting a City-Wide Salary Schedule

Summary: The City Council intends on appointing a new City Manager and as a result must approve the corresponding City Manager Employment Agreement with the effective date of November 2, 2019. Revisions to the Management Resolution and the resolution establishing the approved City Manager annual salary in the city-wide Salary Schedule are necessary as required by the Signal Hill Municipal Code and the California Public Employees' Retirement System (CalPERS).

Recommendations: 1. Waive further reading and adopt a resolution amending Resolution No. 2019-08-6337 revising management salary ranges to establish the salary for City Manager. 2. Waive further reading and adopt a resolution amending Resolution No. 2019-08-6334, approving and adopting a city-wide pay schedule as required by the California Public Employees' Retirement System (CalPERS).

c. Commemorative Flag Policy

Summary: At its meeting of May 14, 2019, the City Council directed staff to return to a future City Council meeting with a framework to facilitate discussion regarding a commemorative flag policy.

Recommendation: Provide direction to staff regarding a preferred commemorative flag policy to be memorialized and brought back to the City Council at a future meeting.

d. Resolution Adopting Commissioner Appointment Guidelines

Summary: City Council will consider adopting guidelines by resolution regarding the procedures related to commissioner appointments.

Recommendation: Waive further reading and adopt a resolution approving the Signal Hill Commissioner Appointment Guidelines.

(13) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member or member of the audience for discussion.

a. Authorize Solicitation of a Request for Proposals for Newsletter Design and Printing

Summary: The City Council will consider authorizing staff to issue a Request for Proposals (RFP) for newsletter design and printing. The City produces the City Views newsletter three times annually with the assistance of a consultant. The newsletter is mailed to all postal customers in the City of Signal Hill.

Recommendation: Authorize the Deputy City Manager to issue the RFP.

b. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency of the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

c. Warrant Register Dated September 24, 2019

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated September 24, 2019.

d. Minutes of the Following Meeting

Regular Meeting of September 10, 2019.

Recommendation: Approve.

(14) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WILSON  
COUNCIL MEMBER JONES  
COUNCIL MEMBER HANSEN  
VICE MAYOR COPELAND  
MAYOR WOODS

(15) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, October 8, 2019, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.