



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL**  
June 25, 2019

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on June 25, 2019.

**CALL TO ORDER – 6:03 P.M.**

**ROLL CALL**

PRESENT: MAYOR WOODS  
VICE MAYOR COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER JONES

ABSENT: COUNCIL MEMBER WILSON

**CLOSED SESSION**

- a. A closed session was held pursuant to Government Code Section 54956.8, real property negotiations, regarding real property located at 1400 E. Spring Street.
- b. A closed session was held pursuant to Government Code Section 54957, to conduct City Manager evaluation.

**PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

**RECESS TO CLOSED SESSION AT 6:05 P.M.**

Council Member Wilson entered closed session at 6:06 p.m.

**RECONVENE REGULAR MEETING AT 7:02 P.M.**

**PLEDGE OF ALLEGIANCE**

Mayor Woods led the audience in the Pledge of Allegiance.

## **CLOSED SESSION REPORT**

Assistant City Attorney reported on closed session items. Items were discussed, status reports given, and no reportable action taken.

## **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

There was no new public business from the floor.

## **ANNOUNCEMENTS**

Mayor Woods made the following announcements:

In observance of the Independence Day holiday, Signal Hill Disposal will not be performing residential collection services and customer service offices and buyback centers will be closed; trash collection will be delayed one day for regular collection day that falls on Thursday and Friday. Street sweeping will occur the day after if service day falls on the holiday.

Enter #NameTheDino contest by sending your name suggestions to [namethedino@gmail.com](mailto:namethedino@gmail.com) before June 30.

Signal Hill Public Library Community Photo Contest. Submit photos to [amancini@cityofsignalhill.org](mailto:amancini@cityofsignalhill.org) by July 10, 2019 to enter. Call (562) 989-7330 for more information.

Council Member Wilson asked a question regarding the photos.

Community Services Director addressed the question posed by Council Member Wilson.

Concerts in the Park every Wednesday beginning Wednesday, July 10 at 6:30 p.m. at Signal Hill Park. The City will host free cupcakes at the first Concert in the Park in recognition of the City's 95<sup>th</sup> Anniversary.

National Night Out on Tuesday, August 6 from 6:00 p.m. to 8:30 p.m. at Signal Hill Park. Call (562) 989-7205 for more information.

Signal Hill Public Library Grand Opening on Saturday, August 10. More details to follow on the City website.

City Council asked questions regarding closures and fireworks for the 4<sup>th</sup> of July holiday.

Police Chief and City Manager addressed the questions posed by City Council.

## **INTRODUCTIONS**

- a. Mayor Woods introduced Nichole Delahunte, new Account Specialist with the Finance Department.

Ms. Delahunte thanked the City for the opportunity.

- b. Mayor Woods introduced Matt Tryon, new Water Systems Superintendent with the Public Works Department.

Mr. Tryon thanked the City for the opportunity.

## **PRESENTATION**

- a. Patty Vanwinkle, owner of Pet Pantry at 1929 E. 28<sup>th</sup> Street, promoted her business as part of the Small Business Spotlight.

Mayor Woods presented a Certificate of Appreciation to Ms. Vanwinkle.

Ms. Vanwinkle thanked City Council and spoke about her business.

## **ORDINANCE**

- a. Introduction of an Ordinance Amending Chapter 2.88 of the Signal Hill Municipal Code to Establish Rules and Regulations for the City's New Public Library

City Manager introduced Community Services Director who presented the staff report.

City Council asked questions regarding guidelines and the Library Rules of Conduct.

Police Chief and Community Services Director addressed the questions posed by City Council.

Mayor Woods invited the public to comment on the agenda item.

A member of the audience commented on the Library Rules of Conduct.

Community Services Director addressed the speaker's comments.

City Council, staff, and Assistant City Attorney discussed the ordinance amendment and the Library Rules of Conduct and City Council provided staff with direction on amending the Library Rules of Conduct.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL

MEMBER JONES to waive further reading and introduce Ordinance No. 2019-06-1507 to amend and replace Chapter 2.88 of the Signal Hill Municipal Code to establish rules and regulations for the City's new Public Library.

Assistant City Attorney read the title of Ordinance No. 2019-06-1507:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, TO AMEND AND REPLACE CHAPTER 2.88 OF THE SIGNAL HILL MUNICIPAL CODE TO ESTABLISH RULES AND REGULATIONS FOR THE CITY'S NEW PUBLIC LIBRARY

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR COPELAND  
                 COUNCIL MEMBER HANSEN  
                 COUNCIL MEMBER JONES  
                 COUNCIL MEMBER WILSON

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

## **PUBLIC HEARING**

### **a. Resolution Amending the Uniform Schedule of City Service Fees and Charges**

City Clerk read the form of notice.

City Manager introduced Finance Director who presented the staff report.

Council Member Wilson and Mayor Woods asked questions regarding the fiscal impact and the fee schedule.

Finance Director addressed the questions posed by Council Member Wilson and Mayor Woods.

Mayor Woods opened the public hearing at 7:53 p.m.

Mayor Woods invited anyone wishing to speak in favor of or opposed to the resolution to please come forward.

There was no public comment.

Mayor Woods closed the public hearing at 7:54 p.m.

It was moved by COUNCIL MEMBER WILSON and seconded by VICE MAYOR COPELAND to waive further reading and adopt Resolution No. 2019-06-6323 amending Resolution No. 2019-04-6314, amending the Uniform Schedule of Fees.

Assistant City Attorney read the title of Resolution No. 2019-06-6323:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2019-04-6314, AMENDING THE UNIFORM SCHEDULE OF FEES

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR COPELAND  
                 COUNCIL MEMBER HANSEN  
                 COUNCIL MEMBER JONES  
                 COUNCIL MEMBER WILSON

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

## **CITY MANAGER REPORTS**

### **a. FY 2019-2020 Agreements for Children's Health Services**

City Manager introduced Community Services Director who presented the staff report and invited Diane Nichols, representative of the Children's Clinic, to come forward.

Ms. Nichols thanked the City Council for the support and spoke about services offered at the Children's Clinic.

City Council and City Clerk asked questions regarding Children's Clinic services and the agreements.

Ms. Nichols, Community Services Director, and City Manager addressed the questions posed by City Council and City Clerk.

Mayor Woods invited the public to comment on the agenda item.

There was no public comment.

Council Member Hansen commented on the City's Budget and mentioned increasing the amount of the agreements.

City Council discussed the amount of the agreements and requested to revisit this discussion during the budget, item (f) on the agenda.

Council Member Hansen and Community Services Director commented on the services provided by Miller Children's and Women's Hospital.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER HANSEN to authorize the City Manager to execute a Contract Services Agreement between the City and Miller Children's and Women's Hospital, in an amount not to exceed \$5,000, in a form approved by the City Attorney; and authorize the City Manager to execute Amendment No. 2 to the Contract Services Agreement between the City and The Children's Clinic, in an amount not to exceed \$5,000, in a form approved by the City Attorney.

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR COPELAND  
                 COUNCIL MEMBER HANSEN  
                 COUNCIL MEMBER JONES  
                 COUNCIL MEMBER WILSON

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

b. Amendment to Contract Services Agreement with Signal Hill Rotary Club

City Manager introduced Community Services Director who presented the staff report.

Mayor Woods invited Phyllis Hayes-Reams, representative of Signal Hill Rotary Club, to come forward.

Ms. Hayes-Reams thanked City Council for the opportunity to continue partnering with the City.

Community Services Director and Mayor Woods thanked Signal Hill Rotary Club for providing assistance to the City's Brown Bag Food Distribution Program.

Mayor Woods invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER WILSON and seconded by VICE MAYOR COPELAND to authorize the City Manager to execute Amendment No. 2 to the Contract Services Agreement between the City and the Signal Hill Rotary Club to provide assistance to the Brown Bag Food Distribution Program, in a form approved by the City Attorney.

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR COPELAND  
                 COUNCIL MEMBER HANSEN  
                 COUNCIL MEMBER JONES  
                 COUNCIL MEMBER WILSON

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

c. Lease Agreement with GL LBH, LLC for Property Located at 1400 E. Spring Street

City Manager introduced Economic Development Manager who presented the staff report.

Vice Mayor Copeland and Council Member Wilson asked questions regarding the Lease Agreement.

Economic Development Manager addressed the questions posed by Vice Mayor Copeland and Council Member Wilson.

Mayor Woods invited the public to comment on the agenda item.

The Vice President of Long Beach Honda, thanked City Council for the opportunity.

It was moved by VICE MAYOR COPELAND and seconded by COUNCIL MEMBER JONES to authorize the City Manager to enter into a Lease Agreement between the City of Signal Hill and GL LBH, LLC in a form approved by the City Attorney.

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR COPELAND  
                 COUNCIL MEMBER HANSEN  
                 COUNCIL MEMBER JONES  
                 COUNCIL MEMBER WILSON

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

d. Lease Agreement with Three D Get Holdings, LLC for Property Located at 2690 Cherry Avenue and 2689 St. Louis Avenue

Economic Development Manager presented the staff report.

Council Member Wilson asked a question regarding the Lease Agreement.

Economic Development Manager addressed the question posed by Council Member Wilson.

Mayor Woods invited the public to comment on the agenda item.

There was no public comment.

Mayor Woods asked a question regarding Oversight Board approval.

Economic Development Manager and City Manager addressed the question posed by Mayor Woods.

It was moved by COUNCIL MEMBER HANSEN and seconded by VICE MAYOR COPELAND to 1. Authorize the City Manager to enter into a Lease Agreement for properties located at 2690 Cherry Avenue and 2689 St. Louis Avenue between the City of Signal Hill and Three D Get Holdings, LLC in a form approved by the City Attorney; and 2. Authorize the City Attorney to prepare a Lease Agreement and the City Manager to execute an Agreement between the City of Signal Hill and Three D Get Holdings, LLC for properties identified as APN 7212-008-913 and 7212-008-914 under the same terms in the Lease Agreement referenced in Recommendation No. 1 above.

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR COPELAND  
                 COUNCIL MEMBER HANSEN  
                 COUNCIL MEMBER JONES  
                 COUNCIL MEMBER WILSON

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

e. Surface Use Relinquishment Agreement and Grant of Easements (SURGE) – Police Station

Economic Development Manager presented the staff report.

Council Member Wilson and Mayor Woods discussed and asked questions regarding the terms of the SURGE.

Assistant City Attorney and City Manager addressed the questions posed by Council Member Wilson and Mayor Woods.

City Manager noted an update will be made to the SURGE exhibits.

Mayor Woods invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER HANSEN to authorize the City Manager to enter into a Surface Use Relinquishment Agreement and Grant of Easements with Signal Hill Petroleum, Inc. for the Police Station in a form approved by the City Attorney.

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR COPELAND  
                 COUNCIL MEMBER HANSEN  
                 COUNCIL MEMBER JONES  
                 COUNCIL MEMBER WILSON

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

f. Resolution Adopting the Annual Operating and Capital Budget for the Fiscal Year 2019-20 and Resolution Establishing the Annual Appropriations Limit for the Fiscal Year 2019-20

City Manager provided an overview of the staff report and introduced Finance Director and Public Works Director who presented the staff report.

Council Member Wilson asked questions regarding sales tax revenue and the Youth Sports Program.

Finance Director addressed the questions posed by Council Member Wilson.

Mayor Woods invited the public to comment on the agenda item.

Two Signal Hill residents spoke in opposition to eliminating the Youth Sports Program.

Council Member Wilson read a letter of opposition to eliminating the Youth Sports Program from a Signal Hill resident; spoke in opposition to eliminating the Youth Sports Program; and commented on potential revenue sources.

City Council discussed and asked questions regarding the Youth Sports Program, the Budget, and the children's health services agreements.

Deputy City Manager, Community Services Director, and City Manager addressed the questions posed by City Council.

Mayor Woods invited the public to comment on the agenda item.

A Signal Hill resident and a member of the audience commented on the benefits of the Youth Sports Program.

City Manager and Council Member Hansen commented on the children's health services agreements.

City Council discussed further with staff and the City Attorney, the Youth Sports Program, amending the Budget resolution, and funding source.

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER WILSON to waive further reading and adopt Resolution No. 2019-06-6324 (amended by City Council to reinstate funding for the Youth Sports Program for Fiscal Year 2019-20) adopting the annual Operating and Capital Budget for Fiscal Year 2019-20; and waive further reading and adopt Resolution No. 2019-06-6325 approving and adopting the annual appropriations limit for Fiscal Year 2019-20.

Assistant City Attorney read the title of Resolution No. 2019-06-6324 (as amended):

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADOPTING THE ANNUAL OPERATING AND CAPITAL BUDGET FOR FISCAL YEAR 2019-20**

Assistant City Attorney read the title of Resolution No. 2019-06-6325:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2019-20**

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR COPELAND  
                 COUNCIL MEMBER HANSEN  
                 COUNCIL MEMBER JONES  
                 COUNCIL MEMBER WILSON

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

City Council thanked the members of the audience who attended the meeting and commented on the Youth Sports Program.

Council Member Hansen suggested Community Services Director reach out to the Signal Hill families who participate in the Youth Sports Program.

g. Resolution Adopting a City-Wide Pay Schedule

h. Resolution Establishing Salary Adjustments for Management Personnel

Council Member Wilson left the Council Chamber at 10:00 p.m.

Deputy City Manager presented a combined staff report for items (g) and (h).

Mayor Woods invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER HANSEN and seconded by VICE MAYOR COPELAND to waive further reading and adopt Resolution No. 2019-06-6326 amending Resolution No. 2018-07-6275, approving and adopting a City-wide pay schedule as required by the California Public Employees' Retirement System (CalPERS); and waive further reading and adopt Resolution No. 2019-06-6327 amending Resolution No. 2018-07-6274, revising management salary ranges to update the salary for management personnel to correspond with changes to the Signal Hill Employees' Association Memorandum of Understanding.

Assistant City Attorney read the title of Resolution No. 2019-06-6326:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2018-07-6275, APPROVING AND ADOPTING A CITY-WIDE PAY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS)

Assistant City Attorney read the title of Resolution No. 2019-06-6327:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2018-07-6274, REVISING MANAGEMENT SALARY RANGES TO UPDATE THE SALARY FOR MANAGEMENT PERSONNEL TO CORRESPOND WITH CHANGES TO THE SIGNAL HILL EMPLOYEES' ASSOCIATION MEMORANDUM OF UNDERSTANDING

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR COPELAND  
                 COUNCIL MEMBER HANSEN  
                 COUNCIL MEMBER JONES

NOES:      NONE

ABSENT:      COUNCIL MEMBER WILSON

ABSTAIN:      NONE

## **CONSENT CALENDAR**

### **a. FY 2019-2020 Contract Amendments for Proposition A Transportation Programs**

Summary: Annually, the City receives Proposition A revenues to be utilized for transportation-related programs. Agreements have been prepared for Long Beach Public Transportation Company to provide Dial-A-Lift and Fixed Route Bus services and Administrative Services Cooperative to provide Dial-A-Taxi services.

Recommendations: 1. Authorize the City Manager to execute Amendment No. 2 to the Funding Agreement between the City, Long Beach Global Paratransit Company and Long Beach Public Transportation Company (Long Beach Transit) in the amount of \$42,790 for the Dial-A-Lift subsidy, in a form approved by the City Attorney. 2. Authorize the City Manager to execute Amendment No. 2 to the Contract Services Agreement between the City and Long Beach Transit in the amount of \$53,568 for the Fixed Route Bus subsidy, in a form approved by the City Attorney. 3. Authorize the City Manager to execute a Contract Services Agreement between the City and Administrative Services Cooperative in the amount of \$10,500 to provide Dial-A-Taxi services, in a form approved by the City Attorney.

### **b. Schedule of Investments**

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency of the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

### **c. Warrant Register Dated June 25, 2019**

Summary: The Warrant Register is a listing of all general checks issued since the

prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated June 25, 2019.

d. Minutes of the Following Meetings

Adjourned Regular Meeting of May 30, 2019 and Regular Meeting of June 11, 2019.

Recommendation: Approve.

Council Member Hansen requested pulling Consent Calendar item (a).

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER JONES to approve Consent Calendar items (b) through (d).

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR COPELAND  
                 COUNCIL MEMBER HANSEN  
                 COUNCIL MEMBER JONES

NOES:      NONE

ABSENT:     COUNCIL MEMBER WILSON

ABSTAIN:    NONE

a. FY 2019-2020 Contract Amendments for Proposition A Transportation Programs

Council Member Hansen requested Community Services Director provide an overview of the Proposition A Transportation Programs and asked questions regarding a shuttle service and promotion for the Transportation Programs.

Community Services Director provided an overview of the Transportation Programs and addressed the questions posed by Council Member Hansen.

Council Member Wilson returned to the Council Chamber at 10:06 p.m.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER HANSEN to authorize the City Manager to execute Amendment No. 2 to the Funding Agreement between the City, Long Beach Global Paratransit Company and Long Beach Public Transportation Company (Long Beach Transit) in the amount of \$42,790 for the Dial-A-Lift subsidy, in a form approved by the City Attorney; authorize the City Manager to execute Amendment No. 2 to the

Contract Services Agreement between the City and Long Beach Transit in the amount of \$53,568 for the Fixed Route Bus subsidy, in a form approved by the City Attorney; and authorize the City Manager to execute a Contract Services Agreement between the City and Administrative Services Cooperative in the amount of \$10,500 to provide Dial-A-Taxi services, in a form approved by the City Attorney.

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR COPELAND  
                 COUNCIL MEMBER HANSEN  
                 COUNCIL MEMBER JONES  
                 COUNCIL MEMBER WILSON

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

### **COUNCIL AGENDA--NEW BUSINESS**

Mayor Woods stated that she and Council Member Wilson will report their meeting attendance at the next City Council Meeting.

City Council wished everyone a happy and safe 4<sup>th</sup> of July holiday.

Council Member Jones announced the Friends of Long Beach Animal Benefit for the Animals event on July 11, 2019 at the Long Beach Playhouse. Visit [www.folba.org](http://www.folba.org) for more information.

### **ADJOURNMENT**

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER WILSON to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, July 9, 2019, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The following vote resulted:

AYES:      MAYOR WOODS  
                 VICE MAYOR COPELAND  
                 COUNCIL MEMBER HANSEN  
                 COUNCIL MEMBER JONES  
                 COUNCIL MEMBER WILSON

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

MAYOR WOODS adjourned the meeting at 10:08 p.m.

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LORI Y. WOODS  
MAYOR

Attest:

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CARMEN R. BROOKS  
CITY CLERK