



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL**  
October 23, 2018

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on October 23, 2018.

**CALL TO ORDER – 6:03 P.M.**

**ROLL CALL**

PRESENT: MAYOR HANSEN  
VICE MAYOR FORESTER  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

ABSENT: NONE

**CLOSED SESSION**

- a. A closed session was held pursuant to Government Code Section 54956.9(d)(2), potential litigation in three undisclosed matters.

**PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

**RECESS TO CLOSED SESSION AT 6:04 P.M.**

**RECONVENE REGULAR MEETING AT 7:12 P.M.**

**PLEDGE OF ALLEGIANCE**

Mayor Hansen led the audience in the Pledge of Allegiance.

**CLOSED SESSION REPORT**

City Attorney reported on closed session items and no reportable action was taken.

## **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

James Kaddis, Pastor of Calvary Chapel Signal Hill, commented on church activities; announced the annual "Let Him Shine" celebration, a free family event for all ages, on Wednesday, October 31, 2018 from 6:00 p.m. to 10:00 p.m. at Signal Hill Elementary School, 2285 Walnut Avenue; and thanked the City for the support.

Blake Hutton, Signal Hill resident, spoke about his concern regarding yard sales and his neighborhood.

Mayor Hansen requested Community Development Director reach out to Mr. Hutton for follow up.

## **ANNOUNCEMENTS**

Mayor Hansen made the following announcements:

Halloween Carnival on Saturday, October 27 from 2:00 p.m. to 5:00 p.m. at Signal Hill Park. Pre-sale wristbands are \$3 and wristbands purchased the day of the event are \$4. Call (562) 989-7330 for more information and to volunteer for the event.

Community Meeting on the Library project and Library Capital Campaign on Thursday, November 1 from 6:00 p.m. to 7:30 p.m. at Discovery Well Park Community Center. RSVP before Thursday, October 25 by calling (562) 989-7330.

Send a photo of your pet in costume to [social@cityofsignalhill.org](mailto:social@cityofsignalhill.org) for the Signal Hill Pet Costume Contest by November 1. Visit the City's website for more information.

Day of the Dead Celebration on Friday, November 2 from 5:00 p.m. to 8:00 p.m. at the Library. Call (562) 989-7323 to register or visit the Library.

Fall 2018 Bulky Item Clean-Up Week from November 5 to November 9. Visit the City's website or EDCO's website at [www.edcodisposal.com](http://www.edcodisposal.com) for more information.

Coffee and Cocoa with a Cop on Tuesday, November 13 from 8:00 a.m. to 10:00 a.m. at the Police Department.

Council Member Wilson announced the Los Angeles County Grand Jury is still seeking applications until November 10 and the Love Beyond Limits event is on November 17 from 11:00 a.m. to 4:00 p.m. at Jessie Nelson Academy.

## **PRESENTATIONS**

- a. Melissa Turcotte, Environmental Engineering Specialist with Los Angeles County Public Works Department, made a presentation on Measure W Safe Clean Water Parcel Tax.

City Council asked questions regarding Measure W.

Ms. Turcotte addressed the questions posed by City Council.

Vice Mayor Forester spoke in favor of Measure W.

Mayor Hansen suggested the public to visit [safecleanwaterla.org](http://safecleanwaterla.org) to learn more about Measure W and encouraged the public to vote in the November General Election.

- b. Marc and Melissa Guy, owners of Asset Media Group Inc. at 2225 E. 28<sup>th</sup> Street, #511, promoted their business as part of the Small Business Spotlight.

City Council commented on Asset Media Group Inc.

Mayor Hansen presented a Certificate of Appreciation to Marc and Melissa Guy.

- c. Mercedes Sepko, Owner and Principal of Market Ink XL at 1406 E. 33<sup>rd</sup> Street, promoted her business as part of the Small Business Spotlight.

Council Member Wilson commented on Ms. Sepko's business.

Mayor Hansen presented a Certificate of Appreciation to Ms. Sepko.

Mayor Hansen encouraged the public to support small businesses.

- d. Administrative Assistant Phyllis Thorne provided a presentation recognizing National Community Planning Month.

Mayor Hansen left the Council Chamber at 8:20 p.m.

Council Member Woods left the Council Chamber at 8:21 p.m.

Council Member Woods returned to the Council Chamber at 8:23 p.m.

Mayor Hansen returned to the Council Chamber at 8:24 p.m.

- e. Finance Director Scott Williams made a presentation on the new online water bill payment system that will be activated the week of November 12.

City Council asked questions regarding the new online water bill payment system.

Finance Director addressed the questions posed by City Council.

## **CITY MANAGER REPORTS**

- a. Adoption of Resolutions Pertaining to the General Municipal Election to be Held Tuesday, March 5, 2019

City Manager presented the staff report.

Council Member Copeland asked a question regarding the candidate statement fee.

City Manager addressed the question posed by Council Member Copeland.

Mayor Hansen invited the public to comment on the agenda item.

There was no public comment.

Council Member Woods asked questions regarding the cost of election services.

Deputy City Clerk, City Attorney, and City Manager addressed the questions posed by Council Member Woods.

Council Member Wilson asked a question regarding election dates.

Deputy City Clerk addressed the question posed by Council Member Wilson.

It was moved by COUNCIL MEMBER WILSON and seconded by VICE MAYOR FORESTER to waive further reading and adopt: 1. Resolution No. 2018-10-6288 calling and giving notice of the holding of a General Municipal Election to be held on Tuesday, March 5, 2019, for the election of certain officers as required by the provisions of the laws of the State of California relating to charter cities and for submission to the voters a question relating to changing election dates through amendment of the City Charter. 2. Resolution No. 2018-10-6289 requesting the Board of Supervisors of the County of Los Angeles to render full, standard services to the City relating to the conduct of a General Municipal Election to be held on Tuesday, March 5, 2019. 3. Resolution No. 2018-10-6290 adopting regulations for candidates for elective office pertaining to candidate statements submitted to the voters at an election to be held on Tuesday, March 5, 2019.

City Attorney read the title of Resolution No. 2018-10-6288:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 5, 2019, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO CHARTER CITIES AND FOR SUBMISSION TO THE VOTERS A QUESTION RELATING TO CHANGING ELECTION DATES THROUGH AMENDMENT OF THE CITY CHARTER

City Attorney read the title of Resolution No. 2018-10-6289:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER FULL, STANDARD SERVICES TO THE CITY RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 5, 2019

City Attorney read the title of Resolution No. 2018-10-6290:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, MARCH 5, 2019

The following vote resulted:

AYES:           MAYOR HANSEN  
                  VICE MAYOR FORESTER  
                  COUNCIL MEMBER COPELAND  
                  COUNCIL MEMBER WILSON  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

b. Consideration and Adoption of Resolutions Adding a Measure to the March 5, 2019 Signal Hill General Municipal Election, Setting Priorities for Written Arguments and Requesting Impartial Analysis and Authorizing Rebuttals, All Regarding Ballot Measures to Change the General Municipal Election Date to Either March or November of Even-Numbered Years Through Amendment of the City Charter

City Manager presented the staff report.

Council Member Wilson asked a question regarding the two ballot measures.

City Attorney addressed the question posed by Council Member Wilson.

Vice Mayor Forester left the Council Chamber at 8:55 p.m.

Mayor Hansen and Council Member Woods asked questions regarding written arguments for or against the proposed measures and rebuttal arguments.

City Attorney and Deputy City Clerk addressed the questions posed by Mayor Hansen and Council Member Woods.

Council Member Wilson asked for clarification regarding election dates on a presentation slide.

City Manager addressed the question posed by Council Member Wilson.

City Clerk and Mayor Hansen asked questions regarding statewide election dates.

City Attorney addressed the questions posed by City Clerk and Mayor Hansen.

Vice Mayor Forester returned to the Council Chamber at 9:01 p.m.

City Council asked questions, discussed, and commented on changing the General Municipal Election date.

City Manager and Deputy City Clerk addressed the questions posed by City Council.

City Council and City Attorney discussed options in preparing written arguments for or against the proposed measures and rebuttal arguments.

Council Member Wilson and Vice Mayor Forester agreed to potentially write arguments in favor of changing the General Municipal Election date to the Statewide Primary Election date in March of even-numbered years.

Council Member Woods and Council Member Copeland agreed to potentially write arguments in favor of changing the General Municipal Election date to the Statewide General Election date in November of even-numbered years.

Mayor Hansen agreed to potentially write an argument in favor of retaining the current General Municipal Election date.

City Council and City Attorney discussed voter education.

Mayor Hansen invited the public to comment on the agenda item.

There was no public comment.

City Attorney agreed to amend resolutions as directed by City Council: authorizing Council Members to prepare arguments; adding language regarding retaining the current election date; and adding language to the Charter amendment addressing the general election date.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER WOODS to waive further reading and adopt: 1. Resolution No. 2018-10-6291 ordering the submission to the qualified electors of the City at the General Municipal Election to be held on Tuesday, March 5, 2019, a certain measure to amend the Signal Hill City Charter to change the City's General Municipal Election date to the Statewide Primary Election date of the first Tuesday after the first Monday in March of even-numbered years, and extend one-time councilmember terms by one year (as amended). 2. Resolution No. 2018-10-6292 setting priorities for filing written argument(s) and directing the City Attorney to prepare an impartial analysis, regarding the Signal Hill measure to change the General Municipal Election to the Statewide Primary Election date of the first Tuesday after the first Monday in March of even-numbered years (and to add Council Member Copeland, Council Member Woods, and Mayor Hansen in Section 2 of the resolution as amended). 3. Resolution No. 2018-10-6293 providing for the filing of rebuttal arguments regarding the Signal Hill measure to change the General Municipal Election to the Statewide Primary Election date of the first Tuesday after the first Monday in March of even-numbered years.

City Attorney read the title of Resolution No. 2018-10-6291:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ORDERING THE SUBMISSION TO THE QUALIFIED ELECTORS OF THE CITY AT THE GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 5, 2019, A CERTAIN MEASURE TO AMEND THE SIGNAL HILL CITY CHARTER TO CHANGE THE CITY'S GENERAL MUNICIPAL ELECTION DATE TO THE STATEWIDE PRIMARY ELECTION DATE OF THE FIRST TUESDAY AFTER THE FIRST MONDAY IN MARCH OF EVEN-NUMBERED YEARS, AND EXTEND ONE-TIME COUNCILMEMBER TERMS BY ONE YEAR

City Attorney read the title of Resolution No. 2018-10-6292:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, SETTING PRIORITIES FOR FILING WRITTEN ARGUMENT(S) AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS, REGARDING THE SIGNAL HILL MEASURE TO CHANGE THE GENERAL MUNICIPAL ELECTION TO THE STATEWIDE PRIMARY ELECTION DATE OF THE FIRST TUESDAY AFTER THE FIRST MONDAY IN MARCH OF EVEN-NUMBERED YEARS

City Attorney read the title of Resolution No. 2018-10-6293:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, PROVIDING FOR THE FILING OF REBUTTAL ARGUMENTS REGARDING THE SIGNAL HILL MEASURE TO CHANGE THE GENERAL MUNICIPAL ELECTION TO THE STATEWIDE PRIMARY ELECTION DATE OF THE FIRST TUESDAY AFTER THE FIRST MONDAY IN MARCH OF EVEN-NUMBERED YEARS

The following vote resulted:

AYES:      MAYOR HANSEN  
                 VICE MAYOR FORESTER  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER WOODS to waive further reading and adopt: 4. Resolution No. 2018-10-6294 ordering the submission to the qualified electors of the City at the General Municipal Election to be held on Tuesday, March 5, 2019, a certain measure to amend the Signal Hill City Charter to change the City's General Municipal Election date to the Statewide General Election date of the first Tuesday after the first Monday in November of even-numbered years, and reduce one-time councilmember terms by four months (as amended). 5. Resolution No. 2018-10-6295 setting priorities for filing written argument(s) and directing the City Attorney to prepare an impartial analysis, regarding the Signal Hill measure to change the General Municipal Election to the Statewide General Election date of the first Tuesday after the first Monday in November of even-numbered years (and to add Vice Mayor Forester, Council Member Wilson, and

Mayor Hansen in Section 2 of the resolution as amended). 6. Resolution No. 2018-10-6296 providing for the filing of rebuttal arguments regarding the Signal Hill measure to change the General Municipal Election to the Statewide General Election date of the first Tuesday after the first Monday in November of even-numbered years.

City Attorney read the title of Resolution No. 2018-10-6294:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ORDERING THE SUBMISSION TO THE QUALIFIED ELECTORS OF THE CITY AT THE GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 5, 2019, A CERTAIN MEASURE TO AMEND THE SIGNAL HILL CITY CHARTER TO CHANGE THE CITY'S GENERAL MUNICIPAL ELECTION DATE TO THE STATEWIDE GENERAL ELECTION DATE OF THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER OF EVEN-NUMBERED YEARS, AND REDUCE ONE-TIME COUNCILMEMBER TERMS BY FOUR MONTHS

City Attorney read the title of Resolution No. 2018-10-6295:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, SETTING PRIORITIES FOR FILING WRITTEN ARGUMENT(S) AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS, REGARDING THE SIGNAL HILL MEASURE TO CHANGE THE GENERAL MUNICIPAL ELECTION TO THE STATEWIDE GENERAL ELECTION DATE OF THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER OF EVEN-NUMBERED YEARS

City Attorney read the title of Resolution No. 2018-10-6296:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, PROVIDING FOR THE FILING OF REBUTTAL ARGUMENTS REGARDING THE SIGNAL HILL MEASURE TO CHANGE THE GENERAL MUNICIPAL ELECTION TO THE STATEWIDE GENERAL ELECTION DATE OF THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER OF EVEN-NUMBERED YEARS

The following vote resulted:

AYES:      MAYOR HANSEN  
                 VICE MAYOR FORESTER  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

c. Purchase of Furniture, Fixtures, and Equipment (FF&E) for the Signal Hill Library

City Manager introduced Public Works Director who presented the staff report.

Council Member Woods asked questions regarding San Bernardino contracts.

Public Works Director addressed the questions posed by Council Member Woods.

Mayor Hansen asked questions regarding FF&E for the Library and Community Services Department.

Public Works Director addressed the questions posed by Mayor Hansen.

Mayor Hansen invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR FORESTER to authorize the purchase of furniture, fixtures, and equipment per the design requirements for the new Signal Hill Public Library through the following purchasing alternatives: California Multiple Award Schedules Program, National Joint Powers Alliance, Califa Group, City of Signal Hill or County of San Bernardino contracts, Signal Hill businesses, and limited sole-source purchases.

The following vote resulted:

AYES:      MAYOR HANSEN  
                 VICE MAYOR FORESTER  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

d. Appointment of Trustee to Greater Los Angeles County Vector Control District Board

City Manager presented the staff report.

Mayor Hansen invited the public to comment on the agenda item.

There was no public comment.

Council Member Copeland commented on his current term as a Vector Control Trustee.

It was moved by COUNCIL MEMBER WILSON and seconded by VICE MAYOR FORESTER to reappoint Council Member Robert Copeland to serve as member of the Board of Trustees of the Greater Los Angeles County Vector Control District for a term of four years.

The following vote resulted:

AYES:      MAYOR HANSEN  
                 VICE MAYOR FORESTER  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

e. Verification of Quorum for Meeting of December 26, 2018

City Manager presented the staff report.

City Council discussed whether a quorum of the City Council will be present for the regular meeting of December 26, 2018.

Mayor Hansen invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR FORESTER to cancel the regular City Council meeting of December 26, 2018.

The following vote resulted:

AYES:      MAYOR HANSEN  
                 VICE MAYOR FORESTER  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

**CONSENT CALENDAR**

a. Amendment to Update the Part-Time Salary Schedule

Summary: The City Council will consider a proposed amendment to the part-time salary resolution that will update part-time salary ranges to comply with the California Fair Wage Act of 2016, effective December 22, 2018.

Recommendation: Waive further reading and adopt Resolution No. 2018-10-6297 amending Resolution No. 2017-11-6241, establishing salary ranges for hourly employees to comply with the California Fair Wage Act of 2016 and repealing all other resolutions and portions of resolutions in conflict herewith.

b. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency of the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

c. Warrant Register Dated October 23, 2018

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated October 23, 2018.

d. Minutes of the Following Meeting

Regular Meeting of October 9, 2018.

Recommendation: Approve.

Mayor Hansen requested pulling Consent Calendar item (a).

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER WOODS to approve Consent Calendar items (b) through (d).

The following vote resulted:

AYES:      MAYOR HANSEN  
                 VICE MAYOR FORESTER  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

a. Amendment to Update the Part-Time Salary Schedule

Deputy City Manager presented the amended staff report to include the Emergency Management Coordinator position.

Vice Mayor Forester, Council Member Woods, and Council Member Wilson asked questions regarding minimum wage.

Deputy City Manager addressed the questions posed by Vice Mayor Forester, Council Member Woods, and Council Member Wilson.

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER WILSON to waive further reading and adopt Resolution No. 2018-10-6297 amending Resolution No. 2017-11-6241, establishing salary ranges for hourly employees to comply with the California Fair Wage Act of 2016 and repealing all other resolutions and portions of resolutions in conflict herewith (as amended to include Emergency Management Coordinator position).

City Attorney read the title of Resolution No. 2018-10-6297:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2017-11-6241, ESTABLISHING SALARY RANGES FOR HOURLY EMPLOYEES TO COMPLY WITH THE CALIFORNIA FAIR WAGE ACT OF 2016 AND REPEALING ALL OTHER RESOLUTIONS AND PORTIONS OF RESOLUTIONS IN CONFLICT HEREWITH

The following vote resulted:

AYES:      MAYOR HANSEN  
                 VICE MAYOR FORESTER  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

## **COUNCIL AGENDA--NEW BUSINESS**

Council Member Wilson congratulated the Rock Club for another successful Casino Night fundraiser on October 12, 2018 and for receiving Senator Lara's Outstanding Organization Award.

Council Member Woods reported on her attendance at the CalPERS Educational Forum on October 22, 2018.

Council Member Wilson commented on CalPERS.

Council Member Copeland thanked Police Captain Leyn and Sergeant Brown for hosting a meeting for his Homeowners' Association to address neighborhood watch questions on October 20, 2018.

Vice Mayor Forester commented on his health.

Mayor Hansen commented on her cellphone; a coyote sighting in her neighborhood, and requested Long Beach Animal Control give a presentation regarding this issue.

### **ADJOURNMENT**

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER WOODS to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, November 13, 2018, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The following vote resulted:

AYES:      MAYOR HANSEN  
                 VICE MAYOR FORESTER  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER WILSON  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

MAYOR HANSEN adjourned the meeting at 9:51 p.m.

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TINA L. HANSEN  
MAYOR

Attest:

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KEIR JONES  
CITY CLERK