



**MINUTES OF A REGULAR MEETING
SIGNAL HILL CITY COUNCIL**
September 11, 2018

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on September 11, 2018.

CALL TO ORDER – 6:06 P.M.

ROLL CALL

PRESENT: MAYOR HANSEN
VICE MAYOR FORESTER
COUNCIL MEMBER COPELAND
COUNCIL MEMBER WOODS

ABSENT: COUNCIL MEMBER WILSON

CLOSED SESSION

- a. A closed session was held pursuant to Government Code Section 54957, to conduct department head evaluations.
- b. A closed session was held pursuant to Government Code Section 54957, to conduct City Manager evaluation.

PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

There was no public business from the floor.

RECESS TO CLOSED SESSION AT 6:07 P.M.

Council Member Wilson entered closed session at 6:44 p.m.

RECONVENE REGULAR MEETING AT 7:12 P.M.

PLEDGE OF ALLEGIANCE

Mayor Hansen led the audience in the Pledge of Allegiance.

CLOSED SESSION REPORT

City Attorney reported on closed session items. Item (a) was discussed and no reportable action was taken. Item (b) was not discussed.

PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

There was no public business from the floor.

ANNOUNCEMENTS

Mayor Hansen made the following announcements:

Mayor's Clean-Up on Saturday, September 22 from 9:00 a.m. to 11:00 a.m. at the Gateway Center parking lot on California Avenue. Call (562) 989-7340 for more information.

Hounds on the Hill on Saturday, September 22 from 11:00 a.m. to 2:00 p.m. at Signal Hill Park.

Signal Hill Historical Society Pancake Breakfast on Saturday, September 29 from 8:00 a.m. to 10:00 a.m. at Applebee's, 899 E. Spring Street. Call (562) 208-0040 to RSVP and to purchase tickets.

City Treasurer commented on the Pancake Breakfast event.

Friends of the Signal Hill Library Books Galore Book Sale on Thursday, October 4, 11:00 a.m. to 4:00 p.m. at the Library's outside patio.

Sign up for the new monthly City e-newsletter at www.cityofsignalhill.org/enewsletter.

Vice Mayor Forester commented on the e-newsletter.

Summer Selfie Contest submission deadline is September 14. Email entries to social@cityofsignalhill.org. Visit the City's Facebook page for more information.

Sanitation Districts of Los Angeles County recognized five Signal Hill businesses: Axis Petroleum Company, City of Signal Hill, Evoqua Water Technologies, LLC, Oil Operators, Inc., and R.D. Mathis Company as good corporate citizens of 2017 for full compliance with all Sanitation Districts industrial waste requirements.

South Coast Air Quality Management District offers a year-round Electric Lawn Mower Rebate Program. Call (888) 425-6247 or visit www.aqmd.gov/lawnmower for more information.

INTRODUCTION

a. Mayor Hansen introduced Coral Rios, recently promoted Library Assistant.

Ms. Rios thanked the City for the opportunity and looks forward to continuing to serve the community.

PRESENTATION

a. Kelli Tunnicliff, Public Works Director, presented an update on the Library construction.

Council Member Woods and Council Member Wilson asked questions regarding the Library construction.

Public Works Director and Architect for the Library Project, Robert Coffee, addressed the questions posed by Council Member Woods and Council Member Wilson.

ORDINANCE

a. Introduction of an Ordinance Amending Signal Hill Municipal Code Sections 3.20.100 and 3.20.195 and Adding Sections 3.20.220 and 3.20.230 Related to Purchasing

Deputy City Manager presented the staff report.

City Council asked questions regarding the ordinance.

Deputy City Manager and City Attorney addressed the questions posed by City Council.

Mayor Hansen asked City Treasurer if he has any questions.

City Treasurer had no questions and spoke in favor of the ordinance.

Mayor Hansen invited the public to comment on the agenda item.

There was no public comment.

Council Member Wilson commented on the ordinance and recommended reducing the on-call contract limit from \$175,000 to \$100,000.

City Council and City Attorney discussed the contract limit amount and the process to introduce the ordinance.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER WOODS to waive further reading and introduce Ordinance No. 2018-09-1502 amending Signal Hill Municipal Code Sections 3.20.100 and 3.20.195 and adding Sections 3.20.220 and 3.20.230 related to purchasing (ordinance to reflect the previously discussed amended contract amount to \$100,000).

City Attorney read the title of Ordinance No. 2018-09-1502:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING SIGNAL HILL MUNICIPAL CODE SECTIONS 3.20.100 AND 3.20.195 AND ADDING SECTIONS 3.20.220 AND 3.20.230 RELATED TO PURCHASING

The following vote resulted:

AYES: MAYOR HANSEN
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER WILSON
 COUNCIL MEMBER WOODS

NOES: VICE MAYOR FORESTER

ABSENT: NONE

ABSTAIN: NONE

CITY MANAGER REPORTS

- a. Memorandum of Understanding with Los Angeles Flood Control District, Change Order No. 5 with Bubalo Construction Company, and Amendment of Supporting Agreements for the Expansion of the Los Cerritos Channel Sub-Basin 4 Stormwater Capture Project

City Manager introduced Public Works Director who presented the staff report.

Mayor Hansen and Vice Mayor Forester asked questions regarding the underground water capture facilities.

Public Works Director addressed the questions posed by Mayor Hansen and Vice Mayor Forester.

Vice Mayor Forester asked questions regarding stormwater distribution.

Public Works Director addressed the questions posed by Vice Mayor Forester.

Council Member Woods and Council Member Wilson asked questions regarding

City of Long Beach's project responsibilities and commitments.

Public Works Director addressed the questions posed by Council Member Woods and Council Member Wilson.

Council Member Copeland asked a question regarding future funding for the project.

Public Works Director, Vice Mayor Forester, and City Manager addressed the questions posed by Council Member Copeland.

Mayor Hansen invited the public to comment on the agenda item.

There was no public comment.

Council Member Woods requested a tour of the project site.

Public Work Director responded she will coordinate and schedule a tour.

It was moved by COUNCIL MEMBER WILSON and seconded by VICE MAYOR FORESTER to authorize the City Manager to execute a Memorandum of Understanding with Los Angeles County Flood Control District in the amount of \$7,500,000 between the City of Signal Hill (COSH), the City of Long Beach (COLB), and LACFCD for the construction of an additional 10 acre-feet of stormwater storage capacity, in a form approved by the City Attorney; approve a budget adjustment increasing the Los Cerritos Channel Sub-basin 4 Stormwater Capture Project budget by the amount of \$7,500,000; approve Change Order No. 5 to the Design-Build Agreement with Mike Bubalo Construction Company, Inc. for the Los Cerritos Channel Sub-basin 4 Stormwater Capture Facility in the amount of \$6,553,500, in a form approved by the City Attorney; authorize the City Manager to execute an amendment to the existing Cooperative Agreement between COSH and COLB for construction of the LCC Project, which will increase the reimbursement amount to COLB from \$350,000 to \$565,000 for additional COLB administrative and construction related costs, in a form approved by the City Attorney; authorize the City Manager to execute an amendment to the existing Contract Services Agreement for project management services with MCM Management Co., in the amount of \$120,000, increasing the total contract amount to \$1,042,510; and appropriate the remaining project budget to provide contingency and amend agreements as necessary to support completion of the LCC Project, including construction, project management and administration in the amount of \$611,500.

The following vote resulted:

AYES: MAYOR HANSEN
 VICE MAYOR FORESTER
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER WILSON
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

b. Purchase of Fixtures for the New Library

City Manager introduced Public Works Director who presented the staff report.

Vice Mayor Forester left the Council Chamber at 8:08 p.m.

Council Member Wilson asked questions regarding the designs.

Mayor Hansen and Mr. Coffee addressed the questions posed by Council Member Wilson.

Vice Mayor Forester returned to the Council Chamber at 8:15 p.m.

Council Member Wilson asked a question regarding project budget.

Public Works Director and Mayor Hansen addressed the question posed by Council Member Wilson.

Mayor Hansen commented on the new Library.

It was moved by COUNCIL MEMBER WILSON and seconded by VICE MAYOR FORESTER to authorize the City Manager to enter into a Contract Services Agreement with The Shop @ Show Ready for fabrication and installation services for the dinosaur exhibit in the new Library, in a form approved by the City Attorney; and authorize the City Manager to enter into a Contract Services Agreement with My Art and Soul for design and installation services of a mural in the new Library, in a form approved by the City Attorney.

The following vote resulted:

AYES: MAYOR HANSEN
 VICE MAYOR FORESTER
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER WILSON
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

c. State of California – Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP) Grant

City Manager introduced Police Chief who presented the staff report.

Mayor Hansen invited the public to comment on the agenda item.

There was no public comment.

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER WOODS to authorize the Chief of Police to execute the grant agreement through the OTS STEP Grant Program.

The following vote resulted:

AYES: MAYOR HANSEN
 VICE MAYOR FORESTER
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER WILSON
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

d. Resolution Establishing Salary Adjustments for Management Personnel

e. Resolution Adopting a City-Wide Pay Schedule

Deputy City Manager presented a combined staff report for items (d) and (e).

Council Member Copeland and Council Member Wilson asked questions regarding cost of living adjustment.

Deputy City Manager addressed the questions posed by Council Member Copeland and Council Member Wilson.

Mayor Hansen invited the public to comment on the agenda item.

There was no public comment.

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER WOODS to waive further reading and adopt Resolution No. 2018-09-6282 amending Resolution No. 2018-07-6274, revising management salary ranges to update the salary for management personnel to correspond with changes to the Signal Hill Employees' Association Memorandum of Understanding; and adopt Resolution No. 2018-09-6283 amending Resolution No. 2018-07-6275, approving and adopting a City-wide pay schedule as required by CalPERS.

City Attorney read the title of Resolution No. 2018-09-6282:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2018-07-6274, REVISING MANAGEMENT SALARY RANGES TO UPDATE THE SALARY FOR MANAGEMENT PERSONNEL TO CORRESPOND WITH CHANGES TO THE SIGNAL HILL EMPLOYEES' ASSOCIATION MEMORANDUM OF UNDERSTANDING

City Attorney read the title of Resolution No. 2018-09-6283:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2018-07-6275, APPROVING AND ADOPTING A CITY-WIDE PAY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS)

The following vote resulted:

AYES: MAYOR HANSEN
 VICE MAYOR FORESTER
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER WILSON
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

CONSENT CALENDAR

- a. Resolution Declaring Final Acceptance of the Full Capture Catch Basin Insert Project, No. 90.16008; Approval of Additional Budget Appropriation from the Capital Improvement Reserve Fund

Summary: G2 Construction, Inc. (G2) has completed the Full Capture Catch Basin Insert Project, No. 90.16008, to the satisfaction of the Public Works Department. Staff is recommending final acceptance of the work performed by G2. Staff is also requesting approval of an additional budget appropriation for the project in the amount of \$7,046 from the Capital Improvement Reserve Fund.

Recommendations: 1. Waive further reading and adopt Resolution No. 2018-09-6284 declaring work to be completed in conformance with the plans and specifications for the Full Capture Catch Basin Insert Project, No. 90.16008, in the City of Signal Hill, in accordance with the contract entered into between G2 Construction, Inc. and the City of Signal Hill. 2. Approve a budget adjustment in the amount of \$7,046 from the Capital Improvement Reserve Fund to the Full Capture Catch Basin Insert Project, No. 90.16008.

- b. Warrant Register Dated September 11, 2018

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated September 11, 2018.

- c. Minutes of the Following Meeting

Regular Meeting of August 28, 2018.

Recommendation: Approve.

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER WOODS to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR HANSEN
 VICE MAYOR FORESTER
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER WILSON
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

COUNCIL AGENDA--NEW BUSINESS

Council Member Copeland made a public service announcement regarding a new breed of mosquito that is affecting Southern California. For more information visit the Greater Los Angeles County Vector Control District at www.glacvcd.org.

Vice Mayor Forester commented on the mosquito problem; thanked Public Works staff and Signal Hill Community Foundation for the display of flags and flowers for 9-11; and announced he will be in attendance at the Gay Lesbian Bisexual Transgender Local Officials Caucus meeting at the upcoming League of California Cities Annual Conference.

Mayor Hansen presented a video in remembrance of 9-11 and commented on 9-11.

Council Member Wilson commented on Hurricane Florence and disaster preparedness.

ADJOURNMENT

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR FORESTER to adjourn tonight's meeting in memory of 9-11. The next regular meeting of the Signal Hill City Council will be held on Tuesday, September 25, 2018, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The following vote resulted:

AYES: MAYOR HANSEN
 VICE MAYOR FORESTER
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER WILSON
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

MAYOR HANSEN adjourned the meeting at 8:37 p.m.

TINA L. HANSEN
MAYOR

Attest:

KEIR JONES
CITY CLERK