



## CITY OF SIGNAL HILL

---

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
September 25, 2018

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month. In addition, meetings are streamed live on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), and are televised at 7:00 am, 2:00 pm, and 7:00 pm daily on Charter Spectrum Channel 3, and Frontier FiOS Channel 38.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and the Signal Hill Community Center on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The Mayor may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor.

City Council Members are compensated \$667.44 per month. City Clerk and City Treasurer are compensated \$405 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR HANSEN  
VICE MAYOR FORESTER  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

a. A closed session will be held pursuant to Government Code Section 54957, to conduct City Manager evaluation.

b. A closed session will be held pursuant to Government Code Section 54956.9(d)(2), potential litigation in an undisclosed matter.

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) COMMUNITY ANNOUNCEMENTS

(11) PRESENTATIONS

a. The City Council and the Signal Hill Community Foundation will recognize the sponsors and volunteers of the Concert in the Park series.

b. Mayor Hansen will present to Dave Dressler, Community Representative from the Sustainable City Committee, the Spotlight Award for Agency Energy Savings (Silver Level) and the Spotlight Award for Sustainability Best Practices (Gold Level), presented by the Institute for Local Government and the Statewide Energy Efficiency Collaborative.

(12) ORDINANCE

a. Second Reading and Adoption of Ordinance Amending Signal Hill Municipal Code Sections 3.20.100 and 3.20.195 and Adding Sections 3.20.220 and 3.20.230 Related to Purchasing

Summary: Ordinance No. 2018-09-1502 was introduced at the City Council meeting of September 11, 2018, and is now presented for second reading and adoption. Key provisions of the ordinance include:

- Cooperative Purchasing Agreements. Clarify existing code language permitting cooperative purchasing agreements.
- Master/On-Call Agreements. Allow through a competitive process establishing on-call contracts for contractors to be pre-qualified to provide emergency services.
- Master/On-Call Agreements. Allow through a competitive process establishing on-call contracts for contractors to be pre-qualified to perform maintenance services including for public works.
- Master/On-Call Agreements. For on-call contracts for maintenance of public works, a \$100,000 limit is established for individual contracts. The on-call contract would require City Council approval, but the individual projects up to \$100,000 would be awarded by the City Manager.
- Associated ministerial changes to Chapter 3.20 to implement the above changes.

Recommendation: Waive further reading and adopt Ordinance No. 2018-09-1502 amending Signal Hill Municipal Code Sections 3.20.100 and 3.20.195 and adding Sections 3.20.220 and 3.20.230 related to purchasing.

(13) CITY MANAGER REPORT

a. Contract Services Agreement with Landscape Structures, Inc. for the Calbrisas Park Playground Equipment and Surface Replacement Project

Summary: The City Council will consider approving a Contract Services Agreement with Landscape Structures, Inc. to install playground equipment and resurface the play area at Calbrisas Park, located at 2451 California Avenue.

Recommendations: 1. Authorize the City Manager to enter in to a Contract Services Agreement in the amount of \$207,475 with Landscape Structures, Inc. for the Calbrisas Park Playground Equipment and Surface Replacement Project, in a form approved by the City Attorney. 2. Establish a 10% project contingency in the amount of \$20,748 for a total project budget of \$228,223. 3. Approve a budget adjustment appropriating funds in the amount of \$13,811 from the Capital Improvement Reserve Fund to the Calbrisas Park Project budget to provide project contingency and cover expenses that have been determined by the Los

Angeles County Community Development Commission as ineligible for Community Development Block Grant funding.

(14) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member or member of the audience for discussion.

a. Resolution Declaring Final Acceptance of the Bixby Ridge Community Trail Project No. 127 and the Dog Park Project No. 128

Summary: DD Systems, Inc. has completed the Bixby Ridge Community Trail Project, No. 127 and the Dog Park Project, No. 128 to the satisfaction of the Public Works Department. Staff is recommending final acceptance of the work performed by DD Systems, Inc.

Recommendation: Waive further reading and adopt a resolution declaring work to be completed in conformance with the plans and specifications for the Bixby Ridge Community Trail Project No. 127 and the Dog Park Project No. 128 in the City of Signal Hill, in accordance with the contract entered into between DD Systems, Inc. and the City of Signal Hill.

b. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency of the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

c. Warrant Register Dated September 25, 2018

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated September 25, 2018.

d. Minutes of the Following Meeting

Regular Meeting of September 11, 2018.

Recommendation: Approve.

(15) COUNCIL AGENDA--NEW BUSINESS

- a. Vice Mayor Forester and City Clerk Keir Jones will report on their attendance at the League of California Cities Annual Conference September 12 – 14, 2018.

COUNCIL MEMBER WOODS  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER COPELAND  
VICE MAYOR FORESTER  
MAYOR HANSEN

(16) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, October 9, 2018, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.