



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
July 10, 2018

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month. In addition, meetings are streamed live on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), and are televised at 7:00 am, 2:00 pm, and 7:00 pm daily on Charter Spectrum Channel 3, and Frontier FiOS Channel 38.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and the Signal Hill Community Center on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The Mayor may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor.

City Council Members are compensated \$667.44 per month. City Clerk and City Treasurer are compensated \$405 per month.

(1) CALL TO ORDER – 7:00 P.M.

(2) ROLL CALL

MAYOR HANSEN  
VICE MAYOR FORESTER  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

(3) PLEDGE OF ALLEGIANCE

(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(5) COMMUNITY ANNOUNCEMENTS

(6) INTRODUCTION

a. Mayor Hansen will introduce Jessica Alcaraz, new Accountant with the Finance Department.

(7) PRESENTATIONS

a. Mayor Hansen will present a proclamation to David J. Aleshire, City Attorney, in recognition of his 40<sup>th</sup> Anniversary with the City.

b. Mayor Hansen will present to Scott Williams, Finance Director, a Certificate of Achievement for Excellence in Financial Reporting in recognition of the City's Comprehensive Annual Financial Report.

c. Mayor Hansen will present a proclamation to the Community Services Department in recognition of July as Parks Make Life Better!® Month.

d. Kelli Tunnicliff, Public Works Director, will present an update on the Library Construction.

e. Cristina Bond, Communications Specialist, will present the newly redesigned City website.

(8) PUBLIC HEARING

a. An Amendment to Conditional Use Permit 16-02 for Ten Mile Brewing Company at 1136 E. Willow Street

Summary: The applicant, Daniel Sundstrom, is proposing to amend Conditional Use Permit 16-02, to allow extended hours of operation and live music, at Ten

Mile Brewing Company located at 1136 E. Willow Street in the Commercial Industrial (CI) zoning district.

Recommendation: Waive further reading and adopt a resolution approving an amendment to Conditional Use Permit 16-02, to allow extended hours of operation and live music at an existing brewery with on-site tasting room and outdoor tasting area at 1136 E. Willow Street in the Commercial Industrial (CI) zoning district.

(9) CITY MANAGER REPORTS

a. Contract Services Agreement for Citywide Catch Basin Cleaning Services

Summary: The Public Works Department supplements its maintenance operations by utilizing outside vendors to perform specific services such as catch basin cleaning. Staff is recommending a contract with Ron's Maintenance, Incorporated (RMI), to provide citywide catch basin cleaning services for a three-year term through June 30, 2021, for an annual not-to-exceed amount of \$29,994, representing approximately \$4,000 in annual savings.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement for catch basin cleaning services with RMI, with a not-to-exceed contract amount of \$89,982 for the three-year term ending June 30, 2021, in a form approved by the City Attorney.

b. Contract Services Agreements for On-Call Professional Engineering Services

Summary: City Council will consider authorizing the City Manager to enter into Contract Services Agreements with qualified firms for on-call/as needed professional engineering services including civil engineering design, project management, construction management, and code enforcement. The services are needed to carry out the projects in the Capital Improvement Program and other activities requiring professional engineering services.

Recommendations: Authorize the City Manager to enter into the following Contract Services Agreements for professional engineering services in a form approved by the City Attorney: 1. Wolfe Engineering for as-needed civil engineering design services, for a not-to-exceed amount of \$150,000 annually, with a term of three years expiring July 10, 2021. 2. KPFF for as-needed civil engineering design services, for a not-to-exceed amount of \$150,000 annually, with a term of three years expiring July 10, 2021. 3. KCG for as-needed civil engineering design services, for a not-to-exceed amount of \$150,000 annually, with a term of three years expiring July 10, 2021. 4. KOA for as-needed project/construction management services, for a not-to-exceed amount of \$400,000 annually, with a term of three years expiring July 10, 2021. 5. Simplus Management for as-needed project/construction management services, for a not-to-exceed amount of \$400,000 annually, with a term of three years expiring July 10, 2021. 6. Falcon Engineering Services for as-needed project/construction

management services, for a not-to-exceed amount of \$400,000 annually, with a term of three years expiring July 10, 2021. 7. HR Green for as-needed code enforcement services, for a not-to-exceed amount of \$50,000 annually, with a term of three years expiring July 10, 2021.

c. Amendment No. 1 to Contract Services Agreement for On-Call City Engineering Services with AndersonPenna Partners, Inc.

Summary: The City Council will consider Amendment No. 1 to the Contract Services Agreement awarded to AndersonPenna Partners (APP) for on-call city engineering services, expanding the scope of work and increasing the compensation in the amount of \$203,554 for a new total not-to-exceed contract amount of \$503,554.

Recommendations: Authorize the City Manager to execute Amendment No. 1 to the Agreement between the City and APP for on-call city engineering services, in a form approved by the City Attorney. The amendment increases the compensation in the amount of \$203,554 for a new total not-to-exceed contract amount of \$503,554, and includes the following updated scope of work to provide professional services support for three Capital Improvement Program (CIP) projects and staff support to the Public Works Department. 1. Project management for the View Park and Reclaimed Water CIP project, for a not-to-exceed amount of \$60,070, to be funded by the Rivers and Mountains Conservancy Grant. 2. Update to the City's Pavement Management Program CIP project, for a not-to-exceed amount of \$60,000. 3. Structural design of the Fuel Island Canopy CIP project, for a not-to-exceed amount of \$47,964. 4. Interim staff support of the Public Works Maintenance and Operations division, for a not-to-exceed amount of \$35,520, to be funded by salary savings during the recruitment for a new Deputy Public Works Director.

d. Purchase of FY 2018-19 Replacement Vehicle Units

Summary: Staff is seeking authorization to purchase replacement vehicles funded in the FY 2018-19 operating budget. Staff is also seeking authorization for an additional \$51,500 to cover the unbudgeted expense of replacing a Police patrol vehicle that was damaged as a result of a car accident in June 2018. Staff proposes purchasing these vehicles through government purchasing contracts.

Recommendations: 1. Authorize the Vehicle and Equipment Services Division to purchase the vehicles listed below for a total cost of \$240,500.

- One 2018 Ford Police Interceptor Utility truck from Wondries Fleet Group under Los Angeles County Purchase Order 17361672-1 for \$36,500; with additional equipment out-fitting cost of \$15,000 for a total cost of \$51,500.
- One 2018 Ford F-150 truck (\$32,000), one 2018 Ford Explorer civilian (\$39,500), and three Toyota Rav4 Hybrids (\$99,000), from National Auto Fleet Group, under National Joint Powers Alliance Contract 120716-NAF, for

a subtotal of \$170,500; and an additional \$18,500 to cover equipment outfitting on two of the named vehicles above for a total cost of \$189,000.

2. Authorize an additional appropriation of \$51,500 in the vehicle replacement budget (Account No. 601-40-842) to cover the unbudgeted expense of replacing a Police patrol vehicle that was damaged as a result of a car accident in June 2018.

- One 2018 Ford Police Interceptor Utility truck from Wondries Fleet Group under Los Angeles County Purchase Order 17361672-1 for \$36,500; with additional equipment out-fitting cost of \$15,000 for a total cost of \$51,500.

e. Resolution Establishing Salary Adjustments for Management Personnel

Summary: Revisions to the Management Resolution are needed to update the department heads' and managers' salary ranges to reflect cost of living adjustments to correspond with changes to the Signal Hill Employees' Association Memorandum of Understanding.

Recommendation: Waive further reading and adopt a resolution amending Resolution No. 2017-11-6240, revising management salary ranges to update the salary for management personnel to correspond with changes to the Signal Hill Employees' Association Memorandum of Understanding.

f. Resolution Adoption a City-Wide Pay Schedule

Summary: The City Council will consider approving and adopting a City-wide pay schedule as required by the California Public Employees' Retirement System (CalPERS) reflecting the implementation of the second year of the 2017-2020 Police Officers' Association Memorandum of Understanding (MOU), the second year of the 2017-2020 Signal Hill Employees' Association MOU, and the Department Heads' and Managers' Resolution.

Recommendation: Waive further reading and adopt a resolution amending Resolution No. 2017-11-6242, approving and adopting a City-wide pay schedule as required by CalPERS.

(10) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member or member of the audience for discussion.

a. Resolutions Accepting the Dedication of Real Property for Additional Public Right-of-Way – 2499 E. Pacific Coast Highway

Summary: The City Council will consider resolutions to 1) accept the dedication of additional public right-of-way to be used for alley purposes; and 2) accept an irrevocable offer of dedication for additional public right-of-way for future street purposes associated with the development of property at 2499 E. Pacific Coast Highway.

Recommendations: 1. Waive further reading and adopt a resolution accepting the dedication of real property for additional right-of-way for alley purposes at 2499 E. Pacific Coast Highway. 2. Waive further reading and adopt a resolution accepting an irrevocable offer of dedication of real property for additional right-of-way for street purposes at 2499 E. Pacific Coast Highway.

b. Contract Services Agreement with Vehicle Service Group, LLC for the Purchase and Installation of a Vehicle Lift System

Summary: The City Council will consider approving a Contract Services Agreement with Vehicle Service Group, LLC (Rotary Lift), to purchase and install a new vehicle lift system at the Public Works Yard fleet bay located at 2175 E. 28th Street.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement for the Vehicle Lift Replacement project with Rotary Lift, in the amount of \$31,751, in a form approved by the City Attorney, and establish a project contingency of \$6,350 (20%) for a not-to-exceed total of \$38,101.

c. Contract Services Agreement with Califa, Inc. for the Purchase and Installation of the Library Electronic Book Checkout System

Summary: The City Council will consider approving a Contract Services Agreement with Califa, to purchase and install an electronic book checkout system at the new Library.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement for the purchase and installation of an electronic book checkout system with Califa, Inc., for a not-to-exceed amount of \$44,564, in a form approved by the City Attorney.

d. Warrant Register Dated July 10, 2018

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated July 10, 2018.

e. Minutes of the Following Meeting

Regular Meeting of June 26, 2018.

Recommendation: Approve.

(11) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER COPELAND  
VICE MAYOR FORESTER  
MAYOR HANSEN

(12) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, July 24, 2018, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.