



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL**  
January 9, 2018

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on January 9, 2018.

**CALL TO ORDER – 6:01 P.M.**

**ROLL CALL**

PRESENT: MAYOR WILSON  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER WOODS

ABSENT: VICE MAYOR HANSEN

**CLOSED SESSION**

a. A closed session was held pursuant to Government Code Section 54956.9(d)(1), pending litigation, regarding *Long Beach Unified School District v. County of Los Angeles et al.*, Los Angeles Superior Court Case No. BS137598.

**PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

**RECESS TO CLOSED SESSION AT 6:02 P.M.**

Vice Mayor Hansen entered closed session at 6:26 p.m.

**RECONVENE REGULAR MEETING AT 7:07 P.M.**

**PLEDGE OF ALLEGIANCE**

Mayor Wilson led the audience in the Pledge of Allegiance.

## **CLOSED SESSION REPORT**

City Attorney gave a report on closed session item (a).

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to approve and authorize the execution of the settlement agreement.

The following vote resulted:

AYES:      MAYOR WILSON  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      VICE MAYOR HANSEN

ABSTAIN:      NONE

## **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

Mayor Wilson invited students attending the meeting to come forward and introduce themselves.

Los Alamitos High School students introduced themselves and commented that they are in attendance for a government class assignment.

## **ANNOUNCEMENTS**

Mayor Wilson made the following announcements:

2018 City of Signal Hill Homeless Count event on Wednesday, January 24 from 7:30 p.m. to 10:00 p.m. Volunteers will participate in a driving survey to count and document homeless persons or makeshift shelters in the City. Special thanks to the volunteers, Planning Commission, Police Department, Community Development Department, and Pastor Johnson with the American University of Health Sciences.

Transportation Workshop on Thursday, January 11 at 10:00 a.m. at the Library. Learn how to plan a trip on transit, read a bus schedule, and find discount fares and more. For more information, call (562) 989-7323.

Movies in the Library on Tuesday, January 16 from 6:00 p.m. to 8:00 p.m. at the Library. Call (562) 989-7323 to register or visit the Library.

Martin Luther King Jr. Parade on Saturday, January 13 starting at 10:30 a.m.

A Ground Breaking Ceremony for the new Signal Hill Public Library will be held on Wednesday, January 24 from 3:00 p.m. to 4:00 p.m. in front of the Signal Hill Park Community Center, 1770 E. Hill Street.

Bookmark Design Contest for the Library's Summer Reading Program is open from January 22 to February 12. Call (562) 989-7323 or visit the Library to submit your design or for more information.

Mayor Wilson requested a community participation opportunity in association with the Library Ground Breaking Ceremony.

## **CITY MANAGER REPORTS**

a. Contract Services Agreement – Inspection and Materials Testing for New Library Construction

City Manager introduced Public Works Director who presented the staff report.

Council Member Forester asked a question regarding concrete testing.

Public Works Director addressed the question posed by Council Member Forester.

Mayor Wilson asked a question regarding budget adjustment.

Public Works Director addressed the question posed by Mayor Wilson.

Mayor Wilson invited the public to comment on the agenda item.

Patrick Keefe, Albus-Keefe and Associates representative, commented on the firm's qualifications, thanked City Council for the opportunity, and looks forward to working on the project.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER FORESTER to authorize the City Manager to enter into a Contract Services Agreement with Albus-Keefe and Associates for inspection and materials testing services for the construction of the new Library, in a not-to-exceed amount of \$388,236, in a form approved by the City Attorney.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

b. Authorize Solicitation of a Request for Proposals for Professional Auditing Services

City Manager introduced Finance Director who presented the staff report.

Council Member Forester asked questions regarding the previous auditing firm and the Request for Proposals (RFP).

Finance Director addressed the questions posed by Council Member Forester.

Mayor Wilson asked a question regarding the previous auditing firm.

Finance Director addressed the question posed by Mayor Wilson.

Council Member Woods asked questions regarding the RFP.

Finance Director addressed the questions posed by Council Member Woods.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to authorize the Finance Director to issue an RFP for professional auditing services.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to appoint Mayor Wilson to serve on the selection committee.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

## **CONSENT CALENDAR**

### **a. Resolution Amending Records Retention Schedule**

Summary: The City's 2017 Records Retention Program has been completed. Nine changes have been submitted by the City Clerk to the Records Retention Schedule, which have been approved by the City Attorney and now require City Council approval. This action would amend the Records Retention Schedule of the Community Development Department.

Recommendation: Waive further reading and adopt Resolution No. 2018-01-6249 amending the City's Records Retention Schedule previously adopted by Resolution No. 2016-06-6174, and repealing all prior resolutions.

b. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

c. Warrant Register Dated January 9, 2018

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated January 9, 2018.

d. Minutes of the Following Meetings

Regular Meeting of December 12, 2017 and Special Meeting of December 19, 2017.

Recommendation: Approve.

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to approve the Consent Calendar.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:     NONE

ABSTAIN:    NONE

**COUNCIL AGENDA--NEW BUSINESS**

Council Member Forester reported his attendance at the kick-off of the Mobile Stroke Unit and announced that he will be attending the Martin Luther King Jr. Parade on Saturday, January 13 with the First Congregational Church of Long Beach.

Mayor Wilson wished everyone a Happy New Year and commented on Council Member Forester's statement at the December 12 City Council Meeting.

**ADJOURNMENT**

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, January 23, 2018, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

MAYOR WILSON adjourned the meeting at 7:33 p.m.

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Edward H.J. Wilson  
Mayor

Attest:

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Keir Jones  
City Clerk