

**A REGULAR MEETING OF THE CITY OF SIGNAL HILL  
PLANNING COMMISSION  
October 17, 2017  
7:00 P.M.**

**CALL TO ORDER**

Chair Richárd called the meeting to order at 7:00 p.m.

**ROLL CALL**

The Commission Secretary conducted roll call.

Present:      Commissioner Carmen Brooks  
                  Commissioner Jane Fallon  
                  Commissioner Chris Wilson  
                  Vice Chair Victor Parker  
                  Chair Rose Richárd

Staff present:

- 1)      Community Development Director Scott Charney
- 2)      Senior Planner Colleen Doan
- 3)      Assistant Planner Ryan Agbayani
- 4)      Assistant City Attorney Elena Gerli
- 5)      Administrative Assistant Phyllis Thorne

In addition, there were 3 people in attendance.

**PLEDGE OF ALLEGIANCE**

Chair Richárd led the audience in reciting the Pledge of Allegiance.

**PUBLIC BUSINESS FROM THE FLOOR**

Former Planning Commissioner Devon Austin personally welcomed the new Commissioners and expressed her support for each of them.

**PRESENTATION**

- a. National Community Planning Month

Administrative Assistant Phyllis Thorne gave a presentation on the National Community Planning Month activity conducted with students in the After School Recreation Club at the Community Center.

## **PUBLIC HEARING**

- a. Zoning Ordinance Amendment 17-01 Prohibiting All Commercial Marijuana Activities in the City, Prohibiting Outdoor Cultivation of Marijuana for Personal Use, and Establishing Reasonable Regulations for the Indoor Cultivation of Marijuana for Personal Use

Senior Planner, Colleen Doan, gave the staff report.

Commissioner Wilson asked whether an outside business can deliver to a destination within the City.

Staff confirmed that deliveries within the City are not permitted; however, deliveries passing through Signal Hill to another city are not regulated.

Commissioner Brooks asked for clarification on whether outdoor personal cultivation was allowed and how deliveries would be regulated.

Staff confirmed that outdoor cultivation would not be permitted, and that the Police Department would be the responsible party for enforcing and ultimately issuing citations for prohibited activities.

Vice Chair Parker asked if the City has the ability to be more restrictive with the number of plants for personal cultivation (i.e. six plants to four plants).

Staff confirmed the State laws allow up to six plants.

Commissioner Wilson asked whether accessory buildings or garages could be used for cultivation.

Staff noted that required parking space could not be used and that cultivation had to be within an occupied residence with functional kitchen, bath etc.; therefore, a shack on undeveloped land could not be used. Staff would research and follow up on whether accessory structures on lots with a residence could be used.

Chair Richárd called for any public comment on the item. There was none.

It was moved by Commissioner Fallon and seconded by Vice Chair Parker to recommend City Council approval of Zoning Ordinance Amendment 17-01.

The motion carried 5/0.

## **DIRECTOR'S REPORT**

- a. Planning Commission Email Access

Community Development Director, Scott Charney, gave the staff report.

Commissioner Brooks asked why emails cannot go to both personal accounts and business accounts.

Staff confirmed that the City Attorney had advised against using personal accounts as they would then be subject to the Public Records Act.

It was moved by Commissioner Fallon and Seconded by Vice Chair Parker to receive and file the report.

The motion carried 5/0.

### **CONSENT CALENDAR**

It was moved by Vice Chair Parker and seconded by Commissioner Fallon to receive and file the Consent Calendar.

The motion carried 5/0.

### **COMMISSION NEW BUSINESS**

Commissioner Wilson encouraged attendance at the upcoming Mayor's Clean Up event and commended the Long Beach Islamic Center for offering their facility as base camp.

Commissioner Brooks wanted clarification about whether trees encroaching onto a neighbor's property constitutes a code enforcement case.

Staff noted that unless a tree blocks or causes a safety hazard to a public right-of-way it would not qualify as a code enforcement case. However, there have been civil decisions that allow property owners to trim portions of trees overhanging their property.

Vice Chair Parker and Chair Richárd encouraged attendance at the upcoming Halloween Carnival to be held on Saturday, October 28, 2017.

### **ADJOURNMENT**

It was moved by Commissioner Brooks and seconded by Commissioner Wilson to adjourn to the next regular meeting of the Planning Commission to be held on Tuesday, November 21, 2017, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The motion carried 5/0.

Chair Richárd adjourned the meeting at 7:38 p.m.

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Chair

Attest:

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Scott Charney  
Commission Secretary