



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
December 12, 2017

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month. In addition, meetings are streamed live on our website at www.cityofsignalhill.org, and are televised at 7:00 am, 2:00 pm, and 7:00 pm daily on Charter Spectrum Channel 3, and Frontier FiOS Channel 38.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and the Signal Hill Community Center on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at www.cityofsignalhill.org.

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The Mayor may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor.

City Council Members are compensated \$667.44 per month. City Clerk and City Treasurer are compensated \$405 per month.

(1) CALL TO ORDER – 7:00 P.M.

(2) ROLL CALL

MAYOR WILSON
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER FORESTER
COUNCIL MEMBER WOODS

(3) PLEDGE OF ALLEGIANCE

(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(5) COMMUNITY ANNOUNCEMENTS

(6) PRESENTATION

a. Deputy City Manager will present an update on the Website Redesign project.

(7) PUBLIC HEARING

a. Second Reading of an Ordinance Amendment Amending Title 15.08 Revising Regulations for the Fire Code

Summary: Ordinance No. 2017-11-1496 was introduced at a regular meeting of the City Council, held on Tuesday, November 14, 2017, and is now ready for second reading and adoption. The primary purpose of Ordinance No. 2017-11-1496 is to adopt the 2017 edition of the County of Los Angeles Fire Code by reference. Ordinances adopted by reference require that the second reading also be conducted as a public hearing.

Recommendations: Waive further reading and adopt Ordinance No. 2017-11-1496, amending Title 15.08 repealing the 2013 California Fire Code and replacing it with the 2017 County of Los Angeles Fire Code by adopting by reference the 2016 California Fire Code and portions of the 2015 International Fire Code.

(8) CITY MANAGER REPORTS

a. City Council Reorganization

Summary: On November 28, 2017, staff was directed to place on the December 12, 2017 City Council meeting agenda the reorganization of the City Council.

Recommendation:

1. Determine whether the City Council wishes to reorganize. 2. If the City Council wishes to reorganize, the City Council may designate any member of the City Council to complete the unexpired Mayoral term. 3. If the Vice Mayor is designated as Mayor to complete the unexpired Mayoral term, the City Council may designate any member of the City Council to complete the unexpired Vice Mayoral term.

b. Contract Extension for Crossing Guard Services

Summary: The City Council will consider approving a contract amendment with All City Management Services Inc. extending the term by two years and including service rate increases.

Recommendation: Authorize the City Manager to execute Amendment No. 1, extending the term by two years and including the service rate increase with All City Management Services Inc. to continue to provide crossing guard services, subject to City Attorney approval as to form.

c. Transition of the City's 457(b) and 401(a) Record-Keeping Platforms and Agreement for 457(B) and 401(A) Plan Consultant and Investment Advisor Services

Summary: The City Council will consider approving the transition of the current 457(b) and 401(a) plans from recordkeeper ICMA-RC to recordkeeper Voya and approving an agreement with SFG Retirement Plan Consulting, LLC for investment advisor and co-fiduciary services.

Recommendations: 1. Authorize the transition of the current ICMA-RC 457(b) and 401(a) plans to Voya effective April 1, 2018; 2. Authorize the City Manager to execute the necessary agreements in regards to the transition; and 3. Authorize the City Manager to enter into a Contract Services Agreement between the City of Signal Hill and SFG Retirement Plan Consulting, LLC as the plan consultant, investment advisor and co-fiduciary of the City's 457(b) and 401(a) plans in a form approved by the City Attorney.

d. Amend Cooperative Agreement with City of Long Beach for the Los Cerritos Channel Sub-Basin 4 Stormwater Capture Facility

Summary: City Council will consider amending the current cooperative agreement between the City of Signal Hill and the City of Long Beach for construction of the Los Cerritos Channel Sub-Basin 4 Stormwater Capture Facility Project.

Recommendation: Authorize the City Manager to execute an amendment to the existing cooperative agreement between City of Signal Hill and City of Long Beach for construction of the Los Cerritos Channel Sub-Basin 4 Stormwater Capture Facility Project, which will increase the reimbursement amount to COLB

from \$50,000 to \$350,000 for additional City of Long Beach administrative costs, in a form approved by the City Attorney.

CALL THE CITY COUNCIL AS SUCCESSOR AGENCY TO ORDER

ROLL CALL

- e. Resolution Adopting a Manual of Procedural Guidelines for the Conduct of City Council and Constituent Body/Commission Meetings

Summary: The City Council and City Council as Successor Agency will consider a resolution adopting a Manual of Procedural Guidelines for the Conduct of City Council and Constituent Body/Commission Meetings.

Recommendation: Waive further reading and adopt a joint resolution of the City Council and the City Council as Successor Agency adopting a Manual of Procedural Guidelines for the Conduct of City Council and Constituent Body/Commission Meetings.

RECESS THE CITY COUNCIL AS SUCCESSOR AGENCY

(9) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a council member or member of the audience for discussion.

- a. Resolution Declaring Final Acceptance of the Willow Street Improvements Et Al. Project, No. 115

Summary: Hardy & Harper, Inc. has completed the Willow Street Improvements Et Al. Project, No. 115, to the satisfaction of the Public Works Department. Staff is recommending final acceptance of the work performed by Hardy & Harper, Inc.

Recommendation: Waive further reading and adopt a resolution declaring work to be completed in conformance with the plans and specifications for the Willow Street Improvements Et Al. Project, No. 115 in the City of Signal Hill, in accordance with the Contract entered into between Hardy & Harper, Inc. and the City of Signal Hill.

- b. Resolution Declaring Final Acceptance of the Well No. 9 Advanced Wellhead Treatment Plant Project, No. 635

Summary: J.R. Filanc Construction Company, Inc. has completed the Well No. 9 Advanced Wellhead Treatment Plant Project, No. 635 to the satisfaction of the Public Works Department. Staff is recommending final acceptance of the work performed by J.R. Filanc Construction Company, Inc.

Recommendation: Waive further reading and adopt the resolution declaring work to be completed in conformance with the plans and specifications for the Well No. 9 Advanced Wellhead Treatment Plant Project, No. 635 in the City of Signal Hill, in accordance with the contract entered into between J.R. Filanc Construction Company, Inc. and the City of Signal Hill.

c. Resolution Granting a Utility Easement to the Southern California Edison Company

Summary: The City Council will consider granting a utility easement to Southern California Edison for the purpose of constructing an underground electrical and communication system within the Signal Hill Library development.

Recommendations: 1. Waive further reading and adopt a resolution granting an easement to the Southern California Edison Company for the purpose of providing an easement and right-of-way for underground electrical supply and communication systems. 2. Approve and execute the Southern California Edison Grant of Easement.

d. Contract Award for CivicRec, a Hosted Recreation Management Software System with CivicPlus

Summary: The City Council will consider authorizing the City Manager to enter into a contract with CivicPlus to provide CivicRec, a hosted recreation program and facility reservation management software system.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement with CivicPlus as the sole source supplier to provide a hosted recreation management software system, in a form approved by the City Attorney.

e. Contract Amendment with Platinum Consulting Group to Provide Financial Staffing Services

Summary: The City Council will consider approving a contract amendment with Platinum Consulting Group to extend the terms and increase the compensation for the provision of financial staffing services.

Recommendation: Authorize the City Manager to execute Amendment No. 3 of the Contract Services Agreement with Platinum Consulting Group to provide temporary financial staffing services from December 12, 2017 through October 9, 2018 in a form approved by the City Attorney.

f. Warrant Register Dated December 12, 2017

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated December 12, 2017.

g. Minutes of the Following Meetings

Regular Meetings of November 14, 2017 and November 28, 2017.

Recommendation: Approve.

(10) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS

COUNCIL MEMBER FORESTER

- a. Council Member Forester will report on his attendance at the League of California Cities Leaders Workshop Program November 29 – December 1, 2017 and the International LGBTQ Leaders Conference December 6 – 9, 2017.

COUNCIL MEMBER COPELAND

VICE MAYOR HANSEN

MAYOR WILSON

(11) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, January 9, 2018, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at www.cityofsignalhill.org.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.