



**MINUTES OF A REGULAR MEETING
SIGNAL HILL CITY COUNCIL**
September 26, 2017

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on September 26, 2017.

CALL TO ORDER – 6:01 P.M.

ROLL CALL

PRESENT: MAYOR WILSON
COUNCIL MEMBER FORESTER
COUNCIL MEMBER WOODS

ABSENT: VICE MAYOR HANSEN (EXCUSED ABSENCE)
COUNCIL MEMBER COPELAND (EXCUSED ABSENCE)

CLOSED SESSION

- a. A closed session was held pursuant to Government Code Section 54956.9(a)(1), existing litigation, regarding *Douglas Cruse and Iveta Cruse v. Jacob Emory Swigger; Signal Hill Police Department, City of Signal Hill* Case No. BC602211, Los Angeles County Superior Court.
- b. A closed session was held pursuant to Government Code Section 54957.6(a) to discuss labor negotiations with the Signal Hill Police Officers' Association and Signal Hill Employees' Association.
- c. A closed session was held pursuant to Government Code Section 54957, to conduct department head evaluations.

PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

There was no public business from the floor.

RECESS TO CLOSED SESSION AT 6:02 P.M.

RECONVENE REGULAR MEETING AT 7:03 P.M.

PLEDGE OF ALLEGIANCE

Mayor Wilson led the audience in the Pledge of Allegiance.

CLOSED SESSION REPORT

City Attorney reported on closed session items. Status report was given for item (a) and no reportable action was taken. Item (b) was discussed and directions were given for further negotiation. Item (c) was not discussed.

ANNOUNCEMENTS

Mayor's Clean-Up on Saturday, October 21 from 9:00 a.m. to 11:00 a.m. at the Long Beach Islamic Center parking lot, 995 E. 27th Street. Volunteers needed for this community clean-up event of the Atlantic/Spring Neighborhood. For more information, visit the City's website or call (562) 989-7340.

September is Library Card Sign-Up Month. To obtain a library card, please call the Library at (562) 989-7323.

Books Galore Book Sale on Friday, October 6 from 1:00 p.m. to 4:00 p.m. and on Saturday, October 7 from 10:00 a.m. to 3:00 p.m. at the Library. Presented by the Friends of the Signal Hill Library, all proceeds will benefit the City of Signal Hill Library programs.

Long Beach Unified School District Cross Country Meet on Wednesday, October 11 from 1:00 p.m. to 7:00 p.m. The Moore League Cross Country cluster race will begin and end at Discovery Well Park. Parking will be impacted for residents of Hill Street, Temple Avenue and surrounding areas. There will be approximately 300 students and 100 adults in attendance.

Free Yoga Wednesdays and Zumba Fridays in October starting at 9:00 a.m. at the Library. Pre-registration required. Register by calling the Library at (562) 989-7323.

Annual Halloween Carnival on Saturday, October 28 from 3:00 p.m. to 6:00 p.m. at Signal Hill Park. Tickets are \$3 per person (ages 2 and up). For more information, call (562) 989-7330.

Save the date for The Rock Club – Music is the Remedy Casino Night fundraiser on Friday, October 13 from 6:00 p.m. to 10:00 p.m. at the Scottish Rite Event Center.

PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

Cecilia Fidora, representative from Friends of the Signal Hill Library, thanked the Mayor for mentioning the Books Galore Book Sale and added that children's books are 25 cents with all proceeds going to the Signal Hill Library programs.

PRESENTATIONS

- a. Mayor Wilson presented Certificates of Recognition to the sponsors and volunteers for the Concerts in the Park series.

The City Council and Community Services Director thanked all the sponsors and volunteers for dedicating their time and effort to the Concerts in the Park series.

- b. Mayor Wilson presented Certificates of Appreciation and prizes to the 2017 Summer Photo Contest Winners.

ORDINANCE

- a. Second Reading and Adoption of the Vacant Parcel Ordinance

City Manager presented the staff report.

Council Member Woods commented on the timeline of compliance.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to waive further reading and adopt Ordinance No. 2017-09-1495 amending Signal Hill Municipal Code Chapter 12.16 expanding the applicability of the existing stormwater and urban runoff pollution control by imposing soil erosion and sediment control measures on unimproved vacant parcels 1.0 acre or more in size as mandated by the City's water management plans.

City Attorney read the title of Ordinance No. 2017-09-1495:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING SIGNAL HILL MUNICIPAL CODE CHAPTER 12.16 EXPANDING THE APPLICABILITY OF THE EXISTING STORMWATER AND URBAN RUNOFF POLLUTION CONTROL BY IMPOSING SOIL EROSION AND SEDIMENT CONTROL MEASURES ON UNIMPROVED VACANT PARCELS 1.0 ACRE OR MORE IN SIZE AS MANDATED BY THE CITY'S WATER MANAGEMENT PLANS

The following vote resulted:

AYES: MAYOR WILSON
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND

ABSTAIN: NONE

CITY MANAGER REPORTS

a. Award of Contract for the Signal Hill Dog Park Project, No. 128

City Manager provided an overview and introduced Public Works Director who presented the staff report.

Council Member Forester thanked former Council Member Noll for his contribution to the project.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

Council Member Woods asked a question regarding project completion time.

Public Works Director addressed the question posed by Council Member Woods.

Mayor Wilson asked questions regarding the park size, landscape materials, and park usage.

Public Works Director and City Manager addressed the questions posed by Mayor Wilson.

City Council and staff discussed the project.

Council Member Woods asked questions regarding the park terrain and vegetation.

Public Works Director addressed the questions posed by Council Member Woods.

Council Member Forester asked a question regarding bids and design of the park.

Public Works Director addressed the question posed by Council Member Forester.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER FORESTER to authorize the City Manager to award a contract for the Signal Hill Dog Park Project, No. 128, to DD Systems, Inc. in the amount of \$662,991.83, in a form approved by the City Attorney; establish a project contingency of 10% (\$66,000) of the construction contract to cover the cost of unforeseen work not included in the original contract; and approve a budget amendment in the amount of \$288,991.83 from the unappropriated Park Development Fund (204) and authorize a transfer to the Capital Improvement Fund (Account 400-40-890; Job No. 80.15005) to increase the project budget to \$728,991.83.

The following vote resulted:

AYES: MAYOR WILSON
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND

ABSTAIN: NONE

b. Amendment No. 2 – Contract Services Agreement with AndersonPenna Partners, Inc. for Temporary City Engineer and Construction Management Services

City Manager introduced Public Works Director who presented the staff report.

Mayor Wilson asked questions regarding the contract amendment amount.

Public Works Director addressed the questions posed by Mayor Wilson.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to amend the Contract Services Agreement with AndersonPenna Partners, Inc. to continue providing temporary City Engineer and project management services in a form approved by the City Attorney.

The following vote resulted:

AYES: MAYOR WILSON
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND

ABSTAIN: NONE

Council Member Forester thanked RKA Consulting Groups, Inc. for providing great service to the City for many years.

c. Award of Contract for the Hilltop Park Artwork Refurbishment Project No. 126

City Manager introduced Public Works Director who presented the staff report.

Council Member Forester asked a question regarding the scope of service.

Public Works Director addressed the question posed by Council Member Forester.

Council Member Woods asked a question regarding the refurbishment of the Mister Tower.

Public Works Director addressed the question posed by Council Member Woods.

Mayor Wilson asked a question regarding the engraved poem on the concrete.

City Manager addressed the question posed by Mayor Wilson.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to award a contract for the Hilltop Park Artwork Refurbishment Project, No. 126, in the amount of \$42,900 in a form approved by the City Attorney; approve a 10% contingency in the amount of \$4,290, for unanticipated conditions during the project; and approve a budget adjustment to appropriate an additional \$13,190 from the Capital Improvement Reserve Fund (Account No. 204-99-140 – Transfer to Capital Projects).

The following vote resulted:

AYES: MAYOR WILSON
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND

ABSTAIN: NONE

Mayor Wilson requested a quarterly update on budget adjustments from staff.

City Manager took note of the request.

d. Amendment of Contract Services Agreement with CivicPlus for Website Design and Hosting

Deputy City Manager presented the staff report.

Council Member Forester asked a question regarding mobile application update.

Deputy City Manager addressed the question posed by Council Member Forester.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to execute Amendment No. 1 of the Contract Services Agreement with CivicPlus for website services in a form approved by the City Attorney.

The following vote resulted:

AYES: MAYOR WILSON
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND

ABSTAIN: NONE

e. Request for Approval of the FY 2017-18 Senate Bill (SB) 1 Project List

City Manager presented the staff report.

Mayor Wilson asked a question regarding funds available for City projects.

City Manager addressed the question posed by Mayor Wilson.

Council Member Woods asked questions regarding the estimated cost of street improvement and Road Maintenance and Rehabilitation Account funds.

City Manager addressed the questions posed by Council Member Woods.

Council Member Forester asked questions regarding the gas tax revenue.

City Manager addressed the questions posed by Council Member Forester.

Council Member Woods commented on Measure M.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to approve the FY 2017-18 SB 1 Project List.

The following vote resulted:

AYES: MAYOR WILSON
 COUNCIL MEMBER FORESTER

 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND

ABSTAIN: NONE

CONSENT CALENDAR

a. Urban Area Security Initiative (UASI 2016) Los Angeles/Long Beach Urban Area Grant Program

Summary: The Police Department is seeking authorization to accept a U.S. Department of Homeland Security grant in the amount of \$35,585. The grant funds support domestic preparedness and will be utilized to purchase personal protective gear for police officers and public works employees in the event of a terrorist strike or other disaster.

Recommendations: 1. Authorize the City Manager to accept UASI grant funds and to execute a sub-recipient agreement with the City of Los Angeles. 2. Approve a budget adjustment for \$35,585 to the UASI Grant Revenue (Account No. 270-33-110).

b. State of California – Office of Traffic Safety Selective Traffic Enforcement Program Grant

Summary: The City of Signal Hill has been awarded a \$94,000 grant through the State of California Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP). The Chief of Police is seeking authorization to accept the grant. The grant will be used to offset Police Department costs to participate in public safety education and enforcement events.

Recommendation: Authorize the Chief of Police to accept grant funding through the OTS STEP Grant Program.

c. Authorize the Release of a Request for Proposals for On-Call City Engineering Services, General Engineering Consulting, Project Management, Construction Support and Management, and Code Enforcement Services

Summary: The City Council will consider authorizing staff to solicit a Request for Proposals for services on an as-needed basis for city engineering, general engineering consulting, project management, construction support and management, and code enforcement services.

Recommendation: Authorize the Department of Public Works to issue the Request for Proposals for on-call City engineering services, general engineering consulting, project management, construction support and management, and code enforcement services.

d. Resolution Amending Conflict of Interest Code

Summary: Government Code Section 87300 et. seq. requires local governments to review their conflict of interest code to determine its accuracy or make amendments. It is necessary to amend the City's Conflict of Interest Code to add the Municipal Financing Authority.

Recommendation: Waive further reading and adopt Resolution No. 2017-09-6230 amending Resolution No. 2016-01-6154, amending the Conflict of Interest Code for the City of Signal Hill to add the Municipal Financing Authority.

e. Approve Agreement with City of Lakewood to Install a New Water Interconnection

Summary: City Council will consider authorizing the City Manager to sign an agreement with the City of Lakewood for the joint installation of a new water interconnection, serving the City of Signal Hill on an emergency basis.

Recommendation: Authorize the City Manager to execute the agreement with the City of Lakewood for the emergency water interconnection to be installed in the 3800 block of Cherry Avenue for the delivery of water to Signal Hill on an emergency basis.

f. Resolution Declaring Final Acceptance of the Installation of the 28th Street Storm Water Treatment (Tree Well Filters) Project, No. 121

Summary: Excel Paving has completed the 28th Street Storm Water Treatment (Tree Well Filters) Project, No. 121, to the satisfaction of the Public Works Department. Staff is recommending final acceptance of the work performed by Excel Paving.

Recommendation: Waive further reading and adopt Resolution No. 2017-09-6231 declaring work to be completed in conformance with the plans and specifications for the 28th Street Storm Water Treatment (Tree Well Filters)

Project, No. 121 in the City of Signal Hill, in accordance with the contract entered into between Excel Paving and the City of Signal Hill.

g. Rejection of Bids for the Renovation of Bixby Ridge Community Trail Project, No. 127

Summary: On September 5, 2017, the City received bids for the Renovation of Bixby Ridge Community Trail Project, No. 127. Staff is recommending rejection of all bids and re-issuing the Notice Inviting Bids.

Recommendations: 1. Reject all bids received for the Renovation of Bixby Ridge Community Trail Project, No. 127. 2. Authorize the reissuance of the Notice Inviting Bids for the Renovation of Bixby Ridge Community Trail Project, No. 127.

h. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency of the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

i. Warrant Register Dated September 26, 2017

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated September 26, 2017.

j. Minutes of the Following Meeting

Regular Meeting of September 12, 2017.

Recommendation: Approve.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR WILSON
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND

ABSTAIN: NONE

COUNCIL AGENDA--NEW BUSINESS

Council Member Forester reported on his attendance at the League of California Cities Annual Conference & Expo on September 13-15, 2017 and commented on HRC Human Rights Campaign municipality index.

Mayor Wilson reported on his attendance at the Los Angeles County Regional Mayors Breakfast on September 25, 2017.

Council Member Forester commented on California WaterFix and the discussion to be held at the Gateway Cities Council of Government on October 4, 2017.

ADJOURNMENT

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, October 10, 2017, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The following vote resulted:

AYES: MAYOR WILSON
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND

ABSTAIN: NONE

MAYOR WILSON adjourned the meeting at 8:16 p.m.

Edward H.J. Wilson
Mayor

Attest:

Keir Jones
City Clerk