



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL**  
August 8, 2017

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on August 8, 2017.

**CALL TO ORDER – 6:03 P.M.**

**ROLL CALL**

PRESENT: MAYOR WILSON  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER WOODS

ABSENT: VICE MAYOR HANSEN

**CLOSED SESSION**

- a. A closed session was held pursuant to Government Code Section 54956.9(d)(1), pending litigation, regarding East West Bank v. FTR, Case No. BC631437.
- b. A closed session was held pursuant to Government Code Section 54957.6(a) to discuss labor negotiations with the Signal Hill Police Officers' Association and Signal Hill Employees' Association.

**PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

**RECESS TO CLOSED SESSION AT 6:04 P.M.**

Vice Mayor Hansen entered closed session at 6:04 p.m.

**RECONVENE REGULAR MEETING AT 7:09 P.M.**

**PLEDGE OF ALLEGIANCE**

Mayor Wilson led the audience in the Pledge of Allegiance.

## **CLOSED SESSION REPORT**

City Attorney reported on closed session items. Items (a) and (b) were discussed, directions were given, and no reportable action was taken.

## **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

Lance Woods, Signal Hill resident and Signal Hill Rotary President, announced Police Chief Nunley will be sharing his law enforcement career at the August 17<sup>th</sup> Rotary Club meeting at Curley's Café, 1999 E. Willow Street, from 7:30 a.m. to 8:30 a.m. Breakfast is \$15 per person, with \$4 proceeds going to the Backpack Program benefiting three local schools. Mr. Woods also announced the annual Backpack Program, asked for volunteers to help assemble school supply bags for students at the Signal Hill Police Department, August 23 to 25 from 9:00 a.m. to 4:00 p.m.

## **ANNOUNCEMENTS**

Public Hearings on a draft Environmental Impact Report for the I-710 Corridor Project Public Hearing on Wednesday, August 23 from 6:00 p.m. to 9:00 p.m. at the Commerce Senior Center, 2555 Commerce Way, Commerce; Saturday, August 26 from 10:00 a.m. to 1:00 p.m. at the Paramount Community Center/Senior Center, 14400 Paramount Blvd., Paramount; and Thursday, August 31 from 6:00 p.m. to 9:00 p.m. at the Cesar E. Chavez Park Community Center, 401 Golden Avenue, Long Beach.

Signal Hill Chamber of Commerce networking event and GD BRO Burger grand opening and ribbon cutting on August 10 from 5:00 p.m. to 7:00 p.m. at 1798 E. Willow Street.

Concerts in the Park on Wednesdays, August 9 and August 16 starting at 6:30 p.m. at Signal Hill Park. August 9<sup>th</sup> concert features The Kelly Rae Band performing country hits. There will be vendors, raffles and other activities.

The Voice of Signal Hill on Wednesdays, August 9 and August 16 at 6:00 p.m. at Signal Hill Park prior to the Concerts in the Park. Signal Hill and Long Beach Unified School District students compete in a singing competition.

Reading by Design Sundae Party on Saturday, August 12 from 1:00 p.m. to 2:00 p.m. at the Library. All ages are welcome to build your own ice cream sundae and celebrate your summer reading achievements. Call (562) 989-7323 or visit the Library to register for this free event.

Free collection events for e-waste, household hazardous waste and used tires on the 2<sup>nd</sup> and 4<sup>th</sup> Saturday of each month from 9:00 a.m. to 2:00 p.m. at EDCO Recycling and Transfer Collection Center, 2755 California Avenue, Signal Hill. Used tires and e-waste can be recycled at two additional locations: Conservation Corps of Long Beach, 340 Nieto Avenue, Long Beach and CCLB Environmental

Education Center, 3251 E. 19<sup>th</sup> Street, Signal Hill. Visit [www.longbeach-recycles.org](http://www.longbeach-recycles.org) or call (562) 570-2876 for additional information.

Long Beach Community Job Fair 2017 on Tuesday, September 12 from 10:00 a.m. to 1:00 p.m. at Veteran's Stadium, 4901 E. Conant Street, Long Beach. Parking is free. For more information call (562) 938-3200.

## **INTRODUCTION**

- a. Mayor Wilson introduced Sara Russo, new Management Analyst with the Public Works Department.

Ms. Russo shared her excitement and thanked the City for the opportunity.

## **PRESENTATIONS**

- a. Mayor Wilson presented a Sustainability Award in the category of Water Efficient Landscaping to William and Ellen Janssen, the property owners of 3372 Myrtle Avenue.

Mr. and Mrs. Janssen thanked the City Council for the award, talked about their front yard transformation journey and solar panels installation, and express their love for the City.

- b. Mayor Wilson presented proclamations to outgoing Planning Commissioners Devon Austin and Tom Benson, and outgoing Parks and Recreation Commissioner Louise Cunningham.

Ms. Austin, Mr. Benson, and Ms. Cunningham addressed the City Council, shared their history with the City and the Commissions, and expressed it was an honor to serve the City.

Commissioner Murphy was not able to attend the meeting, her proclamation was read by Mayor Wilson and the proclamation will be mailed.

## **CITY MANAGER REPORTS**

- a. Community Recreation Needs Assessment

City Manager introduced Community Services Director and Richard Fisher and Sue Leto, Richard Fisher Associates representatives, who presented the staff report.

City Council asked questions regarding survey results, teen and senior programs, staffing needs, Spud Field uses, programs for people with disabilities, survey methods, home bound seniors, and use of park facilities by athletic groups.

Mr. Fisher, Ms. Leto, and Community Services Director addressed the questions posed by City Council.

Council Member Woods commented on the importance of the Community Recreation Needs Assessment report.

Ms. Leto commented on the residents' understanding of each age group needs.

Mayor Wilson invited the public to comment on the agenda item.

There were no public comments.

Vice Mayor Hansen asked a question regarding the process of the Request for Proposals.

Community Services Director addressed the question posed by Vice Mayor Hansen.

City Council thanked Richard Fisher Associates and City staff for providing a thorough and excellent report and the community for participating in the survey.

Council Member Forester asked if the report will be available for the public to read.

Community Services Director addressed the question posed by Council Member Forester.

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to 1) Direct the Parks and Recreation Commission to review the Community Recreation Needs Assessment and provide recommendations to the Council, and 2) Authorize staff to prepare a Request for Proposals to secure a firm to update the Parks and Recreation Master Plan.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:     NONE

ABSTAIN:    NONE

b. Library Funding Alternatives

City Manager provided an overview of the staff report and introduced Acting Finance Director and Suzanne Harrell, Harrell & Company Advisors representative, who presented the staff report.

Mayor Wilson commented on current construction projects.

Council Member Woods and Mayor Wilson asked questions regarding bonds on the debt service/loan repayment schedule.

Ms. Harrell addressed the questions posed by Council Member Woods and Mayor Wilson.

Council Member Forester asked a question regarding the loan repayment percentage for affordable housing.

Ms. Harrell addressed the question posed by Council Member Forester.

Vice Mayor Hansen and Council Member Copeland asked questions regarding the bonds, reserve funds, and general funds.

City Manager and Ms. Harrell addressed the questions posed by Vice Mayor Hansen and Council Member Copeland.

Council Member Woods asked questions regarding reserve funds policy, Financing Authority, and grant funding.

City Manager addressed the questions posed by Council Member Woods.

Vice Mayor Hansen asked a question regarding the former Redevelopment Agency's loan and the bidding process for the Library project.

City Manager addressed the questions posed by Vice Mayor Hansen.

Council Member Forester and Mayor Wilson asked questions regarding former Redevelopment Agency, property tax, refinancing the bonds, and loan repayment.

Ms. Harrell addressed the questions posed by Council Member Forester and Mayor Wilson.

Council Member Woods asked a question regarding the Library construction.

City Manager addressed the question posed by Council Member Woods.

Mayor Wilson invited the public to comment on the agenda item.

There were no public comments.

Mayor Wilson stated that forming the Financing Authority is essential to the City's operation.

Vice Mayor commended the work of Harrell & Company Advisors.

Mayor Wilson asked further questions about the allocation of funds for the Library Project.

Acting Finance Director and City Manager addressed the questions posed by Mayor Wilson.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to engage Harrell & Company Advisors, the City's financial advisor, to work with the City Attorney to prepare documents to: 1) Form the Signal Hill Municipal Financing Authority; and 2) Refinance the former Redevelopment Agency's 2007 Tax Allocation Bonds and 2009 Tax Allocation Bonds. Resolutions for consideration by the City Council for both actions will be presented at a future meeting.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

c. Approve a Contract Services Agreement With Simplus Management Corporation for Construction Management Services for Library Construction Project, No. 119

City Manager introduced Public Works Director who presented the staff report.

Vice Mayor Hansen asked questions regarding the process of accepting and vetting the bids.

Paul Buckley, Simplus Management Corporation representative, addressed the questions posed by Vice Mayor Hansen.

Council Member Copeland asked a question regarding the Contract Services Agreement.

Public Works Director addressed the question posed by Council Member Copeland.

Mayor Wilson requested staff to present the analysis of the ranking results to the City Council.

Public Works Director and City Manager stated analysis will be included in future reports.

Mayor Wilson and Vice Mayor Hansen asked questions regarding the Contract Services Agreement and the Request for Proposals.

City Manager and Public Works Director addressed the questions posed by Mayor Wilson and Vice Mayor Hansen.

Mayor Wilson invited the public to comment on the agenda item.

There were no public comments.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER FORESTER to authorize the City Manager to enter into a Contract Services Agreement between the City of Signal Hill and Simplus Management Corporation, for construction management services, for an amount not to exceed \$1,302,948, in a form approved by the City Attorney, through December 31, 2018.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

City Council noted they are looking forward to working with Simplus Management Corporation.

d. Medical Marijuana Initiative Petition

City Manager presented the staff report.

City Council asked questions regarding the signature gathering and the petition.

City Manager addressed the questions posed by City Council.

Mayor Wilson invited the public to comment on the agenda item.

There were no public comments.

City Council discussed the current trend of medical and recreational marijuana and Signal Hill's moratorium.

City Manager noted that the City Council has to make a determination on recreational marijuana by the end of the year.

Council Member Forester asked a question regarding the petition in the event that it passes.

City Manager, Mayor Wilson, and City Attorney addressed the question posed by Council Member Forester.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER FORESTER to receive and file the report.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

e. Amendment to Update the Part-Time Salary Schedule

Deputy City Manager presented the staff report.

Council Member Forester and Mayor Wilson asked questions regarding minimum wage.

Deputy City Manager addressed the questions posed by Council Member Forester and Mayor Wilson.

Council Member Copeland asked questions regarding the Communications

Specialist and Intern positions.

Deputy City Manager addressed the questions posed by Council Member Copeland.

Council Member Woods asked a question regarding part-time status.

Deputy City Manager addressed the question posed by Council Member Woods.

Mayor Wilson invited the public to comment on the agenda item.

There were no public comments.

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to waive further reading and adopt Resolution No. 2017-08-6225 amending Resolution No. 2016-10-6198, establishing salary ranges for hourly employees to comply with the California Fair Wage Act of 2016 and repealing all other resolutions and portions of resolutions in conflict herewith.

City Manager read the title of Resolution No. 2017-08-6225:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2016-10-6198, ESTABLISHING SALARY RANGES FOR HOURLY EMPLOYEES TO COMPLY WITH THE CALIFORNIA FAIR WAGE ACT OF 2016 AND REPEALING ALL OTHER RESOLUTIONS AND PORTIONS OF RESOLUTIONS IN CONFLICT HEREWITH

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

f. Purchase of FY 2017-18 Replacement Vehicle Units

City Manager introduced Public Works Director who presented the staff report.

Mayor Wilson invited the public to comment on the agenda item.

There were no public comments.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to authorize the Vehicle and Equipment Services Division to purchase the vehicles listed below for a total cost of \$234,500:

- One 2018 Ford Police Interceptor Utility truck and one 2018 Chevrolet Tahoe (Police) from Wondries Fleet Group under Los Angeles County Purchase Orders 17361672-1 and 17323698-1, for a total of \$77,400;
- One 2018 Ford F-150 truck, one 2017 Ford Super Duty F-350 Crew Cab truck, and one 2017 Toyota Rav4 Hybrid, from National Auto Fleet Group, under National Joint Powers Alliance Bid Number 120716, for a total of \$125,600; and
- One 2017 Ford F-150 truck from Tuttle-Click Ford Lincoln of Irvine, through the Ford Government Price Concession pricing offered via the State and Local Government Sales program, for a total of \$31,500.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

## **CONSENT CALENDAR**

a. Amendment of Contract Services Agreement for the Management of the Day Laborer Center

Summary: In August 2012, the City of Signal Hill entered into a Contract Services Agreement with an independent contractor to manage the Day Laborer Center located in the Home Depot parking lot at 2450 Cherry Avenue. Staff is recommending renewing the agreement for one (1) additional year.

Recommendation: Authorize the City Manager to amend the Contract Services Agreement with Jose Almanza Hernandez to continue providing management services for the Day Laborer Center, in a form approved by the City Attorney.

b. Warrant Register Dated August 8, 2017

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated August 8, 2017.

c. Minutes of the Following Meeting

Regular Meeting of July 25, 2017.

Recommendation: Approve.

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER FORESTER to approve the Consent Calendar.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

**COUNCIL AGENDA--NEW BUSINESS**

Council Member Forester reported on his attendance at the Sultan's Car Show on Sunday, August 7, 2017 and noted the President of the Sultan's Car Show's appreciation towards the City Staff and Police Department.

Mayor Wilson congratulated the Police Chief and the Police Department on a well-organized and well-attended National Night Out on Tuesday, August 1, 2017, and thanked Big E Pizza for providing pizza for the event.

Council Member Forester asked about the National Night Out Award Program.

Police Chief addressed the question posed by Council Member Forester, thanked the Community Services Department for assisting the event, and commented on the purpose of National Night Out.

Mayor Wilson congratulated Sultan's Car Show in being a successful event.

Mayor Wilson also congratulated Nancy and Tom, Signal Hill residents and owners of a Long Beach grocery store, on the grocery store's five years anniversary.

## **ADJOURNMENT**

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, August 22, 2017, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

MAYOR WILSON adjourned the meeting at 9:56 p.m.

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Edward H.J. Wilson  
Mayor

Attest:

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Keir Jones  
City Clerk