



## CITY OF SIGNAL HILL

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2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
September 12, 2017

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month. In addition, meetings are streamed live on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), and are televised at 7:00 am, 2:00 pm, and 7:00 pm daily on Charter Spectrum Channel 3, and Frontier FiOS Channel 38.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and the Signal Hill Community Center on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The Mayor may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor.

City Council Members are compensated \$667.44 per month. City Clerk and City Treasurer are compensated \$405 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR WILSON  
VICE MAYOR HANSEN  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

- a. A closed session will be held pursuant to Government Code Section 54957.6(a) to discuss labor negotiations with the Signal Hill Police Officers' Association and Signal Hill Employees' Association.
- b. A closed session will be held pursuant to Government Code Section 54956.9(d)(2), potential litigation in an undisclosed matter.
- c. A closed session will be held pursuant to Government Code Section 54956.8, real property negotiations, regarding real property located at 2525 and 2535 Green House Place.
- d. A closed session will be held pursuant to Government Code Section 54956.9(a)(1), existing litigation, regarding *Terri Marsh v. City of Signal Hill* Case No. BC663505, Los Angeles County Superior Court.
- e. A closed session will be held pursuant to Government Code Section 54957, to conduct department head evaluations.

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) COMMUNITY ANNOUNCEMENTS

**(11) PRESENTATION**

- a. Community Services Director and Mayor Wilson will present a video regarding the National Fitness Campaign.

**(12) PUBLIC HEARINGS**

- a. Public Hearing – Vacant Parcel Ordinance

Summary: As part of the Lower Los Angeles River and Los Cerritos Channel Water Management Plans, the City is mandated to adopt an ordinance requiring property owners of vacant parcels 1.0 acre or more in size to install soil erosion and sediment control devices. The intent of the mandate is to reduce the amount of pollution that is carried by sediment from these vacant sites by wind and rain into the stormwater system. Key provisions of the Vacant Parcel Ordinance include:

- Property owners or other designated responsible parties are required to prepare and submit compliance plans for City approval prior to installation.
- The deadline to install City approved devices is currently set as April 24, 2018.
- Devices will be inspected on an annual basis prior to each rainy season (or as needed) to ensure that they are effective and properly maintained.

Recommendation: Waive further reading and introduce an ordinance amending Signal Hill Municipal Code Chapter 12.16 expanding the applicability of the existing stormwater and urban runoff pollution control by imposing soil erosion and sediment control measures on unimproved vacant parcels 1.0 acre or more in size as mandated by the City's water management plans.

- b. Public Hearing – Conditional Use Permit 17-01 to Allow the Retail Sale of Alcoholic Beverages for On-Site Consumption at the Mother's Market Located at 2475 Cherry Avenue in the Commercial Town Center (CTC) Zoning District

Summary: The applicant, Cherry Gardena LLC, is requesting approval of a Conditional Use Permit for the sale of alcoholic beverages for on-site consumption at Mother's Market and Kitchen at 2475 Cherry Avenue in the Commercial Town Center (CTC) zoning district.

Recommendation: Waive further reading and adopt a resolution approving Conditional Use Permit 17-01, a request to allow the retail sale of alcoholic beverages for on-site consumption at Mother's Market located at 2475 Cherry Avenue in the Commercial Town Center (CTC) zoning district.

## **(13) CITY MANAGER REPORTS**

### **a. Workshop – Presentation on Proposition 64 – The Adult Use of Marijuana Act**

Summary: A workshop will be conducted to present information on Proposition 64 – The Adult Use of Marijuana Act approved by California voters in November 2016. The presentation will be made by the HdL Companies Cannabis Management Program.

Recommendations: Direct staff to 1. Prepare a Zoning Ordinance Amendment to prohibit all marijuana related activities allowed under Proposition 64 in all zoning districts citywide; and 2. Schedule the Zoning Ordinance Amendment for a public hearing before the Planning Commission.

### **b. Award of Contract for Enterprise Resource Planning (ERP) Software System and Implementation Services**

Summary: The City Council will consider awarding a Contract Services Agreement to Tyler Technologies, Inc. for the implementation, licensing and support of an Enterprise Resource Planning system.

Recommendations: 1. Authorize the City Manager to enter into a Contract Services Agreement between the City of Signal Hill and Tyler Technologies, Inc. for the implementation, licensing and support of an Enterprise Resource Planning (ERP) system; and 2. Authorize the appropriation of \$302,120 from the Equipment and Furniture Reserve (Fund 112) to the Information Technology Capital Outlay budget (Account No. 100-52-840).

### **c. Contract Services Agreements with CSG Consultants, Inc. and Interwest Consulting Group for Professional Staffing and Plan Check Services**

Summary: The City Council will consider approving two Contract Services Agreements, with CSG Consultants, Inc. and Interwest Consulting Group, for professional staffing of the Building and Oil Field Services Divisions and for building plan check services.

Recommendation: Authorize the City Manager to enter into two Contract Services Agreements for professional staffing services, with CSG Consultants, Inc. and Interwest Consulting Group, each for a three-year term, in a form approved by the City Attorney. Total combined expenditures of the contracts shall not exceed \$200,000 annually.

### **d. Agreement for Legal Services**

Summary: The City Attorney has submitted a request for consideration of an adjustment to their billing rates. The City Attorney billing rates were last adjusted in 2013.

Recommendation: Authorize the Mayor to execute an amendment to the Fee Agreement with Aleshire & Wynder, LLP.

e. Debt Management Policy

Summary: The State Legislature recently adopted SB 1029, which requires municipalities to adopt local debt policies, which are to include specified provisions concerning the use of debt financing.

Recommendation: Waive further reading and adopt a resolution adopting a Debt Management Policy.

(14) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a council member or member of the audience for discussion.

a. Approval of Agreement with City of Long Beach for Use of Reclaimed Water to Irrigate Reservoir and View Parks

Summary: City Council will consider entering into an agreement with the City of Long Beach setting the terms for delivery of reclaimed water to Reservoir and View Parks.

Recommendation: Authorize the City Manager to execute an agreement with the City of Long Beach in a form approved by the City Attorney.

b. Amendment to Contract Services Agreement with Jon David Cicchetti, Landscape Architect for View Park Phase 2 Design Services

Summary: City Council will consider amending the Contract Services Agreement with Jon David Cicchetti, Landscape Architect, to provide construction document development, opinion of probable costs, and construction administration for Phase Two of the View Park project.

Recommendation: Authorize the City Manager to amend the Contract Services Agreement with Jon David Cicchetti, Landscape Architect, to provide construction document development, opinion of probable costs, and construction administration for Phase Two of the View Park project in the amount of \$59,300, in a form approved by the City Attorney.

c. Resolution Declaring Final Acceptance of the Painting of Exterior Landscaping Walls and Wrought Iron Fencing at California Crown Project, No. 120

Summary: Corner Keystone Construction Corporation has completed the Painting of Exterior Landscaping Walls and Wrought Iron Fencing at California

Crown Project, No. 120, to the satisfaction of the Public Works Department. Staff is recommending final acceptance of the work performed by Corner Keystone Construction Corporation.

Recommendation: Waive further reading and adopt a resolution declaring work to be completed in conformance with the plans and specifications for the Painting of Exterior Landscaping Walls and Wrought Iron Fencing at California Crown Project, No. 120 in the City of Signal Hill, in accordance with the contract entered into between Corner Keystone Construction Corporation and the City of Signal Hill.

d. Amendment to the Cooperation Agreement with the Los Angeles Urban County Community Development Block Grant (CDBG) Program for Fiscal Years 2015-2018

Summary: The City Council will consider amending the Cooperation Agreement with the Los Angeles Urban County Community Development Block Grant (CDBG) program to amend language related to the sale, trade, or transfer of CDBG funds.

Recommendation: Authorize the Mayor to execute Amendment Number 1 to the Cooperation Agreement between the City of Signal Hill and the County of Los Angeles.

e. Warrant Register Dated September 12, 2017

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated September 12, 2017.

f. Minutes of the Following Meeting

Regular Meeting of August 22, 2017.

Recommendation: Approve.

(15) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER COPELAND  
VICE MAYOR HANSEN  
MAYOR WILSON

## **(16) ADJOURNMENT**

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, September 26, 2017, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

## **CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.