



**MINUTES OF A REGULAR MEETING
CITY OF SIGNAL HILL CIVIL SERVICE COMMISSION
JUNE 7, 2017
5:30 P.M.**

A Regular Meeting of the Signal Hill Civil Service Commission was held on Wednesday, June 7, 2017, at 5:30 p.m. in the Council Chamber located on the main floor of City Hall.

CALL TO ORDER

Chair Strichart called the meeting to order for the Civil Service Commission at 5:35 p.m.

PRESENT: CHAIR STRICHART
 VICE CHAIR PATTERSON
 COMMISSIONER GRIGGS
 COMMISSIONER HOPPER

ABSENT: NONE

PLEDGE OF ALLEGIANCE

Chair Strichart lead the audience in reciting the Pledge of Allegiance.

PUBLIC BUSINESS FROM THE FLOOR

There was no public business from the floor.

DISCUSSION ITEMS

1) Swearing In of the Newly Reappointed Civil Service Commissioner

The City Council recently reappointed David Hopper to fill a vacancy on the Civil Service Commission. Mr. Hopper was sworn in by the Commission Secretary.

2) Civil Service Commission Reorganization

Civil Service Commissioners discussed the appointment of Civil Service Commission Representative and Alternate to the Sustainable City Committee.

Vice Chair Patterson accepted the nomination and appointment of the position Civil Service Commission Representative to the Sustainable City Committee.

Commissioner Hopper accepted the nomination and appointment of the position of Civil Service Alternate to the Sustainable City Committee.

It was moved by CHAIR STRICHART and seconded by VICE CHAIR PATTERSON to approve the appointment of Civil Service Commission Representative and Alternate to the Sustainable City Committee

The following vote resulted:

AYES: CHAIR STRICHART
VICE CHAIR PATTERSON
COMMISSIONER GRIGGS
COMMISSIONER HOPPER

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

It was moved by CHAIR STRICHART and seconded by VICE CHAIR PATTERSON to postpone the reorganization of the Civil Service Commission to the July 5, 2017, meeting.

The following vote resulted:

AYES: CHAIR STRICHART
VICE CHAIR PATTERSON
COMMISSIONER GRIGGS

NOES: COMMISSIONER HOPPER

ABSENT: NONE

ABSTAIN: NONE

COMMISSION APPROVES CONSENT CALENDAR ITEMS

1) Certification of Eligibility List – Management Analyst Public Works

Summary: The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation: Approve.

2) Reporting of Temporary Appointment Employees

Summary: In compliance with the City of Signal Hill Municipal Code 2.80.150, temporary staff appointments are reported to the Civil Service Commission for review.

Recommendation: Receive and file.

3) Minutes of the Regular Meeting of May 3, 2017

Recommendation: Approve.

It was moved by COMMISSIONER GRIGGS, seconded by VICE CHAIR PATTERSON to approve the Consent Calendar.

The following vote resulted:

AYES: CHAIR STRICHART
VICE CHAIR PATTERSON
COMMISSIONER GRIGGS
COMMISSIONER HOPPER

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

COMMISSION AGENDA – NEW BUSINESS

Commissioner Griggs asked for clarification of the Civil Service Commission's appointment process.

Commission Secretary addressed the question posed by Commissioner Griggs.

Commissioners Strichart, Patterson, and Hopper commented on the Commissioner appointment process.

ADJOURNMENT

It was moved by COMMISSIONER HOPPER, seconded by COMMISSIONER GRIGGS, to adjourn tonight's meeting to the next Civil Service Commission meeting to be held on Wednesday, July 5, 2017, at 5:30 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES: CHAIR STRICHART
 VICE CHAIR PATTERSON
 COMMISSIONER GRIGGS
 COMMISSIONER HOPPER

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

Chair Strichart adjourned the meeting at 6:20 p.m.

Steve Strichart
Chair

Attest:

Hannah Shin-Heydorn
Commission Secretary