



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL**  
June 13, 2017

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on June 13, 2017.

**CALL TO ORDER – 6:03 P.M.**

**ROLL CALL**

PRESENT: MAYOR WILSON  
VICE MAYOR HANSEN  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER WOODS

ABSENT: NONE

**CLOSED SESSION**

- a. A closed session was held pursuant to Government Code Section 54956.9(d)(2), potential exposure to litigation in two undisclosed matters.

**PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

**RECESS TO CLOSED SESSION AT 6:05 P.M.**

**RECONVENE REGULAR MEETING AT 7:07 P.M.**

**PLEDGE OF ALLEGIANCE**

Mayor Wilson led the audience in the Pledge of Allegiance.

**CLOSED SESSION REPORT**

City Attorney reported on closed session item and there was no reportable action taken.

## **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

Janice Montgomery, Signal Hill resident, commented on the Commission appointments process at the May 23<sup>rd</sup> City Council Meeting.

Stefanie Gillett, Signal Hill Community Foundation representative, announced the annual Concerts in the Park Series on Wednesday evenings starting at 6:30 p.m. from July 12 to August 16 at the Signal Hill Park; the Voice of Signal Hill competition for Signal Hill and LBUSD high school students will start at 6:00 p.m.

City Council asked a question regarding the Voice of Signal Hill competition.

Community Services Director addressed the question posed by City Council.

Tom Benson, Signal Hill resident, commented on the Commission nominations and process at the May 23<sup>rd</sup> City Council Meeting.

Mayor Wilson addressed Mr. Benson's comments.

Vice Mayor Hansen noted that public business is meant for the general public.

Mr. Benson, the President of the Rotary Club of Signal Hill, announced the first annual "Unsung Heroes Awards" on Sunday, July 9 from 6:30 p.m. to 9:00 p.m. at the Long Beach Playhouse. To nominate your heroes or to purchase tickets, please email [rotarysignalhill@gmail.com](mailto:rotarysignalhill@gmail.com).

## **ANNOUNCEMENTS**

Movies in the Park "Rogue One: A Star Wars Story" on Monday, June 19 beginning at dusk at Signal Hill Park. Call (562) 989-7330 for more information.

Let's Make Comics! Cartooning Workshop on Thursday, June 22 from 2:30 p.m. to 3:30 p.m. at the Signal Hill Library. Register by calling (562) 989-7323 or visiting the Library.

National Night Out on Tuesday, August 1 from 5:00 p.m. to 8:00 p.m. at Signal Hill Park. Brought to you by the Signal Hill Police Foundation. Call (562) 989-7205 for more information.

## **INTRODUCTIONS**

a. Mayor Wilson and Police Chief Nunley introduced Paul Buccat, recently promoted Senior Police Officer with the Police Department.

Senior Officer Paul Buccat thanked his family and friends for coming and thanked the Police Department for the opportunity.

b. Mayor Wilson introduced Angelina Garcia, new part-time Accounting Manager with the Finance Department.

Angelina Garcia thanked the City for the opportunity.

- c. Mayor Wilson announced the introduction of Carina Hernandez, new part-time Account Specialist with the Finance Department, has been postponed to the next meeting.

## **PRESENTATIONS**

- a. Alex Rothwell, from Signal Hill Petroleum, made a presentation and shared information about the Movies in the Park series being sponsored by Signal Hill Petroleum.
- b. Senior Building and Safety Inspector John Hartley made a presentation on Building Safety Month.

City Council asked questions regarding the Zinnia tour.

Mr. Hartley addressed the questions posed by City Council.

## **PUBLIC HEARINGS**

- a. Introduction of Ordinance Amendment 17-01 Amending Title 15 Revising Regulations for Building and Construction

City Clerk read the form of notice.

City Manager introduced contract Building Official, Paul Armstrong, who presented the staff report.

Council Member Forester asked questions regarding household electric vehicle charging units and stormwater requirements.

Building Official addressed the questions posed by Council Member Forester.

Council Member Copeland asked questions regarding building codes update and fees schedule.

Building Official and City Manager addressed the questions posed by Council Member Copeland.

Council Member Woods noted that updates to the codes were presented to the Sustainable City Committee.

Mayor Wilson asked questions regarding green building standards and marijuana growth regulations.

Community Development Director and Building Official addressed the questions posed by Mayor Wilson.

Council Member Forester asked questions regarding building codes adoption.

Building Official addressed the questions posed by Council Member Forester.

Mayor Wilson opened the public hearing at 7:48 p.m.

Mayor Wilson invited members of the public to come forward and speak in favor of or opposed to the ordinance amendment.

There was no public comment.

Mayor Wilson closed the public hearing at 7:48 p.m.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to waive further reading and introduce Ordinance No. 2017-06-1494 approving Ordinance Amendment 17-01 amending Title 15 of the Signal Hill Municipal Code entitled "Building and Construction" and to authorize staff to submit the Building Code Ordinance to the California Building Standards Commission.

City Attorney read the title of Ordinance No. 2017-06-1494:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING ORDINANCE AMENDMENT 17-01 AMENDING TITLE 15 OF THE SIGNAL HILL MUNICIPAL CODE ENTITLED "BUILDINGS AND CONSTRUCTION"

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

b. One Year Extension of Conditional Use Permit (CUP) 97-03 for Seven Consolidated Drill Sites Owned and Operated by Signal Hill Petroleum Inc.

City Clerk read the form of notice.

City Manager introduced Community Development Director who presented the staff report.

Council Member Copeland and Council Member Woods asked questions regarding CUP extensions.

Community Development Director and City Manager addressed the questions posed by Council Member Copeland and Council Member Woods.

Council Member Forester asked a question regarding projects prioritization.

Community Development Director addressed the question posed by Council Member Forester.

Council Member Copeland asked questions regarding the intent of the CUP and development agreement.

Community Development Director addressed the questions posed by Council Member Copeland.

City Council discussed the CUP extension.

Mayor Wilson opened the public hearing at 8:08 p.m.

Mayor Wilson invited anyone wishing to speak in favor of or opposed to the CUP extension to please come forward.

Kevin Laney, Signal Hill Petroleum representative, addressed the City Council and spoke in favor of the CUP extension.

There was no additional public comment.

Mayor Wilson closed the public hearing at 8:13 p.m.

Council Member Copeland commented on the CUP and Planning Commission involvement.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER COPELAND to waive further reading and introduce Resolution No. 2017-06-6217 approving a one-year extension of Conditional Use Permit 97-03, covering seven existing consolidated drilling sites with oil and gas storage, processing, and shipping operations, and a gas turbine facility.

City Attorney read the title of Resolution No. 2017-06-6217:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING A ONE YEAR EXTENSION OF CONDITIONAL USE PERMIT 97-03, COVERING SEVEN EXISTING CONSOLIDATED DRILLING SITES WITH OIL AND GAS STORAGE, PROCESSING, AND SHIPPING OPERATIONS, AND A GAS TURBINE FACILITY

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

## **CITY MANAGER REPORTS**

a. Resolution Approving the Engineer's Report and Declaring Intention to Levy Assessments for Landscape and Lighting Maintenance District No. 1

Mayor Wilson recused himself from the Council Chamber at 8:15 p.m. as he resides in the Landscape and Lighting Maintenance District No. 1 (LLMD).

City Manager introduced Public Works Management Analyst who presented the staff report.

Council Member Woods asked about the outcome of the previously held community meeting.

Public Works Management Analyst addressed the questions posed by Council Member Woods.

Vice Mayor Hansen and Council Member Forester asked questions regarding home owners' association and LLMD.

City Manager addressed the question posed by Vice Mayor Hansen and Council Member Forester.

Council Member Copeland asked a question regarding assessments and complimented Deputy Public Works Director and Management Analyst for coordinating the community meeting.

Public Works Management Analyst addressed the questions posed by Council Member Copeland.

Vice Mayor Hansen invited the public to comment on the agenda item.

There were no public comments.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to waive further reading and adopt Resolution No. 2017-06-6218 declaring its intention to levy and collect assessment for Landscape and Lighting Maintenance District No. 1 for Fiscal Year 2017-18 and approving the Engineer's Report.

City Attorney read the title of Resolution No. 2017-06-6218:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2017-18 AND APPROVING THE ENGINEER'S REPORT

The following vote resulted:

AYES: VICE MAYOR HANSEN  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: MAYOR WILSON

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER COPELAND to set the public hearing for June 27, 2017.

The following vote resulted:

AYES: VICE MAYOR HANSEN  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: MAYOR WILSON

b. Award of Contract for the Painting of Exterior Landscaping Walls and Wrought Iron Fencing at California Crown Project, No. 120

Mayor Wilson recused himself from the Council Chamber as he resides in the LLMD.

City Manager introduced Public Works Deputy Director who presented the staff report.

Council Member Forester asked questions regarding the bidding noticing and process.

Public Works Deputy Director addressed the questions posed by Council Member Forester.

Council Member Woods asked a question regarding the frequency of the painting project.

City Manager addressed the question posed by Council Member Woods.

Vice Mayor Hansen invited the public to comment on the agenda item.

There were no public comments.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to award a contract for the Painting of Exterior Landscaping Walls and Wrought Iron Fencing at California Crown Project, No. 120, to Corner Keystone Construction Corporation in the amount of \$22,700, in a form approved by the City Attorney.

The following vote resulted:

AYES: VICE MAYOR HANSEN  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: MAYOR WILSON

c. Authorization to Release Request for Proposals (RFP) for Landscape Maintenance Services for Landscape and Lighting Maintenance District No. 1

Mayor Wilson recused himself from the Council Chamber as he resides in the LLMD.

City Manager introduced Public Works Deputy Director who presented the staff report.

Council Member Woods asked a question regarding staff time for the LLMD projects.

City Manager addressed the question posed by Council Member Woods.

Vice Mayor Hansen asked questions regarding the RFP and landscape maintenance services.

Public Works Deputy Director addressed the questions posed by Vice Mayor Hansen.

Council Member Forester asked a question regarding the RFP and assessments.

Public Works Deputy Director addressed the question posed by Council Member Forester.

Vice Mayor Hansen invited the public to comment on the agenda item.

There were no public comments.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER FORESTER to authorize the Public Works Department to issue a Request for Proposals for landscape maintenance services for the LLMD.

The following vote resulted:

AYES: VICE MAYOR HANSEN  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: MAYOR WILSON

Mayor Wilson returned to the Council Chamber at 8:35 p.m.

d. Energy Efficient Upgrade of Street Lights

Council Member Forester left the Council Chamber at 8:36 p.m.

City Manager introduced Public Works Management Analyst who presented the staff report.

Council Member Forester returned to the Council Chamber at 8:39 p.m.

Council Member Forester asked a question regarding standard street lighting requirement.

Public Works Management Analyst addressed the question posed by Council Member Forester.

Council Member Copeland commended Public Works Management Analyst for receiving the Sustainable City Committee input.

Mayor Wilson asked questions regarding the options and costs of street light conversion and color of the street lights.

Public Works Management Analyst and City Manager addressed the questions posed by Mayor Wilson.

Mayor Wilson invited the public to comment on the agenda item.

There were no public comments.

Council Member Woods and Mayor Wilson commented on the color of the street lights, energy and cost saving over the years, Sustainable City Committee's effort, and energy studies.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER FORESTER to authorize the City Manager to execute the necessary application and agreement for conversion of Southern California Edison owned street lights to LED through the California Public Utilities Commission approved LS-1 Option E program.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

## **CONSENT CALENDAR**

### **a. Implementation of Procurement Card Services**

Summary: City Council directed staff to transition all banking services to Wells Fargo. One of the last services to transition is the City's procurement (purchasing) card system. Staff is recommending entering into an agreement with Wells Fargo Commercial Card Services to provide procurement card services.

Recommendation: Authorize the City Manager to enter into an agreement with Wells Fargo Commercial Card Services to provide procurement card services, in a form approved by the City Attorney.

b. Approve Purchase of Ford Fusion Energi Plug-In Hybrid

Summary: Staff is seeking authorization to purchase a new alternative fueled City pool car (2017 Ford Fusion Energi Plug-in Hybrid) to replace an existing Ford Escape that has reached the end of its useful service life. Staff is proposing to purchase this new car from the National Auto Fleet Group under an existing National Joint Powers Alliance contract.

Recommendation: Authorize the Fleet Services Division to purchase one new 2017 Ford Fusion Energi Plug-in Hybrid under National Joint Powers Alliance contract 120716-NAF for an amount of \$32,597.

c. Contract Services Agreement with Signal Hill Rotary Club

Summary: The Signal Hill Rotary Club has expressed an interest in continuing to provide assistance to the City's Brown Bag Food Distribution Program. Staff is seeking City Council approval of a Contract Services Agreement that outlines the details of the Rotary's involvement and the City's expectations.

Recommendation: Authorize the City Manager to execute a one-year Contract Services Agreement between the City and the Signal Hill Rotary Club to provide assistance to the Brown Bag Food Distribution Program in a form approved by the City Attorney.

d. Claim for Loss of Wages

Summary: The City has received a claim for financial reimbursement from Alexander Barber for loss of wages.

Recommendation: Deny the claim of Alexander Barber.

e. Claim for Damages

Summary: The City has received a claim for financial reimbursement from Terri Marsh for damages.

Recommendation: Deny the claim of Terri Marsh.

f. Warrant Register Dated June 13, 2017

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated June 13, 2017.

g. Minutes of the Following Meetings

Regular Meeting of May 23, 2017, Adjourned Regular Meeting of May 31, 2017, and Special Meeting of June 1, 2017.

Recommendation: Approve.

Council Member Forester requested pulling Consent Calendar item (b).

Council Member Woods requested pulling Consent Calendar item (c).

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to approve Consent Calendar items (a) and (d) through (g).

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

b. Approve Purchase of Ford Fusion Energi Plug-In Hybrid

Council Member Forester noted his suggestion of installing two charging stations to accommodate anticipated use of pool cars in the future.

Mayor Wilson asked questions regarding average mileage of current pool cars.

Public Works Deputy Director will report the requested data to City Council at a later date.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to authorize the Fleet Services Division to purchase one new 2017 Ford Fusion Energi Plug-in Hybrid under National Joint Powers Alliance contract 120716-NAF for an amount of \$32,597.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

c. Contract Services Agreement with Signal Hill Rotary Club

Council Member Woods asked to provide the Rotary Club member in the audience a chance to comment and asked for the staff report.

Community Services Director presented the staff report.

Nancy Lauer, Rotary Club representative, thanked the City Council for the partnership opportunity.

Council Member Woods asked a question regarding the Rotary Club assistance to the Brown Bag Program.

Ms. Lauer addressed the question posed by Council Member Woods.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER FORESTER to authorize the City Manager to execute a one-year Contract Services Agreement between the City and the Signal Hill Rotary Club to provide assistance to the Brown Bag Food Distribution Program in a form approved by the City Attorney.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

Vice Mayor Hansen invited Boy Scouts in attendance to come forward.

Eric Perez and Jaden Balajadia, Boy Scouts from Troop 140, addressed the Council and stated they are working on the Citizenship in the Community merit badge.

City Council welcomed the Boy Scouts.

### **COUNCIL AGENDA--NEW BUSINESS**

Council Member Forester reported on his attendance at the Liver Walk on Saturday, June 10, 2017 and thanked BMW for a great grand opening of the Long Beach BMW in Signal Hill on Saturday, June 10, 2017.

Council Member Copeland thanked BMW for the grand opening of the dealership; and thanked Mayor Wilson for hosting the Mayor's Clean-Up on Saturday, June 10, 2017, Signal Hill Petroleum for sponsoring the event, Sustainable City Committee, and volunteers.

Council Member Woods reported on her attendance at the Hounds on the Hill event on Saturday, June 3, 2017.

Vice Mayor Hansen commented on Government Code Section 54954.3(c) regarding public comments.

Mayor Wilson reported on his attendance at the Hounds on the Hill event and the Revenue and Taxation Committee Meeting in Sacramento on Friday, June 9, 2017.

Mayor Wilson thanked Signal Hill Petroleum for sponsoring the Mayor's Clean-Up event, and Sustainable City Committee for setting up the staging area, and volunteers. He also thanked BMW for the grand opening of Long Beach BMW.

Mayor Wilson commented on Government Code Section 54954.3(c) and Commission appointments at the next City Council Meeting.

### **ADJOURNMENT**

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, June 27, 2017, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

MAYOR WILSON adjourned the meeting at 9:17 p.m.

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Edward H.J. Wilson  
Mayor

Attest:

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Keir Jones  
City Clerk