



## **CITY OF SIGNAL HILL**

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2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
June 27, 2017

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month. In addition, meetings are streamed live on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), and are televised at 7:00 am, 2:00 pm, and 7:00 pm daily on Charter Spectrum Channel 3, and Frontier FiOS Channel 38.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and the Signal Hill Community Center on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The Mayor may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor.

City Council Members are compensated \$667.44 per month. City Clerk and City Treasurer are compensated \$405 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR WILSON  
VICE MAYOR HANSEN  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

- a. A closed session will be held pursuant to Government Code Section 54957.6(a) to discuss labor negotiations with the Signal Hill Employees' Association.
- b. A closed session will be held pursuant to Government Code Section 54956.9(d)(2) & (e)(2), pending litigation between the City of Signal Hill and Farmers & Merchants Trust Company of Long Beach, Trustee of Maness Family Trust, UDT dated August 3, 1992.

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) COMMUNITY ANNOUNCEMENTS

(11) INTRODUCTION

- a. Mayor Wilson will introduce Carina Hernandez, new part-time Account Specialist with the Finance Department.

(12) PRESENTATIONS

- a. Community Services Director Aly Mancini will make a presentation on the Signal Hill Youth Sports Indoor Soccer League Champions, the Hurricanes.

- b. Mayor Wilson will present a proclamation to the Community Services Department in recognition of July as Parks Make Life Better!® Month.

(13) ORDINANCE

- a. Second Reading and Adoption of Ordinance Amendment 17-01 Amending Title 15 Revising Regulations for Buildings and Construction

Summary: Ordinance No. 2017-06-1494 was introduced at the City Council meeting of June 13, 2017, and is now presented for second reading and adoption. The primary purpose of the Ordinance is to adopt and amend the 2016 editions of the California Building Standards Code.

Recommendation: Waive further reading and adopt Ordinance No. 2017-06-1494 approving Ordinance Amendment 17-01 amending Title 15 of the Signal Hill Municipal Code entitled "Buildings and Construction".

(14) PUBLIC HEARINGS

- a. Resolution Approving the Proposed Use of 2017-2018 Community Development Block Grant Funds

Summary: For Fiscal Year 2017-2018, the City of Signal Hill will receive approximately \$56,870 in new Community Development Block Grant (CDBG) funds under the Los Angeles County Urban County allocation from the department of Housing and Urban Development. To participate in the CDBG program, the City is required to conduct a public hearing to receive public input on the proposed CDBG projects. Staff is proposing continuation of the Senior Food Distribution Program and installation of Americans with Disabilities Act Rubberized Play Surfacing at Calbrisas Park. The City Council is required to adopt a resolution affirming these projects.

Recommendations: 1. Waive further reading and adopt a resolution approving the City's 2017-2018 application for Housing and Community Development Funds designating use of available unallocated funds and authorizing submission of such application to the Los Angeles County Community Development Commission. 2. Authorize the City Manager to approve the estimated CDBG allocation for FY 2017-2018 funds of \$56,870, with \$8, 530 for the Senior Food Distribution Program, and \$48,340 to fund installation of ADA Rubberized Play Surfacing at Calbrisas Park.

- b. Resolution Ordering the Levy of Assessments within Landscape and Lighting Maintenance District No. 1 for Fiscal Year 2017-2018

Summary: Landscape and Lighting Maintenance District No. 1 was formed in 1992 to provide funding for the maintenance of common landscaped areas within

the California Crown Tract. Annually, the City Council must initiate proceedings to renew the levy and collection of special assessments for the District. Staff is proposing a 1.886 percent increase in the assessment, which reflects the increase in the Consumer Price Index (CPI).

Recommendation: Waive further reading and adopt a resolution ordering the levy and collection of assessments for Landscape and Lighting Maintenance District No. 1 for Fiscal Year 2017-2018.

(15) CITY MANAGER REPORTS

a. FY 2017-2018 Agreements for Children's Health Services

Summary: Contract Service Agreements have been prepared for Miller Children's Hospital and The Children's Clinic to provide supplemental funding for uninsured and underinsured children of low income Signal Hill families to access health and hospitalization care.

Recommendations: 1. Authorize the City Manager to execute a Contract Services Agreement between the City and Miller Children's and Women's Hospital, in an amount not to exceed \$5,000, in a form approved by the City Attorney; and 2. Authorize the City Manager to execute a Contract Services Agreement between the City and The Children's Clinic, in an amount not to exceed \$5,000, in a form approved by the City Attorney.

b. Commission Appointments

Summary: The Mayor will conduct the process to appoint an individual to fill an unexpired term on the Civil Service Commission. Appointments to fill one expired term on the Parks and Recreation Commission and two expired terms on the Civil Service Commission will also be considered.

Recommendations: 1. Conduct interviews and appoint an individual to fill the vacant seat on the Civil Service Commission with a term expiring on May 31, 2019; 2. Conduct interviews and appoint two (2) individuals to the Civil Service Commission serving a 4-year term expiring on May 31, 2021; and 3. Conduct interviews and appoint one (1) individual to the Parks and Recreation Commission serving a 4-year term expiring on May 31, 2021.

c. Resolution Adopting the Annual Operating and Capital Budget for the Fiscal Year 2017-18 and Resolution Establishing the Annual Appropriations Limit for the Fiscal Year 2017-18

Summary: The City Council will consider adopting the second year of a biennial budget for Fiscal Year (FY) 2017-18. The City Council reviewed the proposed FY 2017-18 Operating and Capital Budget at a budget workshop held on May 31,

2017. The budget, as presented, is balanced with a projected surplus of \$137,671. In addition, the City Council will consider a resolution adopting the annual appropriations limit for FY 2017-18 known as the Gann limit.

Recommendations: Waive further reading and adopt the following resolutions: 1. Adopting the Operating and Capital Budget for Fiscal Year 2017-18; and 2. Approving and adopting the annual appropriations limit for the Fiscal Year 2017-18.

d. Green City Report – Annual Progress Report

Summary: The City of Signal Hill Green City Report includes local goals developed from the United Nations Urban Environmental Accords framework. The annual progress report provides an update on the status of the City's environmental achievements for the 2016 calendar year.

Recommendation: Receive and file.

e. Rejection of Bids – Library Construction, Project No. 119

Summary: On May 30, 2017, the City received three bids for the Signal Hill Library Construction Project, No. 119. Staff is recommending rejecting all bids and re-issuing the Notice Inviting Bids.

Recommendations: 1. Reject all bids received for the Signal Hill Library Construction Project, No. 119; and 2. Authorize the reissuance of the Notice Inviting Bids for Project No. 119.

(16) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a council member or member of the audience for discussion.

a. FY 2017-2018 Contract Agreement for Proposition A Transportation Programs

Summary: Annually, the City receives Proposition A revenues to be utilized for transportation-related programs. An agreement has been prepared for Administrative Services Cooperative to provide Dial-A-Taxi services.

Recommendation: Authorize the City Manager to execute an Agreement between the City of Signal Hill and Administrative Services Cooperative in the amount of \$15,000 to provide Dial-A-Taxi services, in a form approved by the City Attorney.

b. Amendment of Contract Services Agreement with AndersonPenna Partners, Inc. for Temporary City Engineer and Project Management Services

Summary: The City has successfully concluded the executive recruitment to fill the vacant Public Works Director position. The new Director is scheduled to start on Monday, July 10, 2017. To continue to provide needed engineering and project management services during the interim, and to allow for a transition period, staff is seeking authorization to amend the existing Contract Services Agreement with AndersonPenna Partners, Inc.

Recommendation: Authorize the City Manager to amend the Contract Services Agreement with AndersonPenna Partners, Inc. to continue providing temporary City Engineer and project management services in a form approved by the City Attorney.

c. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency of the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

d. Warrant Register Dated June 27, 2017

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated June 27, 2017.

e. Minutes of the Following Meeting

Regular Meeting of June 13, 2017.

Recommendation: Approve.

(17) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER COPELAND  
VICE MAYOR HANSEN  
MAYOR WILSON

## (18) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, July 11, 2017, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

## CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.