



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL**  
March 28, 2017

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on March 28, 2017.

**CALL TO ORDER – 6:03 P.M.**

**ROLL CALL**

PRESENT: MAYOR WILSON  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER WOODS

ABSENT: VICE MAYOR HANSEN

**CLOSED SESSION**

- a. A closed session was held pursuant to Government Code Section 54956.9(d)(2), potential litigation in an undisclosed matter.

**PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

**RECESS TO CLOSED SESSION AT 6:04 P.M.**

Vice Mayor Hansen entered closed session at 6:26 p.m.

**RECONVENE REGULAR MEETING AT 7:07 P.M.**

**PLEDGE OF ALLEGIANCE**

Mayor Wilson and members of Camp Fire USA led the audience in the Pledge of Allegiance.

## **PRESENTATION**

- a. Mayor Wilson presented a certificate to Camp Fire USA Long Beach in recognition of their 107<sup>th</sup> Birthday.

## **CLOSED SESSION REPORT**

City Attorney reported on closed session item. Item was discussed and no reportable action was taken.

## **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

Terry Rogers, representing the Friends of the Signal Hill Library, announced the Antique Appraisal Day on Saturday, April 8, 2017 from 10:00 a.m. to 1:00 p.m. at the Signal Hill Public Library.

## **ANNOUNCEMENTS**

Movie Night at the Library on Wednesday, April 12 at 6:00 p.m. in the Library to view the movie, *Desk Set*. Please call (562) 989-7323 or visit the Library for more information.

Spring Fest at the Signal Hill Park on Saturday, April 15, 2017 from 10:00 a.m. to 1:00 p.m. Volunteers are needed. A wristband can be purchased for \$3 to cover activities. All participants must bring their own bag or basket to collect egg hunt goodies. Please call (562) 989-7330 for more information.

The Community Services Department is currently accepting applications for the bi-monthly Food Distribution program and the Dial-A-Taxi program for current Signal Hill residents. Space is limited. Please call (562) 989-7330 for more information.

Meet the Chief of Police for coffee and conversation on Thursday, March 30, 2017 from 8:00 a.m. to 10:00 a.m. at the Signal Hill Police Department at 2745 Walnut Avenue.

Signal Hill Police Department Tip-A-Cop Fundraiser benefitting the local Special Olympics athletes on Thursday, May 4, 2017 from 5:00 p.m. to 9:00 p.m. at Applebee's at 899 E. Spring Street.

Signal Hill Police Department Open House on Saturday, May 20, 2017 from 10:00 a.m. to 1:00 p.m. at the Signal Hill Police Department at 2745 Walnut Avenue.

Long Beach Transit Systemwide Transit Analysis and Reassessment (STAR) Initiative Community Meeting on Thursday, April 20, 2017 from 6:30 p.m. to 8:30 p.m. in the Signal Hill Youth Center. No RSVP required. For more information please call (562) 989-7330.

Council Member Woods suggested advertising the STAR Initiative Community Meeting on Signal Hill bus shelters.

Safety Seat Checkup Day on Saturday, April 8, 2017 from 10:00 a.m. to 12:00 p.m. at University of Southern California Verdugo Hills Hospital in Glendale. Visit [www.carseat.org](http://www.carseat.org) for more information on protecting children in motor vehicles.

## **PRESENTATION**

- b. Deputy City Clerk introduced the poll workers who worked the City's General Municipal Election on Tuesday, March 7, 2017 and presented them with a certificate and a gift of appreciation in recognition for their services.

Mayor Wilson thanked the poll workers for their services.

## **CITY MANAGER REPORTS**

- a. Mid-Year 2016-2017 Budget Review

City Manager provided a brief summary of the report and introduced Acting Finance Director who presented the staff report.

City Council asked questions regarding economic development expenditures and revenues; revenue projections; sales and property taxes payments; and the City's fiscal conditions.

Acting Finance Director addressed the questions posed by City Council.

Mayor Wilson invited the public to comment on the agenda item.

There were no public comments.

Mayor Wilson commented on reserve funds.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER FORESTER to receive and file the report.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

b. Scheduling a Budget Workshop Meeting

City Manager presented the staff report.

City Council discussed viable dates and selected Wednesday, May 31, 2017 for the annual budget workshop.

c. 2016 General Plan Annual Progress Report

City Manager introduced Community Development Director who presented the staff report.

Mayor Wilson invited the public to comment on the agenda item.

There were no public comments.

Mayor Wilson commented on the correlation of water conservation efforts and water revenue.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to authorize staff to submit the Annual Progress Report to the Governor's Office of Planning and Research and the State Department of Housing and Community Development.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

d. Council Appointments to Various Organizations

City Manager presented the staff report.

City Council discussed and confirmed the various appointments.

Council Member Forester and Mayor Wilson commented on the Gateway Cities Council of Governments (COG) founder, Dick Powers' impending retirement and commended him for his service to making the Gateway Cities COG successful.

Mayor Wilson invited the public to comment on the agenda item.

Neena Strichart, Signal Tribune publisher, asked clarifying questions on several committees' acronyms.

City Council addressed the question posed by Ms. Strichart.

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to waive further reading and adopt Resolution No. 2017-03-6211, confirming the appointment of delegates and alternates as official representatives of the City.

City Attorney read the title of Resolution No. 2017-03-6211:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2016-04-6161, CONFIRMING THE APPOINTMENT OF DELEGATES AND ALTERNATES AS OFFICIAL REPRESENTATIVES OF THE CITY

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

e. City Clerk Vacancy

City Manager presented the staff report.

Mayor Wilson invited the public to comment on the agenda item.

There were no public comments.

City Council discussed the options, elected the option to appoint a new City Clerk, and directed staff to open the City Clerk's position for recruitment.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to appoint Deputy City Clerk, Kim Boles, as the interim City Clerk during the vacancy period and to open recruitment for the City Clerk position.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

f. League of California Cities Revenue and Taxation Policy Committee

City Manager presented the staff report.

Council Member Forester recommended Mayor Wilson for the nomination.

Mayor Wilson expressed interest in serving on the League of California Cities Revenue and Taxation Policy Committee.

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to nominate Mayor Wilson of the City Council for consideration by the League of California Cities President to serve on the League's Revenue and Taxation Policy Committee.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

## **CONSENT CALENDAR**

- a. Authorize Release of Request for Proposals for On-Call Engineering Design Services

Summary: The City Council will consider authorizing staff to solicit a Request for Proposals for on-call engineering design services related to water system improvements.

Recommendation: Authorize the Public Works Department to solicit a Request for Proposals for on-call engineering design services.

- b. Contract Amendment With Platinum Consulting Group to Provide Financial Staffing Services

Summary: The City Council will consider a request to amend an existing contract with Platinum Consulting Group to provide financial staffing services to extend the terms of the original contract and provide additional services to assist the Finance Department during a period of transition.

Recommendation: Authorize the City Manager to execute Amendment No. 1 of the contract services agreement with Platinum Consulting Group to provide temporary financial staffing services in a form approved by the City Attorney.

- c. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency of the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

d. Warrant Register Dated March 28, 2017

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated March 28, 2017.

e. Minutes of the Following Meetings

Regular Meeting of March 14, 2017 and Adjourned Regular Meeting of March 21, 2017.

Recommendation: Approve.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WILSON to approve the Consent Calendar.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

### **COUNCIL AGENDA--NEW BUSINESS**

Council Member Forester announced a thank you party for former Council Member of Paramount City, Gene Daniels, on May 30, 2017 at the City of Paramount.

Council Member Forester announced he will be attending the Grand Prix on April 9, 2017.

Mayor Wilson and Council Member Woods commented on Gene Daniels.

Council Member Copeland thanked the City staff for helping him with the transition to City Council.

Mayor Wilson commented on his election signs and banners.

Mayor Wilson and Council Member Forester commented on the additional revenue allocated to Gateway Cities COG from Measure M.

### **ADJOURNMENT**

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to adjourn tonight's meeting in memory of Richard Fich, a retired Signal Hill Police Officer. The next regular meeting of the Signal Hill City Council will be held on Tuesday, April 11, 2017, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR HANSEN  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER FORESTER  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:     NONE

ABSTAIN:    NONE

MAYOR WILSON adjourned the meeting at 8:24 p.m.

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Edward H.J. Wilson  
Mayor

Attest:

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Kim Boles  
Interim City Clerk