



## **CITY OF SIGNAL HILL**

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2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
December 13, 2016

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month. In addition, meetings are streamed live on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), and are televised at 7:00 am, 2:00 pm, and 7:00 pm daily on Charter Spectrum Channel 3, and Frontier FiOS Channel 38.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and the Signal Hill Community Center on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The Mayor may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor.

City Council Members are compensated \$494.40 per month. City Clerk and City Treasurer are compensated \$300 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR WOODS  
VICE MAYOR HANSEN  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER NOLL  
COUNCIL MEMBER WILSON

(3) CLOSED SESSION

a. A closed session will be held pursuant to Government Code Section 54957, to conduct department head evaluations.

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) COMMUNITY ANNOUNCEMENTS

(11) INTRODUCTION

a. Mayor Woods will introduce Alison Dobay, new Community Services Manager with the Community Services Department.

b. Mayor Woods and Police Chief Langston will introduce Raul Ramirez who was recently promoted to the Senior Police Officer assignment.

(12) PRESENTATIONS

a. Mayor Woods and Members of the City Council will thank Connie Sziebel, Field Deputy to former Los Angeles County Supervisor Don Knabe for her years of service.

b. Mayor Woods will present a proclamation to retiring Police Chief, Michael Langston.

- c. Mayor Woods will present a proclamation to Calvary Chapel of Signal Hill in recognition of their 10<sup>th</sup> Anniversary.
- d. Mayor Woods will introduce weeks seventeen and eighteen in a series focusing on the Red Cross program 21 Weeks to Prepare. The series is aimed at assisting individuals and families in preparing for an emergency. Each City Council meeting will focus on items to add to your emergency supply kit and after 21 meetings your kit will be complete.
- e. City Manager will make a presentation on Shop Signal Hill.

(13) ORDINANCE

- a. Second Reading and Adoption of Ordinance No. 2016-11-1493 Amending Signal Hill Municipal Code Sections 2.32.090(D), 2.36.070(D) and 2.80.052(D) on Compensation for Members of Commissions

Summary: Ordinance No. 2016-11-1493 was introduced at a regular meeting of the City Council held on Tuesday, November 8, 2016, and is now ready for second reading and adoption.

Recommendation: Waive further reading and adopt Ordinance No. 2016-11-1493 amending Signal Hill Municipal Code Sections 2.32.090(D), 2.36.070(D) and 2.80.052(D) on Compensation for Members of Commissions.

(14) PUBLIC HEARING

- a. Public Hearing – Conditional Use Permit 16-03 to Operate an Automotive Collision and Repair Center as an Auto Center Accessory Use at 2750 Rose Avenue

Summary: The applicant, Ray Neveau, owner of Class Auto Center Inc. for Mercedes Benz of Long Beach, is requesting approval to operate an automotive collision and repair center as an auto center accessory use in a 12,000-square-foot tenant space in an existing industrial building at 2750 Rose Avenue in the GI, General Industrial, zoning district. Specific actions to be considered include:

- A Negative Declaration; and
- A Conditional Use Permit to operate an automotive collision and repair facility as an auto center accessory use as allowed by the recently adopted Auto Center Accessory Uses Ordinance.

Recommendations: 1) Waive further reading and adopt the resolution approving Negative Declaration 11/04/16(1) relative to Conditional Use Permit 16-03 for an automotive collision and repair center as an Auto Center Accessory Use at 2750 Rose Avenue; and 2) Waive further reading and adopt the resolution approving Conditional Use Permit 16-03, a request to operate an Automotive Collision and

Repair Center as an Auto Center Accessory Use at 2750 Rose Avenue in the GI, General Industrial, zoning district.

(15) CITY MANAGER REPORTS

a. Study Session – The Courtyard Residential Development of 10 Condominiums

Summary: The City Council will hold a study session to discuss the recent revisions that the applicant has made to the plans for the 10-unit condominium project proposed on Temple Avenue. Staff will also provide an overview of the public comments received at the neighborhood meeting on October 10, 2016.

Recommendation: Provide direction as deemed appropriate.

RECONVENE THE CITY COUNCIL AS SUCCESSOR AGENCY

CHAIR WOODS  
VICE CHAIR HANSEN  
MEMBER FORESTER  
MEMBER NOLL  
MEMBER WILSON

b. Resolution Adopting a Manual of Procedural Guidelines for the Conduct of City Council and Constituent Body/Commission Meetings

Summary: The City Council and City Council as Successor Agency will consider a resolution adopting a Manual of Procedural Guidelines for the Conduct of City Council and Constituent Body/Commission Meetings. The Manual establishes the procedures for the conduct of all meetings and includes a process to censure a member of the City Council, Commission or Board.

Recommendation: Waive further reading and adopt the resolution adopting a Manual of Procedural Guidelines for the Conduct of City Council and Constituent Body/Commission Meetings.

RECESS CITY COUNCIL AS SUCCESSOR AGENCY

c. Appointment of Interim Police Captain

Summary: Effective December 31, 2016, current Police Captain Chris Nunley will begin his appointment as Chief of Police. As a result, the Police Department requires an interim Police Captain for a limited term while the City completes an internal recruitment for a permanent Police Captain. Staff believes an interim Police Captain is a necessity for the secure ongoing operations of the Police Department, and is in the best interest of the City.

Recommendations: 1) Determine an interim assignment to the vacant position of Police Captain is a necessity for the secure ongoing operations of the Police

Department and the position requires specialized skills; 2) Appoint Mr. Richard Rocchi to the limited-term appointment as Interim Police Captain to end no later than December 31, 2017, as in the best interest of the City and the Police Department; and 3) Authorize the City Manager or designee to enter into an employment agreement with Mr. Richard Rocchi as interim Police Captain.

d. City Selection Committee – Metropolitan Transportation Authority Board Member for the Southeast/Long Beach Sector

Summary: The City Council will consider candidates seeking to serve as the Southeast/Long Beach Sector member on the Los Angeles County Metropolitan Transportation Authority Board of Directors.

Recommendation: Consider candidates interested in serving as the Los Angeles County Metropolitan Transportation Authority Southeast/Long Beach Sector Board Member and provide Mayor Woods direction as deemed appropriate.

e. Appointment of Trustee to Vector Control District Board

Summary: On December 4, 2012, the City Council appointed Dr. Hazel Wallace as a member of the Board of Trustees of the Greater Los Angeles County Vector Control District for a term of four years. This term will expire on January 2, 2017. Dr. Wallace has served as a member of the Board of Trustees for a number of years and does not wish to be reappointed. Staff is recommending scheduling a City Council item on the appointment of a new Trustee.

Recommendation: Direct staff to prepare a report for the City Council to consider the appointment of a Council Member as Trustee to the Board of Trustees of the Greater Los Angeles County Vector Control District, or to seek community interest in filling the Trustee vacancy.

(16) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a council member or member of the audience for discussion.

a. Contract Services Agreement with Ralph Andersen & Associates for Human Resources Consulting Services to Conduct a Compensation Study

Summary: The City Council will consider approving a Contract Services Agreement with Ralph Andersen & Associates for a Compensation Study.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement for the City of Signal Hill Compensation Study, subject to City Attorney approval as to form, with Ralph Andersen & Associates, in the amount of \$23,900.

b. Contract Services Agreement with Tanko Streetlighting, Inc. for Street Light Audit And Reconciliation Services

Summary: The City Council will consider entering into a contract with Tanko Streetlighting, Inc., to provide technical consulting services related to acquisition of Southern California Edison (SCE) street lights, auditing, and conversion planning.

Recommendation: Authorize the City Manager to execute a Contract Services Agreement with Tanko Streetlighting, Inc., in a form approved by the City Attorney, to provide consulting services related to SCE street light purchase and conversion, in an amount not-to-exceed \$46,283.

c. Rejection of Bid – California Crown Wall and Fence Painting Project, No. 120

Summary: On October 11, 2016, the City received three bids for the California Crown Wall and Fence Painting Project, No. 120. Staff is recommending rejecting all three bids and re-advertising the project for new bids.

Recommendation: Reject all construction bids submitted for the California Crown Wall and Fence Painting Project, No. 120.

d. Approve Purchase of a Public Works Truck

Summary: Staff is seeking authorization to purchase a new vehicle to replace an older Public Works truck. Staff proposes to purchase this vehicle from National Auto Fleet Group under a National Joint Powers Alliance Bid Number 102811.

Recommendation: Authorize the Vehicle and Equipment Services Division to purchase one new 2016 Chevrolet Colorado truck under National Joint Powers Alliance Bid Number 102811.

e. Approve Purchase of a Police Patrol Unit

Summary: Staff is seeking authorization to purchase a new replacement Police Department patrol vehicle. Staff proposes to purchase this vehicle from Wondries Fleet Group under a Los Angeles County purchase order

Recommendations: 1) Authorize the Vehicle and Equipment Services Division to purchase one new 2016 Ford Utility Police Interceptor from Wondries Fleet Group under Los Angeles County Purchase Order SH-16361257-1, at a cost of \$30,500; and 2) Approve the attached budget adjustment appropriating \$45,000 from Account No. 601-29-600 to Account No. 601-40-842.

f. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency of the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

g. Warrant Register Dated December 13, 2016

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated December 13, 2016.

h. Minutes of the Following Meeting

Regular Meeting of November 8, 2016.

Recommendation: Approve.

(17) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WILSON  
COUNCIL MEMBER NOLL  
COUNCIL MEMBER FORESTER  
VICE MAYOR HANSEN  
MAYOR WOODS

(18) ADJOURNMENT

Tonight's meeting will be adjourned in memory of former Police Sergeant Russ Putnam to the next regular meeting of the Signal Hill City Council to be held on Tuesday, January 10, 2017, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755. There will be no regular meeting of the Signal Hill City Council on Tuesday, December 27, 2016.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.