



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
June 14, 2016

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month. In addition, meetings are streamed live on our website at www.cityofsignalhill.org, and are televised at 7:00 a.m., 2:00 p.m., and 7:00 p.m. every day on Charter Communications Channel 3, and Frontier FiOS Channel 38.

Meetings commence at 6:00 p.m. with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting commencing at 7:00 pm. There is a period for public comment on closed session matters at 6:00 p.m. prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall commence at 7:00 p.m. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and Library on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at www.cityofsignalhill.org.

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The Mayor may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the council. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor.

(1) CALL TO ORDER – 7:00 P.M.

(2) ROLL CALL

MAYOR WOODS
VICE MAYOR HANSEN
COUNCIL MEMBER FORESTER
COUNCIL MEMBER NOLL
COUNCIL MEMBER WILSON

(3) PLEDGE OF ALLEGIANCE

(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(5) COMMUNITY ANNOUNCEMENTS

(6) PRESENTATIONS

a. Mayor Lori Woods will introduce the fifth week's presentation in a series focusing on the Red Cross program 21 Weeks to Prepare. The series is aimed at assisting individuals and families prepare for an emergency. Each City Council meeting will focus on items to add to your emergency supply kit and after 21 meetings your kit will be complete.

(7) PUBLIC HEARING

a. Public Hearing – Resolution Adopting the Mitigated Negative Declaration for the Los Cerritos Channel Sub-Basin 4 Stormwater Capture Facility

Summary: The City Council will consider a resolution adopting a Mitigated Negative Declaration for the Los Cerritos Channel Sub-Basin 4 Stormwater Capture Facility Project. The project is identified as a regional Best Management Practice (BMP) in the adopted Watershed Management Plan for the Los Cerritos Channel. Once constructed, the project will capture and divert up to the 85th percentile stormwater flows from three drainage areas at the Long Beach Airport, thereby preventing potentially contaminated flows from reaching the Los Cerritos Channel itself and thus achieving compliance with the Los Angeles Water Quality Control Board National Pollution Discharge Elimination System Permit, Order No.R4-2012-0175. Staff is also recommending the approval to issue a Request for Proposal for a Design-Build contract.

Recommendations: 1) Waive further reading and adopt the resolution adopting Mitigated Negative Declaration 04/15/16(1), relative to the Los Cerritos Channel Sub-Basin 4 Stormwater Capture Facility Project; and 2) Approve the Design-Build Request for Proposal for the Los Cerritos Channel Sub-Basin 4 Stormwater Capture Facility – Phase 1.

(8) CITY MANAGER REPORTS

a. FY 2016-2017 Agreement for Children's Health Services

Summary: Contract Service Agreements have been prepared for Miller Children's Hospital and The Children's Clinic to provide supplemental funding for uninsured and underinsured children of low income Signal Hill families to access health and hospitalization care.

Recommendations: 1) Authorize the City Manager to execute a Contract Services Agreement between the City and Miller Children's and Women's Hospital, in an amount not to exceed \$5,000, in a form approved by the City Attorney; and 2) Authorize the City Manager to execute a Contract Services Agreement between the City and The Children's Clinic, in an amount not to exceed \$5,000, in a form approved by the City Attorney.

b. Review of City Council and Commission Stipends

Summary: A review of City Council and Commission stipends has not been conducted since 2009. Staff will present the results of a City Council and Commission stipend survey.

Recommendation: Provide staff direction.

c. Resolution Creating the Position of Deputy Administrative Services Officer / Finance Director

Summary: Through an ongoing assessment of the Finance Department, staff has determined that it would be beneficial to the City and the Finance Department to create a job classification and conduct a recruitment for a Deputy Administrative Services Officer/Finance Director to assist in the overall development and management of the department.

Recommendation: Waive further reading and adopt the resolution amending Resolution No. 2015-11-6147, establishing the position of Deputy Administrative Services Officer/Finance Director.

d. Contract Services Agreement to Provide Engineering Services for the Planning and Design of Stormwater Quality Compliance Projects

Summary: At times, the Public Works Department utilizes the services of professional consultants to provide specialized services for the City. Staff is recommending approval of a Contract Services Agreement with Civil Source, Inc. to provide professional civil engineering services and expertise in the planning and design of stormwater quality projects as required to achieve compliance with the National Pollution Discharge Elimination System permit program as administered by the Regional Water Quality Control Board.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement with Civil Source, Inc., in a form approved by the City Attorney, to provide professional civil engineering services and expertise in the planning and design of stormwater quality compliance projects, in a not-to-exceed amount of \$162,850.

e. Spring Street Bicycle Lane Gap Closure Project; Active Transportation Program (ATP) - Cycle 3 Application

Summary: The California Transportation Commission has authorized the Active Transportation Program (ATP) Cycle 3 Call for Projects. Staff is requesting authorization to submit an application for the Spring Street Bicycle Lane Gap Closure Project. Adoption of this resolution provides City Council authorization to submit an ATP Cycle 3 grant application and authorizes the City Manager to execute all necessary documents to receive and expend any awarded grant funds.

Recommendation: Waive further reading and adopt the resolution authorizing the submittal of an application requesting Active Transportation Program (ATP) Cycle 3 funding for the Spring Street Bicycle Lane Gap Closure Project (FY 2019-20).

(9) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a council member or member of the audience for discussion.

a. Resolution Declaring Final Acceptance of the Cherry Avenue Widening Project, Phase 2, No. 786

Summary: All American Asphalt has completed the Cherry Avenue Widening Project, Phase 2, No. 786, to the satisfaction of the Public Works Department. Staff is recommending final acceptance of the work performed by All American Asphalt.

Recommendation: Waive further reading and adopt the resolution declaring work to be completed in conformance with the plans and specifications for the Cherry Avenue Widening Project, Phase 2, No. 786 in the City of Signal Hill, in accordance with the contract entered into between All American Asphalt and the City of Signal Hill.

b. FY 2016-2017 Contract Agreements for Proposition A Transportation Programs

Summary: Annually, the City receives Proposition A revenues to be utilized for transportation related programs. An agreement has been prepared for Administrative Services Cooperative to provide Dial-A-Taxi services.

Recommendation: Authorize the City Manager to execute an Agreement between the City and Administrative Services Cooperative in the amount of \$15,000 to provide Dial-A-Taxi services, in a form approved by the City Attorney.

c. Resolution Amending Records Retention Schedules

Summary: The City's 2015 Records Retention process has been completed. Five changes have been submitted by the City Clerk to the Records Retention Schedule, which have been approved by the City Attorney and now requires City Council approval. This action would amend the records retention schedules of the Community Development, Community Services and Finance Department.

Recommendation: Waive further reading and adopt the resolution amending the City's Records Retention Schedule previously adopted by Resolution No. 2015-06-6130, and repealing all prior resolutions.

d. Warrant Register Dated June 14, 2016

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated June 14, 2016.

e. Minutes of the Following Meeting

Regular Meeting of May 24, 2016.

Adjourned Regular Meeting of May 31, 2016

Recommendation: Approve.

(10) COUNCIL AGENDA-NEW BUSINESS

COUNCIL MEMBER WILSON
COUNCIL MEMBER NOLL
COUNCIL MEMBER FORESTER
VICE MAYOR HANSEN
MAYOR WOODS

(11) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, June 28, 2016, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at www.cityofsignalhill.org.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.