



**MINUTES OF A REGULAR MEETING
SIGNAL HILL CITY COUNCIL**
April 26, 2016

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on April 26, 2016.

CALL TO ORDER – 6:04 P.M.

ROLL CALL

PRESENT: MAYOR WOODS
COUNCIL MEMBER FORESTER
COUNCIL MEMBER NOLL

ABSENT: VICE MAYOR HANSEN (EXCUSED ABSENCE)
COUNCIL MEMBER WILSON

CLOSED SESSION

- a. A closed session was held pursuant to Government Code Section 54956.9(d)(2), potential litigation in two undisclosed matters.
- b. A closed session was held pursuant to Government Code Section 54957.6 to discuss labor negotiations with the Signal Hill Employees' Association.

PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

There was no public business from the floor.

RECESS TO CLOSED SESSION AT 6:04 P.M.

Council Member Wilson entered closed session at 6:08 p.m.

RECONVENE REGULAR MEETING AT 7:04 P.M.

CLOSED SESSION REPORT

City Attorney reported on closed session items. Status reports were given for Item (a) and no reportable actions were taken. Item (b) was not discussed.

PLEDGE OF ALLEGIANCE

Mayor Woods led the audience in the Pledge of Allegiance.

PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

There was no public business from the floor.

COMMUNITY ANNOUNCEMENTS

Farewell Reception for the Signal Hill Public Library will be held at the Library Meeting Room on Thursday, April 28, 2016 from 4:00 – 6:00 p.m., compliments of the Friends of the Signal Hill Library.

Signal Hill Community Yard Sale, sponsored by the Signal Hill Community Foundation, will take place on Saturday, May 7, 2016 from 8:00 a.m. – 12:00 p.m., contact (562) 989-7330 to participate as a vendor as spaces are still available.

Council Member Wilson asked staff about shading structures for the Yard Sale.

Community Services Director addressed the question posed by Council Member Wilson.

Family Excursion - California Strawberry Festival will take place on Saturday, May 21, 2016 from 9:00 a.m. – 5:00 p.m., bus trip tickets are \$15/person for residents and \$20/person for non-residents, contact (562) 989-7330 for information and tickets.

The district office of Assemblymember Patrick O'Donnell's is assisting any City residents still experiencing internet issues regarding the Verizon to Frontier transition with internet issues to please call (562) 429-0470 for assistance.

PRESENTATIONS

- a. Mayor Lori Woods introduced the second presentation in a series focusing on the Red Cross program 21 Weeks to Prepare. The series is aimed at assisting individuals and families prepare for an emergency. Each City Council meeting will focus on items to add to your emergency supply kit and after 21 meetings your kit will be complete.

Mayor Woods introduced the Community Services Director who presented the staff report.

Mayor Woods commented on her shopping for the recommended supply kit items, announced the Signal Tribune will publish weekly the emergency preparedness shopping list with additional tips, and suggested residents could text "21 Weeks" to (562) 477-1287 for the shopping list following each Council Meeting.

Council Member Wilson asked for clarification regarding the emergency preparedness shopping list.

Community Services Director clarified that a complete 21 Weeks shopping list is intended for a family of four people.

- b. Community Services Director presented a staff report on the Outstanding Older American Award.

Mayor Woods announced Neena Strichart as the Parks and Recreation Commission's nominee of a Signal Hill resident as an Outstanding Older American for 2016.

Ms. Strichart came forward, thanked the City for the recognition, and commented on her family's dedication towards community service.

- c. Miles Nevin, representative from Long Beach City College gave a presentation regarding Bond Measure LB – Long Beach City College Classroom Repair, Career Education, and Student Transfer Measure.

Council Member Noll and Council Member Wilson asked various questions related to the Bond Measure.

Mr. Nevin addressed the questions posed by Council Member Noll and Council Member Wilson, and offered his availability to discuss additional questions.

Council Member Forester commented on his support for Bond Measure LB and ask City Council members to consider endorsing the Measure.

Mayor Woods asked for any public comments.

Sebastian Echeverry, Signal Tribune reporter, came forward and asked a clarifying questions about the presentation.

Mr. Nevin addressed the question posed by Mr. Echeverry.

- d. City Manager introduced Deputy City Clerk/Executive Assistant who made a presentation regarding Go Signal Hill, the new official mobile phone app for the City.

Mayor Woods expressed appreciation and excitement for the launch of the new app.

Mayor Woods asked Council Members if there were any questions of staff.

Council Member Wilson commented on the ease of download, use of the app and expressed appreciation for staff's implementation of the app.

Council Member Forester suggested an announcement of the app in the City Views Newsletter, City website, and newspaper.

City Manager confirmed a press release will be published in the Signal Tribune and also posted on the City website.

Mayor Woods announced the Police Department will host an Unwanted Prescription Drug Drop Off day on Saturday, April 30, 2016 from 10:00 a.m. – 2:00 p.m. at the Police Station.

CITY MANAGER REPORTS

a. **Comprehensive Annual Financial Report for Fiscal Year 2014-15 and Carryover Appropriations from Fiscal Year 2014-15 to Fiscal Year 2015-16**

City Manager introduced Finance Director who presented the staff report.

Mayor Woods asked Council Members if there were any questions of staff.

Council Member Noll asked if staff is aware of other cities which set up reserves for their pension liabilities.

Finance Director addressed the question posed by Council Member Noll.

Council Member Wilson thanked staff for the report and asked questions about unassigned fund balance, property tax revenue, and cost of water usage.

City Manager, Finance Director and Public Works Director addressed the questions posed by Council Member Wilson.

Craig Hartzheim, engagement partner of the independent audit from Moss, Levy and Hartzheim LLP came forward to introduce himself and commented on the water fund loss.

City Council discussed and complimented the summary exhibits provided with the staff report and thanked Mr. Hartzheim for attending the meeting.

Mayor Woods asked for any public comments.

There was no public comment.

Council Member Wilson complimented staff on the report and discussed with Council Members his proposal to increase the target reserve fund balances.

It was moved by Council Member Noll and seconded by Council Member Wilson to: 1) Receive and file the City's Comprehensive Annual Financial Report for the fiscal year ending June 30, 2015; and 2) Approve the carry-over of appropriations in this staff report from fiscal year 2014-15 to 2015-16.

The following vote resulted:

AYES: MAYOR WOODS
COUNCIL MEMBER FORESTER
COUNCIL MEMBER NOLL
COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: VICE MAYOR HANSEN

ABSTAIN: NONE

b. Amendment No. 1 to Contract Services Agreement for Architectural Design Services with Robert R. Coffee Architect and Associates

City Manager introduced Public Works Director who presented the staff report.

Mayor Woods asked Council Members if there were any questions of staff.

Council Member Forester asked about the inclusion of the methane related scope of work package in the Agreement.

Robert Coffee, Principal Architect and Lead Designer of Robert R. Coffee Architect and Associates came forward and addressed the concern posed by Council Member Forester.

Council Member Wilson asked questions about any net effects on budget allocation as result of the methane scope of work package, and changes in the project plans in relation to solar power and irrigation.

City Manager and Mr. Coffee addressed the questions posed by Council Member Wilson.

City Council discussed with staff on budget allocations regarding the methane scope of work package and built-in contingencies for the cost of the project.

It was moved by Council Member Forester and seconded by Council Member

Noll to authorize the City Manager to execute and amend to the Contract Services Agreement between the City and Robert R. Coffee Architect and Associates for architectural design services, in a form approved by the City Attorney. The amendment increases the contract amount by \$142,510 for additional scope-of-service work items and extend the Agreement term to April 1, 2018.

The following vote resulted:

AYES: MAYOR WOODS
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER NOLL
 COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: VICE MAYOR HANSEN

ABSTAIN: NONE

c. Contract Services Agreement with the Conservation Corps of Long Beach

Council Member Forester announced that although he receives no financial remuneration from the Long Beach Conservation Corps (CCLB) serving as the Secretary on the CCLB Board, he will recuse himself from this staff report.

Council Member Forester left the Council Chamber at 8:41 p.m.

City Manager introduced the Deputy Public Works Director who presented the staff report.

Mayor Woods asked Council Members if there were any questions of staff.

Council Member Noll complimented CCLB for the great job they do for the City, and asked about budget effects of the Public Works Department's upcoming hiring plans on part-time staffing from CCLB.

City Manager addressed the question posed by Council Member Noll.

Council Member Wilson complimented CCLB as an organization and asked for clarification regarding the new minimum wage law against CCLB staffs' wages.

Kedrin Hopkins, CCLB Director of Projects clarified the question posed by Council Member Wilson.

Mayor Woods asked whether the City or the CCLB provide tools and equipment used by Corps labor members.

Mr. Hopkins and Deputy Public Works Director addressed the question posed by Mayor Woods.

Mayor Woods asked for any public comments.

There was no public comment.

It was moved by Council Member Noll and seconded by Council Member Wilson to authorize the City Manager to enter into a Contract Services Agreement, in an amount not to exceed \$67,875 annually between the City of Signal Hill and the Conservation Corps of Long Beach to provide support services, as needed, in a form approved by the City Attorney.

The following vote resulted:

AYES: MAYOR WOODS
 COUNCIL MEMBER NOLL
 COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: VICE MAYOR HANSEN

ABSTAIN: COUNCIL MEMBER FORESTER

Council Member Forester returned to the Council Chambers at 8:48 p.m.

CONSENT CALENDAR

- a. Resolution Accepting the Dedication of Real Property for Additional Public Right-of-Way at 1995 St. Louis Avenue

Summary: This resolution will accept the dedication of additional public right-of-way to be used for alley purposes adjacent to 1995 St. Louis Avenue.

Recommendation: Waive further reading and adopt Resolution No. 2016-04-6163 accepting the dedication of real property for additional public right-of-way for alley purposes at 1995 St. Louis Avenue.

- b. Amendment of Contract Services Agreements with Valleycrest Landscape, Inc. – Change of Name to Bright View Landscape Services, Inc

Summary: ValleyCrest Landscape, Inc. provides landscape maintenance services for the maintenance of landscaped areas citywide. Staff is recommending approval of the attached amendments to change the Contractor's name to Bright View Landscape Services, Inc following a recent merger action.

Recommendation: Authorize the City Manager to execute the fourth and fifth amendments to the Contract Services Agreements with ValleyCrest Landscape, Inc. in a form approved by the City Attorney, to change the company name to Bright View Landscape Services, Inc. on the existing Agreements. The name will have no impact on the Agreements and Contractor will continue to perform all of its obligations under the Agreements.

c. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency of the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

d. Warrant Register Dated April 26, 2016

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated April 26, 2016.

e. Minutes of the Following Meeting

Regular Meeting of April 12, 2016.

Recommendation: Approve.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER NOLL to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR WOODS
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER NOLL
 COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: VICE MAYOR HANSEN

ABSTAIN: NONE

COUNCIL AGENDA--NEW BUSINESS

Council Member Wilson reported on his recent attendance at the Ronald McDonald's House Walk for Kids fundraising event with Deborah Kearn and

encouraged public support for the organization; reported his attendance at the Police Department Volunteers Luncheon and expressed thanks to the many City Volunteers for their hours of service; announced the upcoming Memorial Day 2016 event at Applebee's benefiting the veterans and The Rock Club on Monday, May 30, 2016, 8:00 a.m. – 2:00 p.m.; and commented on Applebee's hosting of Veteran's Day event with complimentary service to veterans.

Council Member Noll commented on the Discovery Well Park recent closure for playground resurfacing, asked if the new surface is fire proof to cigarette butts, and asked about "No Smoking" signage posting at the parks.

Public Works Director and Community Services Director addressed the questions posed by Council Member Noll.

Council Member Forester thanked Mr. Nevin of Long Beach City College for sitting through the Council meeting, urged the City Council support the Bond Measure, and commented on a recent article published by the Long Beach Press Telegram regarding statements he made regarding the City of Signal Hill and City of Long Beach.

ADJOURNMENT

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WILSON to adjourn tonight's meeting to the next regular meeting of the City Council on Tuesday, May 10, 2016 at 7:00 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES: MAYOR WOODS
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER NOLL
 COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: VICE MAYOR HANSEN

ABSTAIN: NONE

MAYOR WOODS adjourned the meeting at 8:57 p.m.

Lori Y. Woods
Mayor

Attest:

Robert D. Copeland
City Clerk