



## CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
July 7, 2015

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 1st and 3rd Tuesday of every month. In addition, meetings are streamed live on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), and are televised at 7:00 a.m., 2:00 p.m., and 7:00 p.m. every day on Charter Communications Channel 3, and Verizon FiOS Channel 38.

Meetings commence at 6:00 p.m. with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting commencing at 7:00 pm. There is a period for public comment on closed session matters at 6:00 p.m. prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall commence at 7:00 p.m. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and Library on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The mayor will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the council. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR FORESTER  
VICE MAYOR WOODS  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER NOLL  
COUNCIL MEMBER WILSON

(3) CLOSED SESSION

a. A closed session will be held pursuant to Government Code Section 54957.6(a) to discuss labor negotiations with the Signal Hill Police Officers' Association.

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) PRESENTATIONS

a. Mayor Forester will present a proclamation to outgoing Parks and Recreation Commissioners Ken Davis and Alisha Lopez, and outgoing Civil Service Commissioner Bill Yochum.

b. Mayor Forester will present a proclamation to the Willie's Tin Shop in recognition of 109 years in business.

c. Mayor Forester will present a proclamation to the Community Services Department in recognition of July as Parks Make Life Better!© Month.

d. Chris Young will make a presentation on the OpenGov platform used to publish interactive budgets to share with the community through the City's website.

(11) PUBLIC HEARINGS

a. Public Hearing - Resolution Ordering the Levy of Assessments Within Landscape and Lighting Maintenance District No. 1 for Fiscal Year 2015-16

Summary: Landscape and Lighting Maintenance District No. 1 was formed in 1992 to provide funding for the maintenance of common landscaped areas within the California Crown Tract. Annually, the City Council must initiate proceedings to renew the levy and collection of special assessments for the District. Staff is proposing a 1.349 percent increase in the assessment, which reflects the increase in the Consumer Price Index.

Recommendation: Waive further reading and adopt the resolution ordering the levy and collection of assessments for Landscape and Lighting Maintenance District No. 1 for Fiscal Year 2015-2016.

b. Public Hearing - Resolution Finding the City to Be in Conformance with the Congestion Management Program

Summary: The Los Angeles County Congestion Management Program (CMP) requires that each city must self-certify its conformance to the CMP, annually, at a noticed public hearing. The attached resolution states that the City of Signal Hill is in conformance with all CMP requirements for the 2014-15 program year.

Recommendation: Waive further reading and adopt the resolution finding the City to be in conformance with the Congestion Management Program (CMP) and adopting the CMP Local Development Report (LDR), in accordance with California Government Code Section 65089.

## (12) CITY MANAGER REPORTS

a. FY 2015-2016 Agreement for Children's Health Services

Summary: Contract Service Agreements have been prepared for Miller Children's Hospital and The Children's Clinic to provide partial funding for uninsured children of low income Signal Hill families to access health and hospitalization care.

Recommendations: Authorize the City Manager to execute a Contract Services Agreement between the City and Miller Children's Hospital, in an amount not to exceed \$5,000, in a form approved by the City Attorney; and authorize the City Manager to execute a Contract Services Agreement between the City and The Children's Clinic, in an amount not to exceed \$5,000, in a form approved by the City Attorney.

b. Award of Contract and Approval of Loan Agreement for Construction and Funding for Well No. 9 Treatment Plant

Summary: The City Council will consider entering into a Design-Build Agreement and approving an Interfund Loan Agreement for the construction of the Well 9 Nano-Filtration Treatment Plant. Last fall, the City received a grant from the State of California's Emergency Drought Program for the construction of a nano-filtration plant at Well No. 9. The Emergency Drought Program was established

to assist communities in meeting the State's goal to decrease reliance on imported water supplies and to increase the use of local supplies. A key condition of the Grant is that a project be completed within a limited timeframe. To meet this requirement, the City proceeded to construct the improvements using a design-build process. After qualifying design-build teams, the City issued a Request for Proposal on May 14, 2015, and received five proposals on June 19, 2015. The grant covers over one-third of the project cost and the remainder of the project was to be funded using Developer Impact Fees and a loan from the General Fund Reserve.

Recommendations: 1) Authorize the City Manager to execute a Design-Build Agreement with J.R. Filanc Construction Company, Inc. in the amount of \$6,555,530 for the equipping and constructing of a nano-filtration treatment plant for Well No. 9, Project No. 635; Account No. 510-40-890, with a contingency of \$460,000; and 2) Authorize the City Manager to execute an Interfund Loan Agreement between the City's General Fund and Water Fund in an amount not to exceed \$2,750,000 at an interest rate of 3.26 percent.

c. Contract Services Agreement Extension with Tetra Tech for Design Services for the Well No. 9 Advanced Water Treatment Plant

Summary: At times, the Public Works Department utilizes the services of professional consultants to provide specialized services for the City. Staff is recommending approval of a Contract Services Agreement extension to provide specialized technical assistance and construction management services during the implementation and construction of the design/build process for the Well No. 9 Advanced Groundwater Treatment Plant.

Recommendation: Authorize the City Manager to execute an amendment to the Contract Services Agreement for professional engineering services with Tetra Tech in a form approved by the City Attorney, increasing the contract sum by \$495,000.

d. Extension of Contract Services Agreement with Valleycrest Landscape, Inc. for Landscape Maintenance Services of Hilltop Park and Sunset View Park

Summary: The City contracted with ValleyCrest Landscape, Inc. to provide landscape maintenance services at Hilltop Park and Sunset View Park in 2008. Staff is recommending a two-year extension of the contract under the current terms of the contract, with a three percent (3%) reduction in cost for the entire two-year term.

Recommendation: Authorize the City Manager to execute a third amendment to the Contract Services Agreement with ValleyCrest Landscape, Inc., for landscape maintenance services at Hilltop Park and Sunset View Park. The amendment will provide a two-year extension of the existing contract under the contract's current terms with a three percent (3%) reduction in the annual cost.

e. Contract Services Agreement with West Coast Arborists, Inc. for Tree Trimming and Maintenance Services

Summary: The Public Works Department supplements its maintenance operations by utilizing a contractor to provide tree trimming and maintenance services. Staff obtained proposals from three firms to provide this service for a term of three years. Staff is recommending an award of contract to West Coast Arborists, Inc. (WCA).

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement for tree trimming and maintenance services with WCA, in a form approved by the City Attorney, for a three-year term, in the amount of \$380,387.

f. Use of Portable Restroom for Rock for Vets Benefit Concert

Summary: Staff is seeking City Council authorization to grant permission for use of the City's portable restroom by the Rock for Vets nonprofit organization. Rock for Vets is also requesting the waiver of staff costs associated with the setup, staffing, removal, and cleanup of the restroom.

Recommendations: Authorize the use of the portable restroom by the Rock for Vets and waive the staff costs associated with the mobilization and cleaning of the restroom.

(13) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a council member or member of the audience for discussion.

a. FY 2015-2016 Contract Agreements for Proposition A Transportation Programs

Summary: Annually, the City receives Proposition A revenues to be utilized for transportation related programs. Agreements have been prepared for Long Beach Public Transportation Company to provide Fixed Route and Dial-A-Lift services, and Administrative Services Cooperative to provide Dial-A-Taxi services.

Recommendations: 1) Authorize the City Manager to execute an Agreement between the City, Long Beach Yellow Cab Corporation and Long Beach Public Transportation Company in the amount of \$27,500 for Dial-A-Lift Subsidy, in a form approved by the City Attorney; 2) Authorize the City Manager to execute an Agreement between the City and Long Beach Public Transportation Company in the amount of \$43,440 for Fixed Route Bus Subsidy, in a form approved by the City Attorney; and 3) Authorize the City Manager to execute an Agreement between the City and Administrative Services Cooperative in the amount of \$15,000 to provide Dial-A-Taxi services, in a form approved by the City Attorney.

b. Resolution Authorizing the Submittal of a Used Oil Payment Program Grant Application

Summary: Staff requests authorization to submit an application for the Used Oil Payment Program to the California Department of Resources Recycling and Recovery (CalRecycle), the successor agency to the California Integrated Waste Management Board (CIWMB). This grant helps offset the cost of used oil public education and collection. Adoption of this resolution provides City Council authorization to submit a grant application in FY 2015-16 and authorizes the Director of Public Works to execute all necessary documents. This would be in effect for subsequent years until rescinded.

Recommendation: Waive further reading and adopt the resolution authorizing the submittal of an application to the California Department of Resources Recycling and Recovery (CalRecycle) for the Used Oil Payment Program.

c. Purchase of One Vehicle Replacing Community Services Vehicle – Unit # 15399

Summary: Staff is seeking authorization to purchase a new vehicle to replace a Community Services Department passenger van. Staff proposes to purchase this vehicle locally from a Signal Hill auto dealer.

Recommendation: Authorize the Vehicle and Equipment Services Division to purchase one new 2015 Dodge Grand Caravan from Glenn E. Thomas Dodge, for a purchase price of \$31,907.

d. Resolution Establishing Annual Salary for City Manager and Cost of Living Salary Adjustments for Management Personnel

Summary: The City Council recently appointed Charlie Honeycutt as the City of Signal Hill's new City Manager and a new annual salary was established in his Employment Agreement adopted by the City Council on June 16, 2015. Revisions to the Management Resolution are needed to establish the City Manager's annual salary and to update Department Head and management salary ranges to reflect the 2% cost of living adjustment for all department heads and managers.

Recommendation: Waive further reading and adopt the resolution amending Resolution No. 2013-08-6033 revising management salary ranges to establish the salary for City Manager and to correspond with changes to the Signal Hill Employees' Association Memorandum of Understanding.

e. Claim for Damages

Summary: The City has received a claim for financial compensation from Sara Stanley.

Recommendation: Deny the claim of Sara Stanley.

f. Claim for Damages

Summary: The City has received claims for financial compensation from Douglas Cruse and Iveta Cruse.

Recommendation: Deny the claims of Douglas Cruse and Iveta Cruse.

g. Warrant Register Dated July 7, 2015

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated July 7, 2015.

h. Minutes of the Following Meetings

Adjourned Regular Meeting May 11, 2015.

Adjourned Regular Meeting June 2, 2015.

Regular Meeting of June 16, 2015.

Recommendation: Approve.

(14) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WILSON  
COUNCIL MEMBER NOLL  
COUNCIL MEMBER HANSEN  
VICE MAYOR WOODS

a. Discover Well Park Fencing

MAYOR FORESTER

(15) ADJOURNMENT

Tonight's meeting will be adjourned to a regular meeting of the Signal Hill City Council to be held on Tuesday, July 21, 2015, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the

City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.