



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL**  
January 6, 2015

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on January 6, 2015.

**CALL TO ORDER – 6:04 P.M.**

**ROLL CALL**

PRESENT: VICE MAYOR FORESTER  
COUNCIL MEMBER NOLL  
COUNCIL MEMBER WOODS  
COUNCIL MEMBER HANSEN

ABSENT: MAYOR WILSON

**CLOSED SESSION**

a. A closed session was held pursuant to Government Code Section 54956.9, existing litigation, regarding Cerritos et.al. v. WRD Case No. BS128136.

**PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

**RECESS TO CLOSED SESSION – 6:06 P.M.**

Mayor Wilson entered closed session at 6:08 p.m.

**RECONVENE REGULAR MEETING – 7:06 P.M.**

**PLEDGE OF ALLEGIANCE**

Mayor Wilson led the audience in the Pledge of Allegiance.

## **CLOSED SESSION REPORT**

City Attorney reported on closed session item. Item (a) was discussed, a status report was given, and no reportable action was taken.

## **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

Terry Rogers from the Signal Hill Chamber of Commerce extended invitations to the first Chamber mixer event on January 8, 2015 and the breakfast fundraiser on January 31, 2015 at Applebee's.

### **PRESENTATIONS & INTRODUCTIONS**

- a. The Community Development Department presented a public outreach video from the Household Hazardous Waste Management Program, a partnership between the City and EDCO.

The Community Development Director announced the video will be posted on the City website, the City Facebook page, as well as EDCO's website.

Mayor Wilson thanked EDCO for being a great corporate partner and presented a Proclamation and Sustainability Award to EDCO, received by EDCO CEO Steve South and Vice President Efrain Ramirez.

Mr. Ramirez expressed appreciation to the City for the joint partnership.

City Council commented on the ease and convenience of EDCO's regional recycling facility and Vice Mayor Forester inquired about EDCO's contract with the County of Los Angeles.

Steve South confirmed EDCO's extensive inter-agency partnerships with the County of Los Angeles, sanitation districts, the City of Long Beach, and CalRecycle.

- b. Mayor Wilson and Community Services presented each of the following 2014 Volunteer of the Year with a certificate of thanks and commemorative plaques:

Youth Volunteers - Alex Honeycutt and Shibani Bhagat, Valued Volunteer Organization - The Signal Hill Police Department Volunteers, Celebrated Business Sponsor - American University of Health Sciences, and Community Volunteer of the Year - Terry Rogers.

Community Services Department presented a video montage focusing on the Volunteers' dedication and service at various events throughout the year.

Vice Mayor Forester asked the students present at the meeting who are attending for their school projects to come forward and introduce themselves.

Various Students came forward from the audience and introduced themselves to City Council.

### **CITY MANAGER REPORTS**

#### **CHAIR WILSON CALLED THE CITY COUNCIL AS SUCCESSOR AGENCY TO ORDER**

PRESENT: CHAIR WILSON  
VICE CHAIR FORESTER  
MEMBER HANSEN  
MEMBER NOLL  
MEMBER WOODS

ABSENT: NONE

#### **CHAIR WILSON CALLED THE HOUSING AUTHORITY TO ORDER**

PRESENT: CHAIR WILSON  
VICE CHAIR FORESTER  
MEMBER HANSEN  
MEMBER NOLL  
MEMBER WOODS

ABSENT: NONE

#### **CHAIR WILSON CALLED THE PUBLIC FINANCING AUTHORITY TO ORDER**

PRESENT: CHAIR WILSON  
VICE CHAIR FORESTER  
MEMBER HANSEN  
MEMBER NOLL  
MEMBER WOODS

ABSENT: NONE

- a. Resolution Adopting a Manual of Procedural Guidelines for the Conduct of City Council and Constituent Body/Commission Meetings

Mayor/Chair Wilson announced the joint meeting of all agencies and stated the adoption of the Manual is not mandatory at the conclusion of the meeting.

City Manager/Chief Administrative Officer/Executive Director and City Attorney/Agency Counsel presented the staff report.

Mayor/Chair Wilson acknowledged staff for the extensive work put into the Manual and pointed out duplicates in the Manual while Council Member/Member Hansen asked about the time limit section and confirmed the Manual has been posted at the Library for public viewing.

Mayor/Chair Wilson asked if anyone in the audience would like to speak on the matter.

Maria Harris, Signal Hill resident addressed Council and read a letter on behalf of Carol Churchill suggesting the establishment of a public workshop to address procedures and objections with the Manual.

Gloria Nava, Signal Hill resident commented on concerns such as public participation, separation of Commission Meeting Procedures vs. Code of Conduct sections, and suggested a public meeting to address the Manual.

Bob Mendoza, Signal Hill resident voiced disapproval regarding public participation in the Manual.

City Attorney/Agency Counsel addressed public interpretation regarding disruptive conducts and clarified the purpose of defined conducts are examples for the City Council to use as references for legal, acceptable standards.

City Council discussed the Manual and complimented staff for drafting the comprehensive Manual and provided the following comments:

Address the necessity to fine tune the Manual, highlight or separate out the Code of Conduct section, set minimum time limits for meeting speakers, and public review time of the Manual as well as scheduling a public workshop; and explained the intention of the Manual gives Council the ability to better run the City, define perception of government, and become an asset to existing and future Council Members.

City Attorney/Agency Counsel addressed the need to set definitions within the Manual and explained the process of adoption by resolution against the City Charter and Ordinances.

It was moved by COUNCIL MEMBER/ MEMBER WOODS and seconded by VICE MAYOR/VICE CHAIR FORESTER to postpone adoption of the Resolution Adopting a Manual of Procedural Guidelines for the Conduct of City Council and Constituent Body/Commission Meetings and post the draft of the Manual on the City website, announce posting in the Signal Tribune newspaper, and City social media, provide hardcopies at City Hall and the Library for public viewing; solicit written comments from the City Council and the public by January 23, 2015; City Attorney/Agency Counsel will review suggestions, incorporate and respond with feasible changes; and a public workshop will be held on February 17, 2015, 6:00 – 7:00 p.m., prior to the City Council Meeting to review revisions drafted by the City Attorney/Agency Counsel.

The following vote resulted:

AYES:           MAYOR/CHAIR WILSON  
                  VICE MAYOR/VICE CHAIR FORESTER  
                  COUNCIL MEMBER/MEMBER HANSEN  
                  COUNCIL MEMBER/MEMBER NOLL  
                  COUNCIL MEMBER/MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

CHAIR WILSON RECESSED THE CITY COUNCIL AS SUCCESSOR AGENCY,  
HOUSING AUTHORITY, AND PUBLIC THE FINANCING AUTHORITY

It was moved by VICE CHAIR FORESTER and seconded by MEMBER WOODS to recess the City Council as Successor Agency, Housing Authority, and Public Financing Authority.

The following vote resulted:

AYES:           CHAIR WILSON  
                  VICE CHAIR FORESTER  
                  MEMBER HANSEN  
                  MEMBER NOLL  
                  MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

b. Contract Services Agreement with Tetra Tech, Incorporated for Design Service for the Well No. 9 Advanced Water Treatment Plant

City Manager introduced the Public Works Director who presented the staff report.

Council Member Woods asked for clarification on the 30% level design/build process and inquired if there are negatives.

Director of Public Works explained the design/build process and its time-saving benefits with minimal drawbacks.

Council Member Noll posed questions about prior consultant studies, if the water will be useable, and if any learned knowledge that can be applied to future well drilling.

Public Works Director confirmed prior studies determined cost effective and reliable solutions, the current progress from feasibility analysis to the next engineering level, and explained obstacles in drilling wells in general.

Vice Mayor Forester commented on Tetra Tech's long term involvement with the project.

Public Works Director confirmed Tetra Tech's specialty in treating water.

Mayor Wilson asked the Public Works Director to clarify his staff report regarding contract terms and contingency funding terms.

Public Works Director addressed Mayor Wilson's inquiry.

Mayor Wilson asked if anyone in the audience would like to speak on the matter.

Maria Harris, Signal Hill resident voiced concern regarding the funding and cost for Well No. 9 and additional future wells would be potentially be passed to City residents as fees or taxes.

Council Member Noll posed the question of potential problems of buying water from the Metropolitan Water District at more expensive costs if Well No. 9 is not developed.

Public Works Director confirmed the potential problem and explained the purpose of the Grant for Well No. 9 funding.

Council Member Hansen inquired if Well No. 9 is currently operational.

Public Works Director clarified about project progress and the procedures that are still necessary for Well No. 9 to be operational.

Vice Mayor Forester confirmed with the Public Works Director that Well No. 9 is a proven, capable well of producing water.

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER NOLL to authorize the City Manager to enter into a Contract Services Agreement between the City of Signal Hill and Tetra Tech, Inc., to provide a 30% design for the Well 9 Advanced Water Treatment Plant for a not-to-exceed amount of \$167,500 and authorize a budget adjustment in the amount of \$200,000 from the Water Fund reserves to the Well No. 9 Advanced Water Treatment Plant Project, Account No. 008.570.545.635.

The following vote resulted:

AYES:           MAYOR WILSON  
                  VICE MAYOR FORESTER  
                  COUNCIL MEMBER HANSEN  
                  COUNCIL MEMBER NOLL  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

c. Re-Scheduling of the Tuesday, March 3, 2015, City Council Meeting

City Manager presented the staff report.

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER HANSEN to reschedule the first City Council Meeting in March to Thursday, March 5, 2015 at 7:00 p.m.

The following vote resulted:

AYES:           MAYOR WILSON  
                  VICE MAYOR FORESTER  
                  COUNCIL MEMBER HANSEN  
                  COUNCIL MEMBER NOLL  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

**CONSENT CALENDAR**

a. Request for Authorization to Enter into a Contract Services Agreement for Project Management Services Relating to the Cherry Avenue Widening Project

Summary: It is recommended that the City retain the firm of KOA Corporation to assist with project management services relating to the Cherry Avenue Widening Phase 2 Project, No. 786.

Recommendation: Authorize the City Manager to enter into an agreement with KOA Corporation for project management services, subject to approval as to form by the City Attorney.

b. Resolution Declaring Final Acceptance of the Signal Hill Community Garden Project, No. 738

Summary: Asphalt, Fabric and Engineering, Inc. has completed the Signal Hill Community Garden Project, No. 738 to the satisfaction of the Public Works Department. Staff is recommending final acceptance of the work performed by Asphalt, Fabric and Engineering, Inc.

Recommendation: 1. Waive further reading and adopt Resolution No. 2015-01-6115 declaring final acceptance of the Signal Hill Community Garden Project, No. 738 in accordance with the contract entered into between the City of Signal Hill and Asphalt, Fabric, and Engineering, Inc. 2. Authorize a budget adjustment in the amount of \$19,650 from Park Development Fund to the Signal Hill Community Garden Project, Account No. 010.640.545.738.

c. Warrant Register Dated January 6, 2015

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated January 6, 2015.

d. Minutes of the Following Meeting(s)

Regular Meeting of December 16, 2014.

Recommendation: Approve.

Council Member Woods requested pulling consent calendar item (b).

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER HANSEN to approve the consent calendar items (a), (c), and (d).

The following vote resulted:

AYES:           MAYOR WILSON  
                  VICE MAYOR FORESTER  
                  COUNCIL MEMBER HANSEN  
                  COUNCIL MEMBER NOLL  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

b. Resolution Declaring Final Acceptance of the Signal Hill Community Garden Project, No. 738

Council Member Woods asked for clarification concerning the two ADA garden plots.

Director of Community Services Director addressed the inquiry.

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER WOODS to waive further reading and adopt Resolution No. 2015-02-6115 declaring final acceptance of the Signal Hill Community Garden Project, No. 738 in accordance with the contract entered into between the City of Signal Hill and Asphalt, Fabric, and Engineering, Inc. and authorize a budget adjustment in the amount of \$19,650 from Park Development Fund to the Signal Hill Community Garden Project, Account No. 010.640.545.738.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR FORESTER  
                 COUNCIL MEMBER HANSEN  
                 COUNCIL MEMBER NOLL  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

### **COUNCIL AGENDA--NEW BUSINESS**

Council Member Hansen wished Ben and Kaitlin a happy 10<sup>th</sup> birthday.

Council Member Noll inquired about the street closure at Walnut Avenue and Willow Street.

Public Works Director came forward and explained the current pothole project near the location.

Council Member Noll asked about expiration dates and replacement items for first aid kits and asked about fliers informing residents of expiration dates.

Community Services Director came forward and addressed the questions.

Council Member Noll asked the Community Services Director to present at a future meeting, information and a brochure for the Memorial Bench & Tree program.

Vice Mayor Forester asked the City Manager to explain the topic of Governor's Veto of the Library mentioned in a letter by Carol Churchill.

City Manager explained there is pending legislation to resolve the dissolution of the Redevelopment Agency in California in 2011 which will address the related frozen bond funding for the Library.

Council Member Hansen clarified the Governor's Veto was not a specific veto against the Library project but against the legislation in general and suggested the door may still be open.

Vice Mayor Forester asked Public Works Director for clarification regarding our current water restrictions despite of rain.

Public Works Director confirmed the Level I water restriction is current and remains in place.

Mayor Wilson confirmed with Public Works Director that a review is in process to become consistent with the City of Long Beach water restriction schedule.

Mayor Wilson announced two volunteer opportunities: 1. The Mayor's Clean-Up scheduled for January 24, 2015, 9–11 a.m. at Cal Brisas Park on California Avenue. 2. 2015 Greater Los Angeles Homeless Count of Signal Hill on the evening of January 28, 2015. Registration is full for Signal Hill but accepting and referring volunteers to other Jurisdictions. Interested volunteers are asked to contact the Community Development Department (562) 989-7340.

Mayor Wilson announced the following events at the Library: 1. Design A Bookmark Contest that began on January 2, 2015, 2. Signal Hill Public Library Treasure Hunt, and 3. Nite at the Library on January 21, 2015 at 6 p.m.

Mayor Wilson commented on the necessity of mandatory right turns at 20<sup>th</sup> Street and Redondo Avenue during high traffic school hours for the future Browning High School following his drive by.

Vice Mayor Forester inquired about the status of setting up a meeting with the committee comprised of City Council, HOA, the City of Long Beach, and LBUSD to address various issues concerning the future Browning High School.

Deputy City Manager confirmed a meeting will be set up.

Mayor Wilson commented on the importance of voting for the upcoming March 5, 2015 election as well as for the 70th Assembly District ADEM election for registered Democrats on January 10, 2015.

Mayor Wilson announced his upcoming participation in the Dancing for Our Stars Fundraiser on January 31, 2015, 5:30 p.m. at the Long Beach Arena to benefit the Miller's Children's and Women's Hospital Long Beach.

Mayor Wilson wished everyone a Happy New Year.

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER HANSEN to adjourn tonight's meeting to the next regular meeting of the City Council on Tuesday, January 20, 2015 at 7:00 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR FORESTER  
                 COUNCIL MEMBER HANSEN  
                 COUNCIL MEMBER NOLL  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

MAYOR WILSON adjourned the meeting at 9:59 p.m.

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Edward H. J. Wilson  
Mayor

Attest:

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Robert Copeland  
City Clerk