

SIGNAL HILL

POLICE DEPARTMENT



Biennial Report • 2014 - 2015





Larry Forrester
Mayor



Lori Woods
Vice Mayor



Michael Noll
Council Member



Tina Hansen
Council Member



Edward H.J. Wilson
Council Member



David Aleshire
City Attorney



Charlie Honeycutt
City Manager



Signal Hill Leadership	3
Table of Contents	4
A Message From the Chief	5
Mission Statement	6
Organizational Values	7
Organizational Chart/Education	8-9
Crime Statistics	10
Budget Statistics	11
Professional Standard Statistics	12-13
Police Operations	14
Operations Division	15
Patrol Bureau	16
Traffic Bureau	17
Detectives Bureau	18
SHPD in 2015	19
Dispatchers / Detention Facility	20
Communications Bureau	21
SHPD Now & Then	22-23
Administration Division	24
Records Bureau	25
Community Policing	26
Volunteers/Explorers/Emergency Operations	27
SHPD at Work	28-29
SHPD Awards & Retirements	30-31

Greetings,

Welcome to the Signal Hill Police Department's 2014-2015 Biennial Report. This is our second biennial report. Within this report, you will find detailed information related to the overall operations of your police department including budget, crime statistics, divisions and special units as well as opportunities to become directly involved with your police department through our Volunteers in Policing, Neighborhood Watch, and Citizen's Emergency Response Teams (CERT) programs. You will also find information related to our Professional Standards functions; Personnel Complaints and Uses of Force. As you will read about later, promoting a transparent and open government is a specific goal of the Signal Hill City Council. Publication of this report is designed to meet the goal of transparency. In the end, I hope that your review of the 2014-2015 Biennial Report strengthens your view of and support for the Signal Hill Police Department.

In the later part of 2015, the Signal Hill Police Department became one of the first police departments in Los Angeles County to fully deploy body worn cameras to all field personnel. Our body worn camera plan was implemented some time ago, long before the issue became part of the national debate on policing. As it was, the Signal Hill Police Department was already utilizing in-car cameras and had been for the past 15 years.

In mid-2015, the Signal Hill City Council adopted a five year strategic plan; 2015-2019, after a series of community meetings was held to solicit community input into the strategic planning process. The strategic planning process produced the following goals: Ensure Long-Term Fiscal Stability, Ensure Public Safety is a High Priority, Promote a Strong Local Economic Base, Maintain and Improve the Public Infrastructure, Ensure an Enhanced Quality of Life for the Residents and Promote a Transparent and Open Government.

Since adoption of the City's strategic plan, police department staff has already implemented the objectives identified in the City's strategic plan designed to ensure that public safety is a high priority. In the later part of 2015, the Department engaged a new Computer Aided Dispatch and Records Management (CAD/RMS) system with

improved management and analytical tools. The Department's own strategic plan; 2016-2018, was updated and our emergency planning preparedness efforts were improved. Finally, a police foundation was formed with the specific purpose of supporting our community outreach efforts and increasing opportunities for community interaction with their police department.

On that note, we hope to see you at our annual open house event held in May of each year where you will have a "full-access pass" to your police facility and an opportunity to meet your police officers and public safety professionals. We also look forward to seeing you at one of our other community outreach events including National Night Out in August, Signal Hill Police/Sultan's Car Club Car Show in August, Tip a Cop at



Applebee's Restaurant in November supporting the Special Olympics, Holiday Outreach in December or at one of our "Coffee with Cops" events held at the police facility throughout the year.

As your Chief of Police, it has been my honor to lead the men and women of the Signal Hill Police Department in service to this great community. I am very proud of the members of the Signal Hill Police Department and their professionalism working to make Signal Hill a safe place to live, work and visit. In closing, I invite you to share your experiences and perceptions of the Signal Hill Police Department. Your feedback is important to us.

*Sincerely,
Michael S. Langston*

“Committed to Excellence in Service”

WE THE MEMBERS OF THE SIGNAL HILL POLICE DEPARTMENT ARE DEVOTED TO ENHANCING THE QUALITY OF LIFE IN THE CITY OF SIGNAL HILL BY:

PROVIDING A PROACTIVE AND PROFESSIONAL LEVEL OF POLICE SERVICE

TREATING ALL PERSONS WITH FAIRNESS, RESPECT AND DIGNITY

STRENGTHENING OUR PARTNERSHIP WITH THE COMMUNITY



Integrity

WE HOLD OURSELVES TO A HIGHER STANDARD OF CONDUCT IN EVERYTHING WE DO, EVERYTHING WE SAY, AND EVERYTHING WE REPRESENT. WE RECOGNIZE THAT WE HOLD POSITIONS OF TRUST IN OUR COMMUNITY.

Communication

WE PLEDGE TO MAINTAIN OPEN TWO WAY COMMUNICATION BY SHARING INFORMATION WITH ALL MEMBERS OF THE COMMUNITY IN A SUPPORTIVE AND CONSTRUCTIVE MANNER.

Loyalty

WE WILL PROVIDE FAITHFUL AND WILLING SERVICE AS A MEASURE OF OUR LOYALTY TO OUR COMMUNITY, TO OUR ORGANIZATION AND TO EACH OTHER.

Family

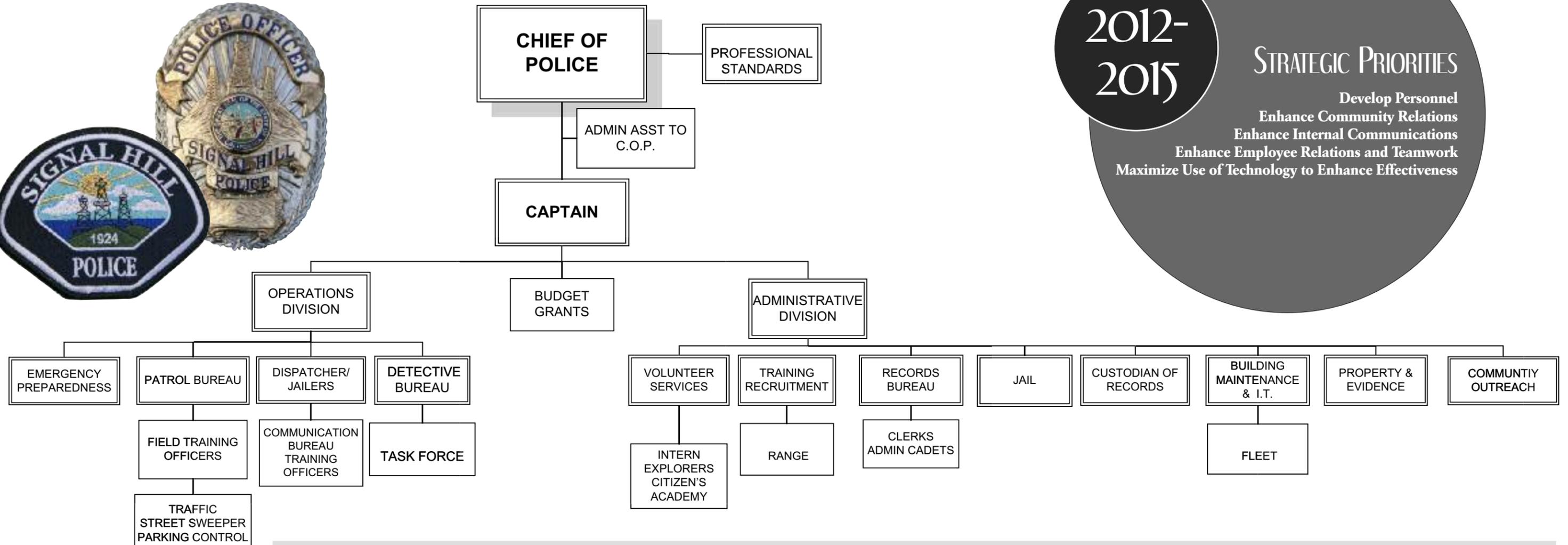
WE WILL PROMOTE FAMILY VALUES AS AN IMPORTANT ELEMENT FOR SUCCESS IN OUR COMMUNITY. OUR GOAL IS TO ACHIEVE A SAFE AND SECURE ENVIRONMENT FOR OUR DIVERSE POPULATION.

Responsibility

WE ACCEPT THE FULL SCOPE OF OUR RESPONSIBILITIES. ALL ACTIONS WILL BE IN THE BEST INTEREST OF THE COMMUNITY AND DEPARTMENT.



Signal Hill Police Department Organizational Chart



2012-2015

STRATEGIC PRIORITIES

- Develop Personnel
- Enhance Community Relations
- Enhance Internal Communications
- Enhance Employee Relations and Teamwork
- Maximize Use of Technology to Enhance Effectiveness

Education	Chief of Police ~	Master of Business Administration	Senior Police Officer ~	Associate, Criminal Justice	Records Supervisor ~	Associate, Music Theory & Composition
	Captain ~	Master of Public Administration	Officer ~	Bachelor, Criminology & Criminal Justice	Records Clerk ~	Bachelor, Criminal Justice
	Lieutenant ~	Master of Public Administration	Officer ~	Bachelor, Criminal Justice	Records Clerk ~	Bachelor, Political Science
	Lieutenant ~	Bachelor, Occupational Studies	Officer ~	Bachelor, Criminal Justice	Administrative Assistant ~	Associate, General Studies
	Sergeant ~	Bachelor, Criminal Justice	Officer ~	Bachelor, Criminal Justice	EOC Coordinator ~	Master, Emergency Management & Disaster Planning
	Sergeant ~	Master of Criminal Justice	Officer ~	Bachelor, Criminal Justice	Parking Aide ~	Bachelor, Accounting
	Sergeant ~	Bachelor, Criminal Justice	Officer ~	Bachelor, Criminal Justice	Cadet ~	Bachelor, Criminal Justice
	Senior Police Officer ~	Bachelor, Criminal Justice	Officer ~	Associate, General Studies	Cadet ~	Bachelor, History
	Senior Police Officer ~	Bachelor, Marketing	Dispatcher/Jailer ~	Bachelor, American Studies	Cadet ~	Associate, Social & Behavior Studies
	Senior Police Officer ~	Bachelor, Criminal Justice	Dispatcher/Jailer ~	Bachelor, Criminal Justice		

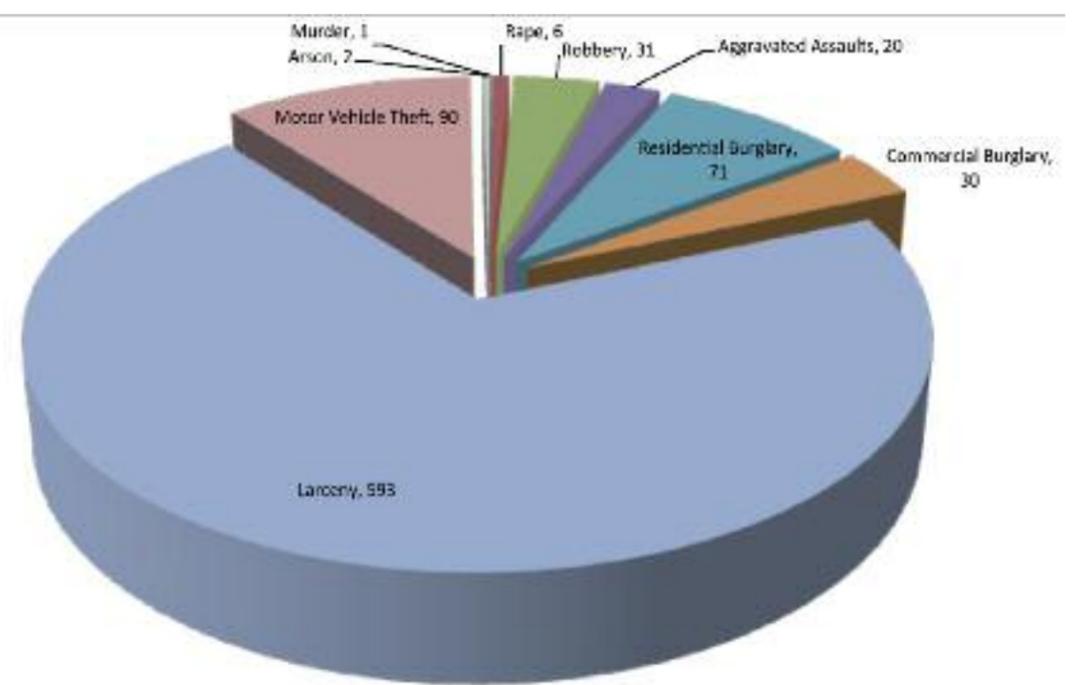
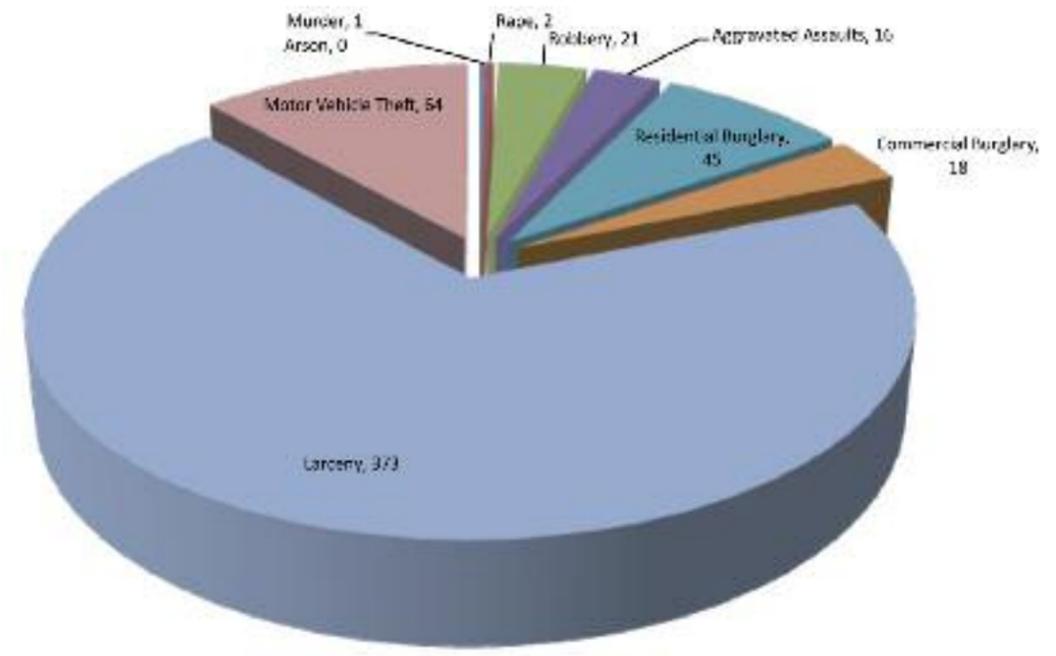
Signal Hill Police Department Crime Statistics

Signal Hill Police Department Budget Statistics

2014

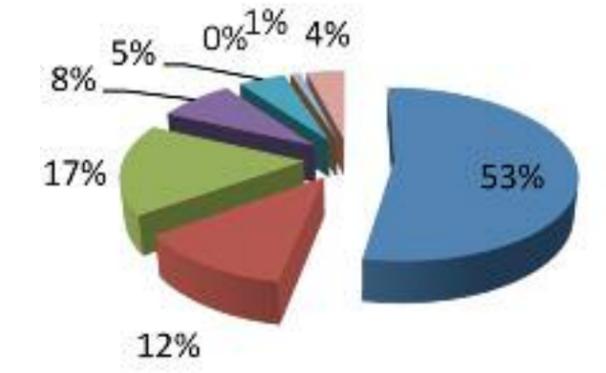
Part 1
Crimes

2015



Total \$8,115,640

- Patrol \$4,312,260
- Administrative Services \$1,368,280
- Records \$382,310
- Community Outreach \$74,040
- Detective Services \$953,440
- Communications/Jail \$634,830
- Emergency Services \$13,050
- Grants \$377,430



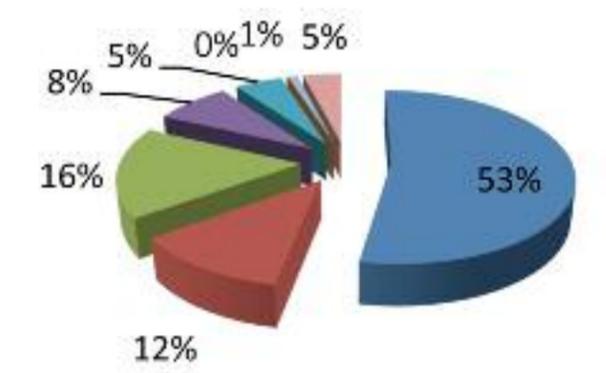
Authorized General Fund Adjusted Total: \$8,115,640 (Actual Expenditure: \$7,614,878)
Authorized Personnel Costs Adjusted Total: \$6,980,630 (Actual Expenditure: \$6,591,666)
Authorized Capital and Operating Expenses Adjusted Total: \$1,135,010 (Actual Expenditure: \$1,023,212)

2013-2014
2014-2015

SHPD
Budget

Total \$8,613,270

- Patrol \$4,572,320
- Administrative Services \$1,401,990
- Records \$392,490
- Community Outreach \$74,410
- Detective Services \$991,040
- Communications/Jail \$692,970
- Emergency Services \$13,050
- Grants \$475,000



Authorized General Fund Adjusted Total: \$8,613,270 (Actual Expenditure: \$7,636,505)
Authorized Personnel Costs Adjusted Total: \$7,035,860 (Actual Expenditure: \$6,468,591)
Authorized Capital and Operating Expenses Adjusted Total: \$1,577,410 (Actual Expenditure: \$1,167,914)

Signal Hill Police Department Professional Standards

Use of Force

TYPE OF FORCE USED	2014	2015
Personal defense weapons (pushes, strikes, kicks, etc.)	0	3
Tackle	6	7
Control Hold	0	0
O.C. Spray	0	0
Pain Compliance	1	0
Taser	1	1
Impact Weapon	2	0
Carotid Restraint	0	0
Officer Involved Shooting/Deadly Force	1	0
Total:	*11	**11

INJURIES	2014		2015	
	SUSPECTS	OFFICERS	SUSPECTS	OFFICERS
None	2	8	2	7
Complaint of pain	4	1	2	1
Cuts, Scrapes, Etc.	4	2	7	3
Internal Injuries	1	0	0	0
Broken Bones	0	0	0	0
Death	0	0	0	0

SUSPECT DEMOGRAPHICS	2014	2015
Male White	3	4
Male Hispanic	3	3
Male Black	4	0
Male Other	0	2
Female Black	0	1
Female White	1	1

*11 uses of force are 0.11% of the 9,787 calls for service received by the Signal Hill Police Department in 2014.
**11 uses of force are 0.10% of the 10,679 calls for service received by the Signal Hill Police Department in 2015

2014

Administrative Investigations of Citizen Complaints

ALLEGED MISCONDUCT	#OF COMPLAINTS	DISPOSITION
Conduct	2	2 sustained
Harassment	1	Exonerated
Discourteous/Unprofessional	6	3 Unfounded 2 sustained 1 not sustained
Total:	9	

2015

Administrative Investigations of Citizen Complaints

ALLEGED MISCONDUCT	#OF COMPLAINTS	DISPOSITION
Theft	1	unfounded
Dishonesty	1	other ***
Excessive Force	1	unfounded
Discourteous/Unprofessional	3	2 unfounded 1 exonerated
Total:	6	

*** subject employee severed employment before investigation

Captain Chris Nunley is the Police Operations Captain, and is responsible for overseeing both the Operations and Administration Divisions of the Police Department. Captain Nunley is also responsible for the management of the Police Department budget.

The Police Department has a budget of over 8 million dollars which is spread throughout several different programs. These programs: Community Outreach, Patrol Operations, Investigations, Administration, Records, Dispatch and Jail, and Emergency Operations, are what constitute the framework of your police department. The organization is further divided into two major divisions: The Operations Division and the Administration Division, each commanded by a lieutenant.

The Signal Hill Police Department is proactive in looking for additional funding resources in order to enhance our ability to provide quality law

enforcement services. In 2014-2015, the Police Department was successful in obtaining over 850,000 dollars of federal and state grants. These grants were utilized to fund police officer positions, special enforcement operations, DUI checkpoints, and equipment and technology for emergency operations.

Pursuant to our Mission Statement and our 2014- 2015 Strategic Plan, the Police Department has consistently striven to become better at providing proactive and professional police service that seeks input from our community partners and at the same time provides transparency into operations. To that end, the Signal Hill Police Department Professional Standards Unit ensures that allegations of employee misconduct are fairly, swiftly and legally investigated. 2014-2015 saw 15 of these investigations, with 4 being sustained complaints, where some form of misconduct was deemed to have taken place and some sort of corrective action was necessary.

The other 11 allegations were not substantiated.

2014-2015 saw much work being conducted on our Strategic Plan by both the Operations and Administration Divisions, such as the implementation of body worn cameras for all patrol officers, the introduction of eCitation writers, and expanding our community outreach in the form of our popular Coffee with Cops program and our first annual "Tip A Cop" event to support Long Beach Special Olympics. We also increased our social media presence with more frequent postings utilizing Facebook and Nixle. The last two years also saw great successes in the recruitment and hiring of many different classifications of employees, and the creation of the new position of Emergency Operations Coordinator. All of these incredible achievements can only be attributed to the exemplary work put in every day by the members of this fantastic organization.

The Operations Division consists of the Patrol Bureau, Traffic Bureau, Communications Bureau and Investigations Bureau. The Operations Division was led by Lieutenant Mel Krizo until July 2015, when Lieutenant Ron Sagmit assumed command.

During 2014 and 2015, the Department pursued efforts to increase efficiency, effectiveness, and transparency of the Operations Division through the use of technology. The Department implemented eCitation writers for all Patrol and Traffic personnel. Officers are using an electronic device to issue citations for moving and parking violations. This translates to less time needed for data entry, better tracking and

ability to identify/track traffic trends, and increased accuracy in writing citations. The Department's eCitation program is equipped to electronically transmit citation data to the Los Angeles County Superior Court, which will in turn reduce data entry and increase accuracy with the Los Angeles County court system. In addition, SHPD is proud to be the first law enforcement agency in Los Angeles County to deploy body worn cameras department-wide. Field personnel are now equipped with body worn cameras to record interactions with the public. In the early 1990's, the Department started utilizing patrol car camera systems.

Given our long history of using similar technology, the implementation of body worn cameras was a natural transition to utilize the latest tools available to law enforcement. This technology results in increased transparency in evaluating citizen complaints and incidents of use-of-force. The expectation is that the body worn camera program will continue to emphasize the importance of professionalism in policing our community.



The men and women of our Patrol Bureau are the most visible members of the Police Department. Patrol Officers' duties are varied from responding to serious emergency in-progress crimes including incidents of domestic violence to checking on homes of vacationing residents and everything in between. Patrol Officers conduct traffic enforcement and investigate traffic collisions. During their discretionary patrol time, Patrol Officers are conducting high-visibility, proactive, and professional policing. Almost every aspect of an

Officer's day results in writing various reports documenting those incidents. In 2014, the Patrol Bureau responded to 9,787 calls for service. The average response time to Priority One calls for service was 4.2 minutes*. In 2015, they responded to 10,679 such calls with an average response time of 3.9 minutes* to Priority One calls for service.

In line with our organizational values, The Signal Hill Police Department places a high value on community based policing – getting to know residents, business members and actively taking

proactive measures to reduce the opportunity for crimes to be committed. In getting to know residents and business members, Officers develop partnerships and attempt to better understand and address quality of life issues. Several of these partnerships have been formalized in the formation of neighborhood watches or other similar groups.

*Average response times are measured from the time the dispatcher started typing information to the time the Officer arrived on scene.



The Signal Hill Police Department's Traffic Safety Bureau consists of one Sergeant, one Traffic Safety (Police) Officer assigned full-time to the Traffic Safety Bureau, a Part-Time Parking Control Officer and a Part-Time Parking Enforcement Officer. Traffic Safety Officers receive specialized collision investigation training including basic collision investigation, advanced collision reconstruction, and commercial vehicle enforcement. In addition to investigating most traffic collisions, they are tasked with reviewing all traffic collision reports written by patrol officers for validation of

programs sponsored by the National Highway and Traffic Safety Association (NHTSA) aimed at combatting the dangers of distracted driving and underuse of seatbelts respectively. Enforcement efforts are focused on reducing the violations most often associated with the cause of traffic collisions such as unsafe speed, following too closely, failure to yield the right of way, unsafe turns, distracted driving and driving under the influence of drugs and/or alcohol. Finally, Traffic Safety Officers work with the City's Traffic Safety Committee to identify

distracted driving, and motorcycle safety. On average, the Department conducts six DUI Checkpoints per year. These grant funds are also utilized to provide officers with specialized traffic related training and to purchase specialized equipment specific to traffic enforcement. The Department is currently using handheld digital citation devices which have automated citations thereby reducing the amount of time necessary to issue a citation, improve readability and completely eliminate the manual entry of citation data into the records management system.



unsafe road conditions that might be mitigated through roadway design and engineering.

Since traffic collision data is so important to the goal of reducing the incidence of injury and fatal traffic collisions, officers are encouraged to take a traffic collision report on most every traffic

collision investigated so that data can be analyzed to identify those locations with a high incidence of traffic collisions. A majority of the injury traffic collisions recorded have involved a complaint of pain or minor visible injury only. The term "Injury Traffic Collision" refers to any traffic collision where a party or passenger has a complaint of pain or other visible injury.

the determination of cause of the collision. Traffic Safety Officers also investigate hit and run traffic collisions where a party has fled the scene of a collision and/or failed to properly identify themselves as required. The primary goal of the Traffic Safety Bureau is to reduce the incidents of injury and fatal traffic collisions; to make our streets and roadways safe for motorists and pedestrians. This goal is accomplished by the three "E's" of traffic safety; Education, Enforcement, and Engineering. The Traffic Safety Bureau participates in educational outreach efforts like the annual "Distracted Driver Awareness Campaign" and the "Click it or Ticket Campaign," which are national

collision investigated so that data can be analyzed to identify those locations with a high incidence of traffic collisions. A majority of the injury traffic collisions recorded have involved a complaint of pain or minor visible injury only. The term "Injury Traffic Collision" refers to any traffic collision where a party or passenger has a complaint of pain or other visible injury.

During 2014 and 2015, the Signal Hill Police Department received over \$248,522.00 in grant funds through California's Office of Traffic Safety. These grant funds are used to supplement our regular traffic safety efforts and address traffic safety concerns such as driving under the influence, seatbelt use,

In 2014 and 2015 the Signal Hill Police Department issued 5005 hazardous moving violations, 1357 non-hazardous citations, 8353 parking citations, issued 7 traffic arrest warrants, and impounded or stored 1240 vehicles.

TOTAL STATISTICS		
2014•2015		
TOTAL COLLISIONS	302	331
TOTAL NON-INJURY COLLISIONS	176	210
TOTAL INJURY COLLISIONS	126	121
COMPLAINT OF PAIN	91	84
OTHER VISIBLE INJURY	35	37
FATAL INJURIES	0	1
DRUNK DRIVING ARREST	112	87

Police Operations/Detective Bureau

SHPD in 2015

Signal Hill Police Detectives are responsible for conducting comprehensive follow-up investigations for those cases where the matter was not closed by the initial investigating officer. Cases are typically divided into the categories of crimes against persons, fraud, property crimes and special crimes. Detectives also proactively investigate and enforce vice, narcotics and laws related to criminal enterprises. Detectives are on-call 24 hours a day to respond to crime scenes throughout the city. The Detective Bureau is supported by a Property and Evidence Clerk and a Police Cadet responsible for data entry and light investigative work. The processing of subpoenas is also coordinated through the Detective Bureau.

In 2014, the community of Signal Hill noticed a major increase in mail theft and crimes associated with mail theft. The investigation revealed the majority of these crimes were being committed a single

organized group. Significant resources were devoted to the investigation and five suspects were identified and arrested for their role in the crimes they committed in Signal Hill. All five suspects were convicted of felony charges and one of the five was sentenced to Federal Prison.

In 2015, the department quickly realized the effects and impact of Proposition 47, which was approved by voters in November 2014. As a result, the case load of our detectives has increased by sixty percent.

In 2014, the Detective Bureau received, investigated and presented

1,572 criminal cases to the District Attorney's Office, resulting in the filing of 134 felony and 1,263 misdemeanor complaints. In 2015, there were 1,310 cases presented with 89 felony and 1058 misdemeanor complaints filed with the District Attorney's Office.

The Detective Bureau is supervised by Detective Sergeant Russ Hefte.



FILING STATISTICS Felonies

STATUS	QUANTITY	% FILED
FELONY	134	8.52%
MISDEMEANOR	1,263	80.34%
RELEASED WITHOUT CHARGES	15	0.95%
VICTIM NON - PROSECUTION	16	1.02%
JUVENILE FILINGS	52	3.31%
D.A. REJECT	92	5.85%

Total Cases • 1,572

2014

FILING STATISTICS Felonies

STATUS	QUANTITY	% FILED
FELONY	89	6.79%
MISDEMEANOR	1,058	80.76%
RELEASED WITHOUT CHARGES	13	0.99%
VICTIM NON - PROSECUTION	17	1.30%
JUVENILE FILINGS	46	3.51%
D.A. REJECT	87	6.64%

Total Cases • 1,310

2015



Operations Division / Dispatchers

The Signal Hill Police Department Communications Center is a Public Safety Answering Point (PSAP) responsible for answering all emergency 9-1-1 and non-emergency public safety calls within the City of Signal Hill. The Communications Center operates on a 24 hours a day, seven days a week basis.

Public Safety Dispatchers who staff the PSAP are often not only the Department's first contact with public but serve as the critical conduit between the community and the police officers in the field. Dispatchers relay important information, provide support, and are often

a caller's best friend during an emotional event. They are an integral part of our law enforcement team.

In the 2014 and 2015, the Signal Hill Communications Center received over 73,000 phone calls for service, with 21,430 of them being 9-1-1 calls.

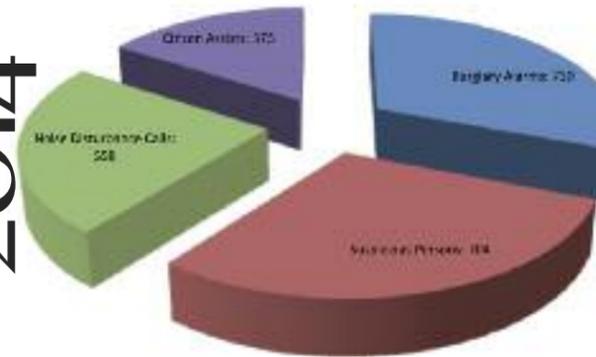
The Communications Bureau operates with state-of-the-art equipment, including a computer aided dispatch system, and an 800 MHz trunked radio system. Our Dispatchers receive state-certified classroom training and ongoing in service training in order to maintain their high level of competence.



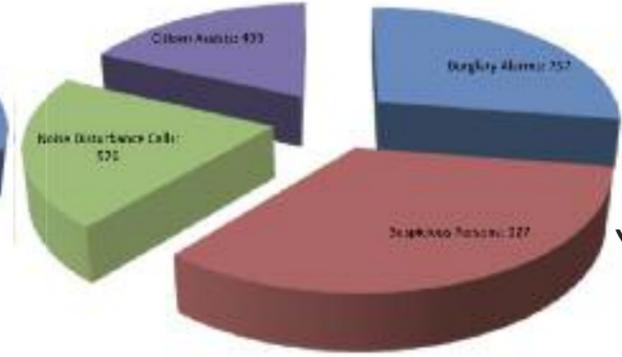
Communications Bureau

Most Common Calls for Service

2014



2015



Number of 911 Calls Answered Within 10 Seconds

Calls for Service

Call Type	Quantity
Priority 1	963
Priority 2	2816
Priority 3	4013
Total Calls	7792

Operations Division / Detention Facility

The City of Signal Hill operates a temporary detention facility which is classified as a Type 1 Jail by the California Board of State and Community Corrections (BSCC). The jail operates 365 days a year and is staffed 24 hours a day by Jailers. Signal Hill is unique in that our Public Safety Dispatchers are cross trained as Jailers, and receive ongoing training sponsored by the BSCC.

The jail operations are overseen on a day-to-day basis by the on-duty Watch Commander and managed by the Administrative

Division Lieutenant. The Signal Hill Jail can house a total of 14 inmates at any given time. Inmates may be held up to 96 hours before they are released, transferred to court, or moved to another facility.

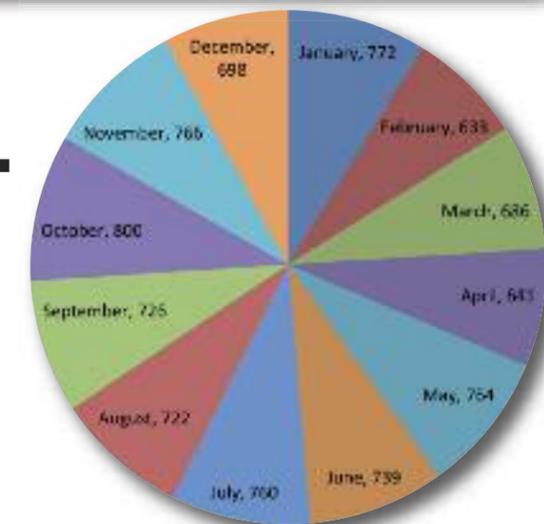
The Signal Hill Police Department Jail provides constitutional, safe, secure and humane facilities, which are an appropriate place for the temporary detention of persons charged with crimes that require pre-trial detention. The Signal Hill Police Department Jail is inspected annually by several oversight entities including BSCC, LA County Grand Jury, LA County Superior Court, and LA County Department of Health. In the 2014-15 LA County Grand Jury report, the Signal Hill Police Department detention facility was given an "Outstanding" rating. The jail facility meets all mandates by the oversight bodies and the Department makes an effort to meet recommendations by the oversight bodies.

Juveniles whom have been detained are transported to the station for processing then either released to their parent or guardian or detained at the Los Padrinos Juvenile Hall or McLaren Hall for housing. Detention decisions are generally made by juvenile probation authorities.

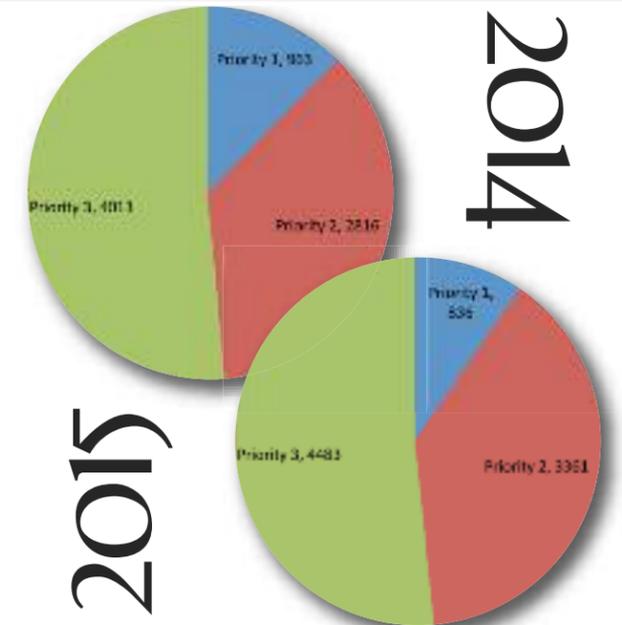
In 2014, Signal Hill Police booked and/or housed 851 inmates in the jail. In 2015, Signal Hill Police booked and/or housed 832 inmates in the jail.



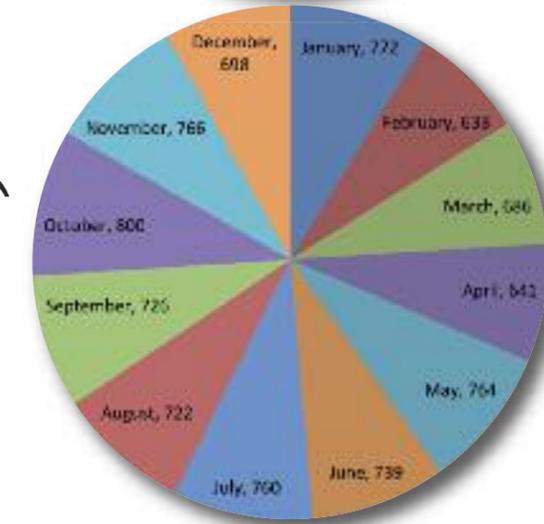
2014



2014



2015



2015

Call Type	Quantity
Priority 1	836
Priority 2	3361
Priority 3	4483
Total Calls	8680

SHPD now & then



The Signal Hill Police Department is a full service law enforcement agency responsible for the prevention of crime, promotion and enforcement of traffic safety, the enforcement of all local, state, and federal laws, the protection of life and property, the preservation of peace within the community, and the apprehension of criminals. The Administrative Division of the Signal Hill Police Department is led by Lieutenant Brian Leyn who took over the position from recently retired, Lieutenant Mel Krizo.

The Signal Hill Police Department is “Committed to Excellence in Service” and will provide a high level of public safety services, in a collaborative partnership with the community. The Signal Hill Police Department is proactively involved in Domestic Preparedness Planning and has a State-of-the-Art Emergency Operations Center (EOC). City wide training for all city personnel includes Homeland Security training, First Responder, and the acquisition of equipment in order to be better prepared to respond to a terrorism or natural disaster related

event. The Police Department actively participates in Community Oriented Policing Programs and Community Improvement Programs such as the Police Community Volunteer program, the Explorer program, the “Too Good for Drugs” program, the Citizen’s Police Academy, the Community Emergency Response Training (C.E.R.T.), and Neighborhood Watch programs throughout the city.

The Administration Division oversees the following areas; Recruitment and Hiring, Department Training, Professional Standards, Jail Operations, Building Maintenance, Information Technology, Volunteer Services, Community Outreach, and the Records Bureau. The Administrative Division strives to insure the highest quality of service to the community through effective management, leadership, and strategic planning.

A strategic priority of the Department is the implementation of current technology. Over the past year the department developed and implemented the use of Body Worn Cameras for every officer in the department as well as our

Parking Control Officer and Patrol Cadets. The Signal Hill Police Department was the first Los Angeles County Police Agency to fully outfit every officer with a body worn camera. The implementation of the body worn cameras are a welcomed addition toward the continuous efforts to build and maintain the trust of the community that we serve.

In addition, the department has put into service electronic citation devices along with an automated software system to retain the information from the citations issued. The department implemented a new traffic collision software program to better prepare and maintain traffic related reports. The electronic citation devices and software system has not only helped with saving valuable time for officers, allowing them to be more available for calls for service, but it has also cut down on paper normally associated with traditional paper citations. The department is currently making plans on the upgrading of the CAD/RMS system for Dispatch, Report Writing, and Records Management.



The Records Bureau is in charge of maintaining all the records that are created by the Police Officers, Detectives, and Patrol Cadets. These records include crime reports, arrest reports, traffic collision reports, and traffic/parking citations. The Records Bureau consists of Records Supervisor – Tom Neinast and Records Clerks Ann Govoni, Perla Rodriguez, and Jennifer Jimenez. In addition, there are two Police Cadets assigned to the Records Bureau. The Records Bureau provides

and maintains a comprehensive, accurate, and reliable records management information system which is responsible for the analytical data needed to identify and to proactively respond to developing crime trends. The Records Bureau prepares criminal reports for submission to the District Attorney’s Office. Records personnel process requests from the public for copies of reports pursuant to the Public Records Act. Involved parties can also obtain copies of traffic collision reports online through

the City of Signal Hill website (www.cityofsignalhill.org). The Records Bureau is responsible for reporting crime statistics to the Department of Justice – Uniform Crime Reporting and Monthly Arrest & Citation Register. Cadets assigned to the records bureau assist with interoffice mail delivery, filing of police reports, transfer of evidence to the crime lab, and the enforcement of street sweeping laws.

The records bureau processed 3, 757 reports in 2014 and 4,002 reports in 2015.

ARREST STATISTICS	2014	2015
	QUANTITY	QUANTITY
FELONY	323	205
MISDEMEANOR	528	627
MISDEMEANOR CITATIONS	686	535

Signal Hill Community Policing

The Signal Hill Police Department is dedicated to maintaining the positive relationship and continuous development with the community it protects and serves. The Signal Hill Police Department has established several events that brings the community and police officers together to talk and discuss issues within the community. The department regularly hosts Coffee with a Cop at the police department. This event gives the police department a chance to open their doors to the public and discuss crime prevention, introduce the men and women of the department to the public as well as a chance to just have a conversation to get to know one another. The Signal Hill Police Department also participates with several events at the Miller Children's Hospital of Long Beach; including the annual Beach Day and Santa's Workshop.

One of the highlights of 2014 was when the Signal Hill Police Department hosted a Make-A-Wish event with a 6-year-old boy named Alan, who suffered from Leukemia. Alan's wish was to be a police officer. Alan's wish was

granted and he was sworn in as an officer by Chief Langston. Alan's day quickly began after he made sure he had all of his equipment and his police vehicle was checked out. Alan and his partner were dispatched to the Target store regarding a toy theft that just occurred. Alan used his investigation skills to hone in on the suspect at a nearby park where Alan apprehended the suspect and recovered the stolen toys. Later on Alan was able to ride with the firefighters from the Los Angeles County Fire Station #60, where he was able to put out a fire and learn about their duties as firefighters.

In 2015, the Signal Hill Police Department set-up our inaugural Special Olympics "Tip-A-Cop" night at the Signal Hill Applebee's. Members of the Police Department worked side by side with the food servers at Applebee's serving the community their meals to help raise money for the Special Olympics Athletes. A good time was had by all, and no food or drink were spilled. The members of the department were proud to have raised approximately \$2700 for this wonderful organization.

The Signal Hill Police Department continues its efforts on Crime Prevention by promoting the Neighborhood Watch program. The Neighborhood Watch program provides an opportunity for citizens to get to know their neighbors and report criminal activity within their neighborhood. The Neighborhood Watch program adds additional eyes and ears for our officers to help the fight on crime. Currently the City of Signal Hill has several active Neighborhood Watch groups. These groups meet regularly with the police department to discuss any issues within their neighborhood.

The Signal Hill Police Department also offers a Citizen Academy where citizens can attend a modified academy to learn the role of a police officer, how police officers investigate crimes, detectives, various laws and courtroom procedures. The academy is taught by the men and women from our department.

For information on how to start a Neighborhood Watch program or participate in the Citizen Academy, you can contact Lieutenant Brian Leyn at (562)989-7209.



Signal Hill Volunteers

The Volunteer Program (VIPs - Volunteer in Policing Program) is a key component in the everyday operations of the Signal Hill Police Department. The VIPs are responsible for many tasks within the department. The VIPs are in charge of serving subpoenas and Vacation Watches. The VIPs also assist the department with working DUI checkpoints, patrolling community events, such as the Concert in the Parks series, National Night Out, the 4th of July Hilltop Celebration, and participating with the Miller Children's Hospital Beach

Day and Santa's Workshop. In addition, the Signal Hill Police Department has expanded the VIPs program to include HAM radio operators. The department currently has three HAM radio operators on staff to assist the department with radio communications during a major incident such as a major earthquake or other natural disasters that may disrupt normal radio operations within the department. The VIPs volunteered a total of 4,291 hours



in 2014 and 2015. The level of dedication from the men and women in the VIPs program is second to none.

Signal Hill Explorers

The Signal Hill Police Department Explorer Program is comprised of young men and women between the ages of 14 and 20 years of age. The program is designed to teach the young men and women the inner workings of the police department that could lead to a career in law enforcement. This program

works towards developing leadership skills, learning responsibility through hard work and commitment, and serving the community through dedication. The Explorers work side by side with the police officers at community events and as a ride-along during patrol. The Explorers meet on a regular basis to learn

law enforcement skills such as laws and how to apply them, radio codes, and they work to maintain their physical fitness through physical training. For additional information concerning the Signal Hill Police Department Explorer Program, contact the Explorer Advisor at (562)989-7222 ext. 5046.

Emergency Operations

In December 2014, the Department hired Richard Johnson as the Emergency Management Coordinator. Richard's initial tasking priorities included: 1) maintaining Signal Hill Emergency Operations Center operational readiness; 2) Ensure Signal Hill's compliance with state and federal mandates relative to a codified emergency operations plan; 3) develop and implement a curriculum to provide all city employees with information and skills necessary to prepare their homes and families for a disaster response; and 4) prepare and implement programs to enhance community disaster readiness and resilience. Richard has been working

closely with the Department's Emergency Preparedness team and has accomplished much in the last year. The existing Emergency Operations Plan was updated to ensure compliance with all mandates. An emergency management software program has been selected and implemented in conjunction with our neighboring allied agencies. We have conducted a joint training exercise with the CA National Guard. Many community groups (including the Signal Hill Rotary, home owners associations, and neighborhood watches) have benefited from presentations on Emergency Preparedness. With regard to community engagement, the EOC team

trained 28 residents to be Community Emergency Response Team (CERT) certified. Additionally, Richard has started implementation of the "Map Your Neighborhood" program which will further prepare neighborhoods to handle a disaster.



SHPD at work



Signal Hill Police Department Awards & Retirement

EMPLOYEE OF THE QUARTER

AWARD OF EXCELLENCE (RECORDS BUREAU)

Tom Neinast

AWARD OF EXCELLENCE (RECORDS BUREAU)

Ann Govoni

AWARD OF EXCELLENCE (RECORDS BUREAU)

Perla Perez

AWARD OF EXCELLENCE (RECORDS BUREAU)

Lydia Mercado

MERITORIOUS CONDUCT – SILVER

DeAngelo Gossett

POLICE OFFICER OF THE YEAR

Delia Martinez

VOLUNTEER OF THE YEAR

Gary Weinberger

PROFESSIONAL OF THE YEAR

Nichole Delahunte

PROFESSIONAL OF THE YEAR

Karen Sharif

LIFETIME ACHIEVEMENT AWARD

Bruce Wolfe

AWARD OF EXCELLENCE (DETECTIVE BUREAU)

Russ Hefte

AWARD OF EXCELLENCE (DETECTIVE BUREAU)

Jeff Poor

AWARD OF EXCELLENCE (DETECTIVE BUREAU)

Kelli Brown

AWARD OF EXCELLENCE (DETECTIVE BUREAU)

Paul Buccat

AWARD OF EXCELLENCE (DETECTIVE BUREAU)

Gloria Munoz

MERITORIOUS CONDUCT – GOLD

Erik Grove

MERITORIOUS CONDUCT – GOLD

Raul Ramirez

MERITORIOUS CONDUCT – GOLD

Rick McCraner

MERITORIOUS CONDUCT – GOLD

Ron Sagmit

MERITORIOUS CONDUCT – GOLD

Robert Cravens

POLICE OFFICER OF THE YEAR

Michael Stone

VOLUNTEER OF THE YEAR

Romeo Cantos

PROFESSIONAL OF THE YEAR

Ann Govoni

PROFESSIONAL OF THE YEAR

Richard Johnson

DISTINGUISHED SERVICE AWARD

Mel Krizo

2014

.....

Shanika Taylor - Q4

Ann Govoni - Q3

Delia Martinez - Q2

Andrew Serna - Q1

.....

Brandon Moulton - Q4

Susan Inosanto - Q3

Jerry Maldonado - Q2

Michael Stone - Q1

2015

2014

2015



Kurt Hyllested – 3/9/85 – 12/8/14



Mel Krizo – 10/21/91 – 1/15/16



Karen Sharif – 7/16/07 – 12/30/14

POLICE RECORDS BUREAU HOURS:
MONDAY – THURSDAY 7:30 A.M. – 5:30 P.M. / FRIDAY 7:30 A.M. – 4:30 P.M.

NON-EMERGENCY ASSISTANCE
(562) 989-7200

EMERGENCY
9-1-1

INVESTIGATIONS
(562) 989-7220

RESERVE POLICE OFFICERS
(562) 989-7222 EXT. 5046

RECORDS
(562) 989-7200

TRAFFIC
(562) 989-7263

WATCH COMMANDER
(562) 989-7203



SIGNAL HILL

POLICE DEPARTMENT



2745 Walnut Avenue • Signal Hill, CA 90755

www.cityofsignalhill.org