

Application for Use of City Facilities

(APPLICATION MUST BE SUBMITTED IN PERSON)



Name of Applicant (s) _____

Name of Group/Organization _____ Non-Profit# _____

Address _____ City _____ Zip Code _____

Proof of Residency: Driver's License Current Utility Bill Employed in Signal Hill

I certify that I am a resident of Signal Hill and that I will be onsite at the event for the entire duration of the event. I understand that if I am found to be renting the facility for a non-resident, the non-resident fees will be deducted from my deposit.

Initials: _____

Refundable Damage Deposit: Pick up / Mail

Phone numbers: Cell: _____ Home: _____ Email: _____

Purpose of event: _____ Event day and date: _____ Start time: _____ End time: _____

Choose a park or community center :

Discovery Well Park Community Center (attach room set up diagram) **Only 36 seating max**
Tables and chairs provided
Time should reflect setup and cleanup. Please allow a minimum of one hour for cleanup.

Discovery Well Park (Residents Only)
 Picnic Shelter #1 or #2 (circle one) Jumper Amphitheatre *REQUIRES PARKS AND RECREATION COMMISSION APPROVAL

Signal Hill Park
 Picnic Shelter #1 #2 #3 #4 (circle one) Jumper (choose from approved vendor list)
 Amphitheatre with electricity *REQUIRES PARKS AND RECREATION COMMISSION APPROVAL
 Spud Field Lights from _____ to _____ *ADDITIONAL APPLICATION REQUIRED
 Basketball Court (Residents Only) Lights from _____ to _____

Reservoir Park
 Picnic Shelter Jumper (choose from approved vendor list)

Hilltop Park (Adults only)
 Picnic Shelter #1 or #2 (circle one) Wedding Open Space (max of 75 people) Event Request

EXPECTED ATTENDANCE: Adults _____ Children _____ **Total Attendance** _____

Is the public invited? Yes No Will admission/donations be charged/accepted? Yes No

APPLICANT VERIFICATION

I, the undersigned, on behalf of the above named organization, do hereby agree to indemnify the City of Signal Hill, according to the attached indemnification form, and to abide and enforce the rules, regulations and policies governing the facility as set forth by the City of Signal Hill.

SIGNATURE OF APPLICANT: _____ DATE: _____